

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region

1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2018-09-1380 -SVP

Date: November 15, 2018

Company Name :
Company Address :
Contact Person :
Contact No. :
Company TIN :
PhilGEPS Reg. No. :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your

Additionally, please attach copies of your Company's Business Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement. The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or fax it through numbers: (02) 336-8106 to 07 loc. 111 or email to: proc.rosiel.dswd4b@gmail.com not later than 5:00 PM on November 23,2018.

Very truly yours,

HARVY B. GALABIO
Administrative Officer V
Procurement Section

11/15/18

Terms and Conditions:

- 1. Award shall be made on per: [] item basis [x] total quoted price [] lot basis
2. Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
3. Good/s shall be delivered on: December 15,2018
4. Place of Delivery: DSWD, 1680 F.T. BENITEZ ST. MALATE, MANILA
5. Terms of Payment: within 15-30 days upon final inspection and acceptance
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
7. For goods please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate warranty:
10. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

ROSIEL O. BALUNGAYAN
Procurement Officer

Telefax: 336-8106 to 07 loc. 101 & 111
Company Phone Number : 0939-502-4258

Signature Over Printed Name
(Supplier)

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RFQ No. **2018-09-1380 -SVP**
Date: _____ (should be filled up by suppliers)

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications	Unit Cost	Total Cost
1	14	Unit	LAPTOP (CHROMEBOOK) Specifications: Intel Celeron N3150 Quad core 1.60 GHZ Screen Size: 11.6" HD (1366x768) Intel HD Graphics with shared Memory Standard Memory: 4GB, DDR3L SDRAM Flash Memory Capacity: 32GB			
			**** Nothing Follows****			
			APPROVED BUDGET FOR THE CONTRACT: Php209,986.00	Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification		
				"Failure to indicate information could be basis for non-compliance."		

PURPOSE: PURCHASE OF LAPTOP FOR SOCIAL PENSION PROGRAM
PR No.: 2018-09-1380 -SVP
IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region. Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

ROSIEL G. BALUNGAYAN
Procurement Officer

Tel: 336-8106 Local 101 & 111/Email: proc.rosiel.dswd4b@gmail.com
Company Phone Number : 0939-502-4258

(Signature over printed name)
Supplier

VAT
 Non-VAT