

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region

1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2018-10-1494-SVP

Date: November 8, 2018

Company Name :
Company Address :
Contact Person :
Contact No. :
Company TIN :
PhilGEPS Reg. No. :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your

Additionally, please attach copies of your Company's Business Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement. The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or fax it through numbers: (02) 336-8106 to 07 loc. 111 or email to: proc.davecorcoro.dswd4b@gmail.com not later than 5:00 PM on , November 15, 2018 (Thursday).

Very truly yours,

Handwritten signature of Harvy B. Calabio dated 11/8/18
HARVY B. CALABIO
Administrative Officer
Procurement Section

Terms and Conditions:

- 1. Award shall be made on per: [ ] item basis [x] total quoted price [ ] lot basis
2. Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
3. Good/s shall be delivered on: Nine (9) calendar days (Project Duration)
4. Place of Delivery: DSWD Field Office MIMAROPA (1680 F.T. Benitez cor., Malvar Sts., Malate, Manila)
5. Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: Account Number :
Bank Name: Branch:
\*\*Note: Non Land Bank of the Philippines accounts shall be charged a service fee
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
7. For goods please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate warranty:
10. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

Handwritten signature of Rosiel O. Balungayan
ROSIEL O. BALUNGAYAN
Procurement Officer

Signature Over Printed Name
(Supplier)

Telefax: 336-8106 to 07 loc. 101 & 111
Company Phone Number : 0939-502-4258

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**

Field Office MIMAROPA Region  
1680 F. T. Benitez corner Malvar Sts., Malate, Manila

Note: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

RFQ No. **2018-10-1494-SVP** (Should be filled up by suppliers)  
Date: \_\_\_\_\_  
MOP: \_\_\_\_\_

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Company TIN : \_\_\_\_\_  
PhilGEPS Reg. No. : \_\_\_\_\_

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications	Unit Cost	Total Cost
			REPLACEMENT OF CERAMIC FLOOR TILES IN THE ANNEX BUILDING WITH EMBEDDED ELECTRICAL WIRING			
			SCOPE OF WORKS:			
			A. DIRECT COST			
1			INSTALLATION OF TEMPORARY FLOOR TO CEILING DIVISION			
			MATERIALS			
	20	bd.ft.	Coco Lumber			
	3	kg	CWN Assorted			
	252	sq.ft.	Tarp/Mantla			
			LABOR			
	2	crew	Carpenter (2 crews x 1 day)			
	3	crew	Laborer (3 crews x 1 day)			
2			REMOVAL OF EXISTING 60cm x 60cm TILES			
			LABOR			
	4	crew	Laborer (4 crews x 2 days)			
3			ELEVATION AND SURFACE PREPARATION			
			LABOR			
	4	crew	Laborer (4 crews x 2 days)			
	1	crew	Project Supervisor (1 crew x 1 day)			
4			INSTALLATION OF ELECTRICAL WIRINGS			
			MATERIALS			
	16	unit	Electrical and internet outlet w/ wings			
			LABOR			
	1	lot	Labor			
5			INSTALLATION OF 40cm x 40cm CERAMIC TILES			
			MATERIALS			
	850	pc	Un glazed Floor Tiles 40cmx 40cm	Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification		
	24	bag	Tile Grout 2kg per bag	"Failure to indicate information could be basis for non-compliance."		
			APPROVED BUDGET FOR THE CONTRACT: Php349,821.78			

PURPOSE: Replacement of damaged Ceramic Floor Tiles in the Annex Building

PR No.: 2018-10-1494-SVP

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

**ROSIE O. BALUNGAYAN**

Procurement Officer

Tel: 336-8106 Local 101 & 111/Email: procurementdswd4bminaropa@gmail.com

Company Phone Number : 0939-502-4258

(Signature over printed name)

Supplier

VAT  
 Non-VAT

