



Department of Social Welfare and Development

Department of Social Welfare and Development  
Field Office MIMAROPA

Tel. No. (02) 5366-8106 /8107 Local 24052/24051

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## NOTICE OF AWARD

Date : June 8, 2021

**MS. AIREEN MAGAHIS**

Proprietor

ACL Dry Goods and Gen. Mdse.

Malusak, Boac, Marinduque

Dear **Ms. Magahis:**

We are pleased to inform you that the Request for Quotation No. 2021-05-0420 for the "Purchase of Office Supplies in Marinduque" is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Seventy Seven Thousand Seven Hundred Ninety Nine Pesos Only (Php 77,799.00).**

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. **2021-06-0320** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA, JR., CESO III**  
Regional Director  
Head of the Procuring Entity 

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**ACL DRY GOODS AND GEN. MDSE.**

Date: \_\_\_\_\_





**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>ACL DRY GOODS AND GEN. MDSE.</b>	P.O. No. : <b>2021-06-0320</b>
Address : <b>MALUSAK, BOAC, MARINDUQUE</b>	Date : <b>June 8, 2021</b>
TIN : <b>931-590-296-001</b>	Mode of Procurement : <b>Shopping</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Provincial Operations Office, Capitol Compound, Brgy. Santol, Boac, Marinduque</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>15 Calendar days upon receipt of Approved Purchase Order (PO)</u>	Payment Term : <u>15-30 days upon final inspection</u>

Property	Unit	Description	Quantity	Unit Cost	Amount
<b>PURCHASE OF OFFICE SUPPLIES IN MARINDUQUE</b>					
1	ream	PHOTOPAPER, A4, 20pcs/pack - <b>Quaf</b>	6	70.00	420.00
2	piece	DATA FILE BOX, made of chipboard with closed ends	50	140.00	7,000.00
3	piece	GLUE, all purpose, gross weight: 200 grams min - <b>Elmers</b>	43	45.00	1,935.00
4	piece	MARKER, WHITEBOARD, Black - <b>HBW</b>	9	28.00	252.00
5	piece	MARKER, WHITEBOARD, Blue - <b>HBW</b>	6	28.00	168.00
6	pad	NOTEPAD, STICK-ON, 3X3, 100 sheets per pad	100	25.00	2,500.00
7	box	PAPER CLIP, Vinyl/plastic coat, length: 33mm min - <b>JOY</b>	67	10.00	670.00
8	box	PAPER CLIP, Vinyl/plastic coat, length: 50mm min - <b>JOY</b>	67	20.00	1,340.00
9	ream	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm, A4 - <b>OFFICE PRO</b>	156	165.00	25,740.00
10	ream	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm, Legal - <b>OFFICE PRO</b>	138	175.00	24,150.00
11	piece	PUNCHER, paper, heavy duty with two hole guide, 1 piece in individual box - <b>HBW / JOY</b>	7	150.00	1,050.00
12	piece	RECORD BOOK, 300pages, size: 214mm x 278mm min. - <b>VALIANT</b>	12	70.00	840.00
13	piece	RECORD BOOK, 500pages, size: 214mm x 278mm min. - <b>VALIANT</b>	23	90.00	2,070.00
14	jar	FOLDER, FANCY, A4, 50 pieces per bundle - <b>EAGLE</b>	11	250.00	2,750.00
15	piece	GLUE, all purpose, groos weight:200 grams min - <b>ELMERS</b>	19	45.00	855.00
16	box	STAPLER, STANDARD TYPE, load cap: 200 staples min., 1 piece in individual box, heavy duty - <b>JOY</b>	13	100.00	1,300.00
17	piece	STAPLE WIRE REMOVER, heavy duty	3	15.00	45.00
18	piece	TAPE, DOUBLE ADHESIVE, 1 inch - <b>JOY</b>	4	30.00	120.00
19	piece	TAPE, Transparent, width: 24mm (±1mm) - <b>ARMAK</b>	31	19.00	589.00
<b>PURCHASE OF OTHER SUPPLIES IN MARINDUQUE</b>					
20	pack	TOILET TISSUE PAPER, 2-ply sheets, 150 pulls, 12 rolls in a pack - <b>FEMME</b>	12	150.00	1,800.00
21	piece	BROOM, Soft (Tambo), weight:200g min. tiger grass	16	100.00	1,600.00
22	piece	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap - <b>FLUSH &amp; CLEAN</b>	3	85.00	255.00
23	piece	FLOOR MOP	2	175.00	350.00
					<b>77,799.00</b>
				Less: 5%	3,473.17
				1%	694.63
					<b>4,167.80</b>
		PR No. 2021-05-0420 Purpose: Purchase of Office Supplies in Marinduque Prepared by: Emma Joy C. Nolasco			



**(Total Amount in Words)** SEVENTY THREE THOUSAND SIX HUNDRED THIRTY ONE PESOS AND 20/100 ONLY **73,631.20**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
  
**FERNANDO R. DE VILLA, JR., CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Fund Cluster : **01-101**  
 Funds Available : **77,799.00**  
  
**EDWARD S. MANAOAG**  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : **2021-06-197**  
 Date of the ORS/BURS: **6/8/21**  
 Amount : **77,799.00**  
 56203010 / 56203990