



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : PRINTCORE OFFICE SYSTEMS, INC.		P.O. No. : 2021-06-0313			
Address : Antipolo City, Rizal		Date : June 06, 2021			
TIN :		Mode of Procurement : NP-SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DSWD Regional Office, 1680 F.T Benitez St., Malate, Manila - Pantawid Operations Office		Delivery Term : FOB Destination			
Date of Delivery : (15) Fifteen Calendar days after receipt of approved P.O		Payment Term : 15-30 days upon final inspection			
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	months	Service Provider for Printer Rental Brand: FUJI XEROX WORK CENTRE 5855 Note: Any possible model based on the availability of the machines Technical Specifications: Multi-Function copier, Network Printer & Network Scanner Paper Size: A5 - A3 size Paper Trays - 4 trays plus by pass trays Copy/Print Speed: 55 pages/minute Continuous Copy: 999 copies Duplex Automatic Document Feeder: For back to back Copy/Print With Electronic Sorting and Collating Service Package: with Two Percent (2%) Spoilage Allowance Inclusive of Consumables & Parts Toner & Drum, etc. except copy paper Monthly check-up/Service Maintenance Contract Term: 8 months No delivery and Installation Charge 20,000 Copies/month (Php 0.48 per copy) Service Warranty: Lifetime Free Service Warranty which includes regular monthly preventive maintenance *****NOTHING FOLLOWS*****	8	9,600.00	76,800.00
		PR No. 2021-05-0405 Purpose: Printer Rental for Regional Office - Pantawid Operations Prepared by: Adriahn M. Bernulla	Less 5%	3,428.57	
			2%	1,371.43	76,800.00
				4,800.00	72,000.00
(Total Amount in Words)		SEVENTY TWO THOUSAND PESOS ONLY			72,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours, <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> ANGELICA RICAFRANTE Signature over Printed Name of Supplier <u>JUNE 14, 2021</u> Date </div> <div style="text-align: center;"> FERNANDO R. DE VILLA JR., CESO III Signature over Printed Name of Authorized Official Regional Director </div> </div>			

MS. ANGELICA RICAFRANTE
Authorized Representative
PRINTCORE OFFICE SYSTEMS, INC.
Antipolo City, Rizal

Dear Ms. Ricafrante:

We are pleased to inform you that the Request for Quotation No. **2021-05-0405** for the "Rental of Printer in Regional Office" is hereby awarded to you at a Total Contract Price inclusive of 6all applicable taxes equivalent to **Seventy-Six Thousand Eight Hundred Pesos only (Php76,800.00)**

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. **2021-06-0313** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

FERNANDO R. DE VILLA JR., CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

PRINTCORE OFFICE SYSTEMS, INC.

Date: JUNE 14, 2021

Purpose: **Service Provider for Printer Rental - Regional Office**

Item No.	Qty	Unit	Purchaser's Requirements	PRINTCORE OFFICE SYSTEMS, INC.		BIDDERS NAME				
				Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost	
1	8 months	unit	Service Provider for Printer Rental - Regional Office	FUJI XEROX WORK CENTRE 5855	9,600.00	76,800.00				
			Free use of Heavy Duty network Printer/Copier (not remanufactured)							
			(1) one unit							
			Technical Specifications:							
			Specifications:							
			Printer Type: Workgroup Printer (Laser monochrome)							
			Power Supply: 220V							
			Built in Devices: Status LCD							
			Connectivity Technology: Wired/Wireless							
			Interface: USB, Gigabit LAN							
			Media Type: Bond Paper, cards, Envelopes, Labels, Plain Paper, Recycled Paper, Transparencies							
			Media Sizes: Letter size: A4, Folio, Legal, Envelope							
			Data Link Protocol: Ethernet, Fast Ethernet, Gigabit Ethernet							
			Max Resolution BW: 1200x1200 dpi							
			Print up to 20,000 to 30,000 pages per month							
			Parts, service and maintenance during breakdown							
			Provide at least minimum of 3 toner/cartridge or ink for the printer							
			Provide a choice of printer and use of toner							
			Period Covered: May to December 2021							
			<i>Page 1 of 2</i>							
			TOTAL			76,800.00				

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on May 25, 2021 and recommends to be awarded to PRINTCORE OFFICE SYSTEMS, INC. as the sole responsive bidder.

GENELIZA D. GABILAN
BAC Member

INEE C. VILLANUEVA
BAC Member

JAMMEL BALBAROCO
BAC Member

SONIA DE LEON
BAC Vice-Chairperson

SHEILA S. TAPIA
BAC Chairperson

ANGELYN S. AGUNDO
Alternate BAC Member

KHEEN MICHAEL SE
Alternate BAC Member

PATRICK JARMIN
Alternate BAC Member

Approved by:

FERNANDO R. DE VILLA JR., CESO III
Regional Director

Purpose: **Service Provider for Printer Rental - Regional Office**

Item No.	Qty	Unit	Purchaser's Requirements	PRINTCORE OFFICE SYSTEMS, INC.		BIDDERS NAME		Bidder's Specification	Unit Cost	Total Cost
				Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification			
			Service Provider for Printer Rental - Regional Office	Service Warranty: Lifetime Free Service Warranty which includes regular monthly preventive maintenance						
			Terms: Government Procedure							
			Scope of Services:							
			1. The Service Provider will repair & service the unit free of charge							
			2. On Call Services during office hours, Reliable Support and assistance by phone							
			3. Printers will be refilled as need arises or upon request, or during regular maintenance visits							
			4. Printers will be maintained by qualified technicians							
			****NOTHING FOLLOWS****							
			Approved Budget Cost: Pnp80,000.00							
			Delivery Time: (15) Fifteen Calendar days after receipt of approved P O							
			Delivery Place: DSWD F.O IV-MIMAROPA, 1690 F.T. Benitez St., Malate, Manila							
			TOTAL			76,800.00				

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on May 25, 2021 and recommends to be awarded to Printer Office Systems Inc. as the only repair bidder.

GENELIZA D. BABILAN
BAC Member

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BAC Member

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BAC Member

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Approved by:
FERNANDO R. DE VILLA JR., CESO III
 Regional Director