DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: **2021-02-0143-NP-SVP**
Date: **February 15, 2021**

Company Name :
Company Address :
Contact Person :
Contact No. :
Email Address :
Company TIN :
PhilGEPS Reg. No. :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit , PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: proc.davecorcoro.dswd4b@gmail.com/ dtcorcoro@dswd.gov.ph** not later than **5:00 PM on February 22, 2021 (Monday).**

Very truly yours,

HARVY B. CALABIO
Administrative Officer V
Procurement Section
2/15/21

Terms and Conditions:

1. Award shall be made on per: [x] item basis [ ] total quoted price [ ] lot basis
2. Price Validity shall be valid until: **One Hundred Twenty (120) Calendar days**
3. Services shall be delivered on: **Seven (7) days upon receipt of approved Purchase Order (PO)**
4. Place of Delivery: **DSWD Field Offic MIMAROPA (1680 F.T. Benitez cor., Malvar Sts., Malate, Manila)**
5. Terms of Payment: **within 15-30 days upon final inspection and acceptance**
   Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)**
   Account Name: _____ **Account Number :** _____
   Bank Name: _____ **Branch:** _____
   ****Note: Non Land Bank of the Philippines accounts shall be charged a service fee***
6. Liquidated Damages/Penalty: **In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.**
7. For goods please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate warranty: _____
10. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www. philgeps.gov.ph to register"**

DAVE T. CORCORO
Procurement Officer
Telefax: 5336-8106 to 07 loc. 24052
Email: proc.davecorcoro.dswd4b@gmail.com/ dtcorcoro@dswd.gov.ph

_____
Signature Over Printed Name
(Supplier)

Procurement Form No. 04-A (Annex A)

Annex A

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region

1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may vist the PhilGEPS website at www.philgeps.gov.ph to register"

RFQ No.: 2021-02-0143-NP-SVP

Date: _____ (should be filled up by suppliers)

MOP: NP- SVP

Company Name :
Company Address :
Contact Person :
Contact No. :
Email Address :
Company TIN :
PhilGEPS Reg. No. :

Item No.	Qty.	Unit		Bidder's Specifications	Unit Cost	Total Cost
1	7	unit	**INDUSTRIAL STAND FAN**			
			Specifications:			
			> 30" Tripod type industrial fan			
			> 280 watts power			
			> 3 fan speed control with oscillation			
			> 330m³ per minute air volume			
			> With built-in thermal fuse protection			
			> Adjustable height up to 183cm			
			> With thermal fuse protection			
			Approved Budget Cost: Php63,000.00			
2	7	unit	**MONEY COUNTING MACHINE**			
			Specifications:			
			> Dimensions: 250 x 350 x 135mm			
			> Weight: 3kg.			
			> Counting Speed: 1000 pcs/minute			
			> Power Consumption: Working, 40w			
			> Power Source: 110~220V 60/50HZ			
			> Noise: 600B			
			Approved Budget Cost: Php59,500.00			
3	6	unit	**EMERGENCY LIGHT TWIN HEAD**			
			Specifications:			
			> 220V AC 50/60 Hz			
			> 1 Head - 12 pcs. Bright LED			
			> 2 Heads - 24 pcs. Bright LED			
			> Battery Type: 6V 4.5 Ah sealed Lead acid battery			
			> Charging Time: 20-24 Hours			
			Approved Budget Cost: Php6,000.00			
4	5	unit	**MONEY VAULT SAFETY BOX**			
			Specifications:			
			> Type: Digital Safe			
			> Material: Solid Steel			
			> Size: 23*17*17cm			
			> Lock Type: Electronic Code Loc			
			> Mountable to wall or floor			
			Approved Budget Cost: Php17,500.00			
			>>>>> Nothing Follows <<<<<			
			Date of Delivery: Seven (7) days upon receipt of approved Purchase			
			Order PO)			
			Area of Delivery: DSWD Field Office MIMAROPA (1680 F.T. Benitez			
			cor. Malvar Sts., Malate, Manila)			
				"Failure to indicate information could be basis for non-compliance."		
			PAGE 1 OF 1			
			Total Approved Budget for the Contract: Php146,000.00			

PURPOSE: **For use of DRMD Staff in Regional and SWADT Office/ Warehouse.**

PR No.: **2021-02-0143-NP-SVP**

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

☐ **VAT**

☐ **Non-VAT**

DAVE T. CORCORO
Procurement Officer
Telefax: 5336-8106 to 07 loc. 24052

_____
(Signature over printed name)
Supplier