



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Supplier : <u>MI TIENDA TRADING</u> Address : <u>San Miguel, Manila</u> TIN :	P.O. No. : <u>2021-03-0124</u> Date : <u>March 01, 2021</u> Mode of Procurement : <u>SHOPPING</u>
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

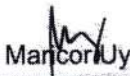
Place of Delivery : <u>DSWD FO MIMAROPA Malate, Manila</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>at least 7 days after approval of PO</u>	Payment Term : <u>15-30 days upon final inspection</u>

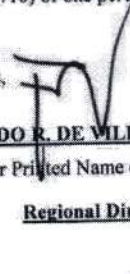
Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pack	<b>Purchase of Other Office Supplies for DRMD Staff</b> <b>Printer Wire Adapter</b> *High Quality USB printer cable cord *5 meters per pack *Cable high speed USB 2.0 *USB A Male to USB B Male Cable AM to BM	7	150.00	1,050.00
2	piece	<b>Rice Scooper, Heavy duty</b> *Stainless Steel (length)	10	320.00	3,200.00
3	piece	<b>Extension Wire</b> *6 Parallel Outlets w/ Grounding *On/off neon switch *Royal cord #16/3 1.75 meters	7	800.00	5,600.00
4	piece	<b>Rotating Mop</b> *360 degree Mop, Hand press Spin Mop w/ Bucket	9	495.00	4,455.00
5	piece	<b>Mouse Trap</b> *Material: Steel wire *Color: Black *L: 14*14*27cm	10	270.00	2,700.00
6	piece	<b>Hooded Plastic Garbage Bin, 75 Liters</b>	10	2,800.00	28,000.00
7	piece	<b>Plastic Storage Box</b> *100L, transparent w/ cover *Size (cm): L67.7/W47.8/H41.0 cm	20	510.00	10,200.00
8	piece	<b>Plastic Storage Box</b> *75L, transparent w/ cover *Size (cm): L61.5/W43.5/H35.5 cm	100	600.00	60,000.00
					<b>115,205.00</b>
				<b>Less: 5%</b>	<b>5,143.08</b>
				<b>1%</b>	<b>1,028.62</b>
					<b>6,171.70</b>
					<b>109,033.30</b>

*RFQ: 2021-02-0142 SHOPPING  
 Purpose: For use of DRMD Staff IN Regional and SWADT Warehouses  
 Prepared by: Joshua Sarmiento*

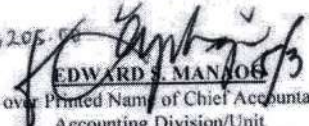
**(Total Amount in Words)** One Hundred Nine Thousand and Thirty Three Pesos and Thirty Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  
  
 Signature over Printed Name of Supplier

Very truly yours,  
  
**FERNANDO R. DE VILLA, JR., CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Date

Fund Cluster : I  
 Funds Available : 115,205.30  
  
**EDWARD S. MANOG**  
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-101101-2021-03-0616  
 Date of the ORS/BURS: 02/05/2021  
 Amount : 115,205.30



Department of Social Welfare and Development

Department of Social Welfare and Development  
Field Office MIMAROPA

Tel. No. (02) 5366-8106 /8107 Local 24052/24051  
www.fo4b.dswd.gov.ph

Email Address: [fo4b@dswd.gov.ph](mailto:fo4b@dswd.gov.ph)/[procurement.fomimaropa@dswd.gov.ph](mailto:procurement.fomimaropa@dswd.gov.ph)

## NOTICE OF AWARD

Date : \_\_\_\_\_

**MS. MARICOR UY**  
Proprietor  
Mi Tienda Trading  
San Miguel, Manila

Dear **Ms. Uy**:

We are pleased to inform you that the Request for Quotation No. 2021 -02-0142 for the **"Supply and Delivery of Office Supplies for the use of DRMD in Regional and SWADT Warehouses"** is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **One Hundred Fifteen Thousand Two Hundred Five Pesos Only (Php 115,205.00)**.

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. 2021-02-0124 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA, JR., CESO III**  
Regional Director  
Head of the Procuring Entity X

Conforme: \_\_\_\_\_

  
Maricor Uy

(Signature over Printed Name of Bidder's Authorized Representative)

**MI TIENDA TRADING**

Date: \_\_\_\_\_

Procurement Form No. 04-16 (Abstract of Contracts)  
 PUBLIC OFFICE OF THE PUBLIC WORKS  
 DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 ABSTRACT OF QUOTATIONS

2021-02-0142 SHOPPING

Purpose: FOR THE USE OF DRMD STAFF IN REGIONAL AND SWADT WAREHOUSES

Item No.	Qty	Unit	Purchaser's Requirements	BIDDERS NAME			
				MITTENDA TRADING	BAN BEE COMMERCIAL CO., INC.	LEON CULLEN'S TRADING	Total Cost
				Unit Cost	Total Cost	Unit Cost	Total Cost
1	7	pack	Printer Wire Adapter *High Quality USB printer cable cord *5 meters per pack *Cable high speed USB 2.0 *USB A Male to USB B Male Cable AM to BM	150.00 ✓	1,050.00	160.00	1,120.00
2	10	piece	Rice Scooper, Heavy duty *Stainless Steel *Medium = 5.25 inches x 9.75 inches (width x length)	320.00 ✓	3,200.00	485.00	4,850.00
3	7	piece	Extension Wire *6 Parallel/Outlets w/ Grounding *On/off neon switch *Royal cord #16/3 1.75 meters	800.00 ✓	5,600.00	975.00	6,825.00
4	9	9	Rotating Mop *360 degree Mop, Hand press Spin Mop w/ Bucket w/ bucket	495.00 ✓	4,455.00	550.00	4,950.00
5	10	piece	Mouse Trap *Material: Steel wire *Color: Black *L: 14"4"2"cm	270.00 ✓	2,700.00	548.00	5,480.00
6	10	piece	Hooded Plastic Garbage Bin, 75 Liters	2,800.00 ✓	28,000.00	2,000.00	20,000.00
7	20	piece	Plastic Storage Box *95L, transparent w/ cover *Size (cm): L67.7/W47.8/H41.0 cm	510.00 ✓	10,200.00	800.00	16,000.00
8	100	piece	Plastic Storage Box *67L, transparent w/ cover *Size (cm): L61.5/W43.5/H35.5 cm	600.00 ✓	60,000.00	588.00	58,800.00
			Approved Budget Cost: 135,229.00				
			TOTAL		115,205.00		115,025.00
							129,675.00

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on Feb. 25, 2021 and recommends to be awarded to MI MITTENDA TRADING as the lowest calculated and responsive bid.

JAMES P. BALBABOCO  
BAC Member

IMEE C. MULLANUEVA  
BAC Member

GENELIZA G. GABILAN  
BAC Member

SONIA R. DE LEON  
BAC Vice-Chairperson

SHEILA S. TAPIA  
BAC Chairperson

PATRICK G. JARMIN  
Alternate BAC Member

KHEEN MICHAEL SE  
Alternate BAC Member

ANGELYN S. AGUNDO  
Alternate BAC Member

FERNANDO R. DE VILLA, JR., CESO III  
Regional Director

Approved by: