

Supplier : <b>PHILCOPY CORPORATION</b>	P.O. No. : <b>2021-05-0296</b>
Address : <b>Makati City</b>	Date : <b>May 31, 2021</b>
TIN :	Mode of Procurement : <b>Direct Contracting</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>DSWD Regional Office, Malate, Manila</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>(15) Fifteen Calendar days after receipt of approved P.O</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>Repair and Maintenance of Kyocera Multi-Function Laser Copier Taskalfa w/ Serial No. LJS6Y00074</b>					
1	piece	Kyocera Mita Parts PWB Main Assy SP	1	52,427.00	52,427.00
2	piece	Kyocera Pulled Feed	4	350.00	1,400.00
3	piece	Kyocera Mita Pulley Paper Feed Cassette	1	1,216.00	1,216.00
4	piece	Kyocera Mita Pulley Separation	2	226.00	452.00
5	piece	Kyocera Mita Parts Memory Module SP	1	9,966.00	9,966.00
6	piece	Kyocera Pulley Retard	2	354.00	708.00
7	piece	Overhauling	1	2,500.00	2,500.00
*****NOTHING FOLLOWS*****					
			Less: 5%	3,065.58	
			2%	1,226.23	68,669.00
				4,291.81	64,377.19

**COMMISSION ON AUDIT**  
 RECEIVED BY. Quish  
 DATE. 16 JUN 2021

**(Total Amount in Words)** **SIXTY FOUR THOUSAND THREE HUNDRED SEVENTY SEVEN 19/100 ONLY** **64,377.19**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Very truly yours,  
**FERNANDO R. DE VIELA JR., CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Date

Fund Cluster : **1**

Funds Available : **68,669.00**

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

Signature: Edward S. Manaoag 6/11

ORS/BURS No. : 2021-04-1851/1852

Date of the ORS/BURS: 6/3

Amount : 68,669.00

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**BAC RESOLUTION RECOMMENDING DIRECT CONTRACTING AS AN ALTERNATIVE  
MODE OF PROCUREMENT**

**BAC RESOLUTION 2021-05-023**

**WHEREAS**, Section 48 of Rule XVI of the Revised IRR of RA 9184, otherwise known as the Government Procurement Reform Act provides that in order to promote economy and efficiency, the procuring entity may resort to any of the alternative methods of procurement which are Limited Source Bidding, Direct Contracting, Repeat Order, Shopping and Negotiated Procurement, provided that the most advantageous to the government will be obtained;

**WHEREAS**, Sec. 50 provides further that DIRECT CONTRACTING or Single Source Procurement is a method of procurement of goods that does not require elaborate Bidding Documents. The supplier is simply asked to submit a price quotation or a pro-forma invoice together with the condition of sale. Direct Contracting may be resorted under any of the following conditions:

- a. Procurement of goods of proprietary nature which can be obtained only from the proprietary source;
- b. When the procurement of critical components from a specific supplier is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provisions of its contract; or
- c. Those sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at ore advantageous to the government;

**WHEREAS**, upon review of the attached Purchase Request No. 2021-05-0403 dated March 12, 2021 indicating the item/s that is /are included in the current APP and Supplemental PPMP, and that the supplier 's Certificate of Exclusive/Sole Distributorship and other documents as exclusive dealer or manufacturer /supplier and the conditions of sale to support the procurement, the BAC finds that the above conditions for Direct Contracting are satisfied.

**NOW, THEREFORE**, in light of the foregoing considerations, **WE**, the Bids and Awards Committee, hereby **RESOLVE** as it hereby **RESOLVED**:

1. To recommend for approval by the Head of Procuring Entity Regional Director, Fernando R. De Villa Jr., CESO III, the foregoing findings, the procurement through DIRECT CONTRACTING of Repair and Maintenance of Office Equipment to **Philcopy**


Corporation indicated in the above Purchase Request in the amount of Sixty-Eight Thousand Six Hundred Sixty-Nine (Php 68,669.00)

**RESOLVED**, this 21<sup>th</sup> day of May 2021.

Prepared by:

  
**HARVY B. CALABIO**  
BAC Secretariat

Concurred by:

  
**GENELIZA Q. GABILAN**  
BAC Member


  
**IMEE C. VILLANUEVA**  
BAC Member

  
**JAMUEL BALBABOCO**  
BAC Member

**ANGELYN S. AGUNDO**  
Alternate BAC Member

**KHEEN MICHAEL SE**  
Alternate BAC Member

**PATRICK JARMIN**  
Alternate BAC Member

  
**SONIA DE LEON**  
BAC Vice Chairperson

**SHEILA S. TAPIA**  
BAC Chairperson

Approved by:

  
**FERNANDO R. DE VILLA JR., CESO III**  
Regional Director