



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2021-01-0076
 Date: JANUARY 27, 2021

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 111 or email to: procurement.fomimaropa@dswd.gov.ph** not later than **8:00 AM on February 5, 2021 (Friday)**.

Very truly yours,
HARVY B. CALABIO
 Administrative Officer V
 Procurement Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Price Validity shall be valid until: **One Hundred Twenty (120) Calendar days**
3. Services shall be delivered on: **7 days upon issuance of Purchase Order**
4. Place of Delivery: **DSWD Regional Office, Malate, Manila**
5. Terms of Payment: **within 15-30 days upon final inspection and acceptance**
 Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)**
 Account Name: _____ Account Number : _____
 Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate warranty: _____
10. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www. philgeps.gov.ph to register"**

Telefax: 5336-8106 to 07 loc. 24052
 Contact Number: 09984746898

 Signature Over Printed Name
 (Supplier)



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Date: _____ (should be filled up by suppliers)

MOP: NP- SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
1	5,830	PCS	INSTANT COFFEE Type: 3 in 1 Mix (Coffee,Sugar and Creamer) Unit of Measure: Sachet Net Weight: At least 20 grams Certification: Certified Halal Product printed in the product label Label information: With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No. 2014-0030 Expiration: Expiry date, not less than one year from the date of delivery Packaging: Twin packs are acceptable. One twin pack is equivalent to two sachets * The brand must be existing in the Philippine Market for at least 5 years *Subject to replacement of actual count whenever there are findings of spoiled/deteriorated pack/sachet per evaluation of 3 months		
2	4,664	TINS	CANNED CORNED BEEF Type: Plain corned beef, not guisado/chunky(Non-Easy Open Can) Unit of Measure: Tin Net Weight: At least 150 grams Certification: Certified Halal Product printed in the product label Label information: With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No. 2014-0030 Expiration: Expiry date, not less than one and a half year from the date of delivery Tin can thickness: Not less than Top End: 0.14mm, Bottom: 0.14mm, Body: 0.14mm No. of beads: Minimum of 10 beads No. of units per box: 48 tin can per box * The brand must be existing in the Philippine Market for at least 5 years *Subject to replacement of actual count whenever there are findings of spoiled/deteriorated pack/sachet per evaluation of 3 months		
3	2,332	TINS	CANNED SARDINES Type: In Tomato Sauce, not spicy(Non-Easy Open Can) Unit of Measure: Tin Net Weight: At least 155 grams Certification: Certified Halal Product printed in the product label Label information: With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No. 2014-0030 Expiration: Expiry date, not less than one and a half year from the date of delivery Tin can thickness: Not less than Top End: 0.14mm, Bottom: No. of beads: Minimum of 10 beads No. of units per box: 100 tin can per box * The brand must be existing in the Philippine Market for at least 5 years *Subject to replacement of actual count whenever there are findings of spoiled/deteriorated pack/sachet per evaluation of 3 months		
			"Failure to indicate information could		

PURPOSE: FOR REGIONAL OFFICE STOCKPILE
 PR No.: 2021-01-0076

VAT
 Non-VAT

 (Signature over printed name)
 Supplier



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Table with 7 columns: Item No., Qty., Unit, Bidder's Specifications, Unit Cost, Total Cost. Contains two main items: POWDERED CEREAL DRINK and CANNED TUNA FLAKES.

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(Signature over printed name)
Supplier

VAT
Non-VAT