



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2021-05-0382 NP SVP
Date: May 14, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement. The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

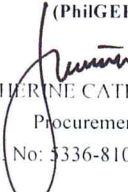
Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or fax it through numbers: (02) 336-8106 to 07 loc. 111 or email to: ccrvictorio@dswd.gov.ph not later than 5:00PM on May 20, 2021 (Thursday).

Very truly yours,

HARVEY T. CALABIO
Administrative Officer V
Procurement Section
Tel. No: 5336-8106 loc 24051-52

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on 7 days upon receipt of approved PO
- Place of Delivery: DSWD MIMAROPA FO 1680 FT Benitez St. cor Malvar St., Malate, Manila
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
***Note: Non Land Bank of the Philippines accounts shall be charged a service fee*
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time sepcified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperfomred portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"


CATHERINE CATHY R. VICTORIO
Procurement Officer
Tel. No: 5336-8106 loc 24051-52

Signature Over Printed Name
(Supplier)



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 Date: _____ (should be filled up by suppliers)

MOP: SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications	Unit Cost	Total Cost
PPEs for the Regional Employees of DSWD Field Office MIMAROPA						
1	300	box	SURGICAL FACE MASK Material: Non woven + Filter cotton Type: Anti-dust, haze, smoke, germs Quantity: 50pc / box Specification: Soft beathable, Soft fibrous material 3 layer disposable mask with stretchy ear loop for closely fit, easy to wear and off, effectively protecting you from dust, germs, smoke, ashes, pollens <i>Approved Budget Cost: Php 60,000.00</i>			
2	285	bot	VITAMINS Main ingredients: Calcium ascorbate + Sodium ascorbate Vitamin C, Zinc, Antioxidants Dossage: 500mg Type: Tablet Quantity: 100 pcs / bottle Specification: Rich in antioxidants Strengthens the immune system Fights common colds <i>Approved Budget Cost: Php 129,675.00</i>			
3	40	roll	GARBAGE TRASH BAG Material: HDPE Color: Black Size: XXL Specification: Perfect throughout your home or office, outdoor or indoor Ideal to adapt to all your cleaning and storage needs Offer stronger hold, avoids spills and tears, Tough and durable Good quality 50 bags per roll <i>Approved Budget Cost: Php 4,000.00</i> ***nothing follows*** Place of delivery: DSWD MIMAROPA FO 1680 FT Benitez St. cor Malvar St., Malate, Manila Date of delivery: 7 days upon receipt of approved PO <i>Total Approved Budget Cost: Php 193,675.00</i>	Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification "Failure to indicate information could be basis for non-compliance."		

PURPOSE: PPEs for the Regional Employees of DSWD Field Office MIMAROPA

PR No.: 2021-05-0382 NP SVP

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, PROCUREMENT UNIT within three (3) days from the date advance copy was served thru fax.

FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

CATHERINE R. VICTORIO
 Procurement Officer

Tel: 336-8106 Local 101/Fax No: 8336-8106 Local 24051-52/Email: procurement

(Signature over printed name)
 Supplier

VAT
 Non-VAT