



Department of Social Welfare and Development

Department of Social Welfare and Development
Field Office MIMAROPA

Tel. No. (02) 5366-8106 /8107 Local 24052/24051

www.fo4b.dswd.gov.ph

Email Address: fo4b@dswd.gov.ph/procurement.fomimaropa@dswd.gov.ph

NOTICE OF AWARD

Date : June 11, 2021

MR. DWAYNE CARIT

Proprietor

Habshan Integrated Auto Services & Trading
Masipit, Calapan City, Oriental Mindoro

Dear **Mr. Carit:**

We are pleased to inform you that the Request for Quotation No. 2021-05-0418 for the "Purchase of Office Supplies in Oriental Mindoro" is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Ninety Two Thousand and Eighty Five Pesos Only (Php 92,085.00)**.

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. **2021-06-0361** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

FERNANDO R. DE VILLA, JR., CESO III

Regional Director

Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

HABSHAN INTEGRATED AUTO SERVICES & TRADING

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

| | |
|--|---------------------------------------|
| Supplier : HABSHAN INTEGRATED AUTO SERVICES & TRADING | P.O. No. : 2021-06-0361 |
| Address : MASIPIT, CALAPAN CITY, ORIENTAL MINDORO | Date : June 11, 2021 |
| TIN : | Mode of Procurement : SHOPPING |

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
|--|--|
| Place of Delivery : Provincial Operations Office, L&A Building, JP Rizal St. Brgy. San Vicente, East Calapan City, Oriental Mindoro | Delivery Term : FOB Destination |
| Date of Delivery : 15 Calendar days upon receipt of Approved Purchase Order (PO) | Payment Term : 15-30 days upon final inspection |

| Stock/Property | Unit | Description | Quantity | Unit Cost | Amount |
|--|-------|---|----------|-----------|-----------|
| PURCHASE OF OFFICE SUPPLIES IN ORIENTAL MINDORO | | | | | |
| 1 | piece | BALLPOINT PEN, fine point, BLACK , retractable, quick-drying, smudge resistant and waterproof -HBW | 89 | 6.50 | 578.50 |
| 2 | pack | BATTERY, dry cell, AA, 2 pieces per blister pack - EVEREADY | 25 | 40.00 | 1,000.00 |
| 3 | pack | BATTERY, dry cell, AAA, 2 pieces per blister pack - EVEREADY | 10 | 40.00 | 400.00 |
| 4 | piece | CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual | 6 | 350.00 | 2,100.00 |
| 5 | pack | CARTOLINA, ASSORTED COLORS, 20 pieces per pack - GENERIC | 12 | 120.00 | 1,440.00 |
| 6 | box | CLIP, BACKFOLD, 25mm, 12 pieces per box - SMITH | 34 | 24.00 | 816.00 |
| 7 | box | CLIP, BACKFOLD, 32mm, 12 pieces per box - SMITH | 17 | 38.00 | 646.00 |
| 8 | ream | COLORED PAPER, A4 size, 80gsm, 500 sheets per ream, GREEN - FOCUS, AVIA, VECO | 3 | 500.00 | 1,500.00 |
| 9 | ream | COLORED PAPER, A4 size, 80gsm, 500 sheets per ream, ORANGE - FOCUS, AVIA, VECO | 3 | 500.00 | 1,500.00 |
| 10 | ream | COLORED PAPER, A4 size, 80gsm, 500 sheets per ream, PINK - FOCUS, AVIA, VECO | 3 | 500.00 | 1,500.00 |
| 11 | ream | COLORED PAPER, A4 size, 80gsm, 500 sheets per ream, RED - FOCUS, AVIA, VECO | 1 | 500.00 | 500.00 |
| 12 | ream | COLORED PAPER, A4 size, 80gsm, 500 sheets per ream, YELLOW - FOCUS, AVIA, VECO | 1 | 500.00 | 500.00 |
| 13 | piece | DATING AND STAMPING MACHINE - HBW | 6 | 65.00 | 390.00 |
| 14 | piece | DOUBLE SIDED TAPE width 48mm - CROCO TAPE, POLAR BEAR | 4 | 90.00 | 360.00 |
| 15 | piece | ERASER, Plastic or Rubber - STAEDLER | 12 | 5.00 | 60.00 |
| 16 | box | FASHENER, Plastic, 70mm between prongs, 50 sets per box - PRINCE SNOWMAN | 109 | 35.00 | 3,815.00 |
| 17 | box | FASHENER, STAINLESS, 50pieces/box - JOY SNOWMAN | 62 | 45.00 | 2,790.00 |
| 18 | piece | FOLDER, Long with jacket - SYSTEM | 300 | 15.00 | 4,500.00 |
| 19 | piece | GLUE, Stick BIG - GENERIC | 10 | 5.00 | 50.00 |
| 20 | piece | GLUE, all purpose, gross weight: 200 grams min - HBW | 17 | 65.00 | 1,105.00 |
| 21 | box | LAMINATING FILM, A4 size, 100pcs per box - GENERIC | 2 | 512.00 | 1,024.00 |
| 22 | pack | MANILA PAPER, 20pcs per pack - GENERIC | 10 | 50.00 | 500.00 |
| 23 | piece | MARKER, FLUORESCENT MARKER, 3pcs per set - FABER CASTLE | 65 | 45.00 | 2,925.00 |
| 24 | piece | METAL BOOKENDS - GENERIC | 11 | 35.00 | 385.00 |
| 25 | box | PAPER FASHENER, Plastic, 8 1/2 long between prongs, 50 sets per box - PRINCE | 10 | 32.00 | 320.00 |
| 26 | piece | PENCIL SHARPENER, 1 piece in individual plastic case - GENERIC | 8 | 10.00 | 80.00 |
| 27 | piece | PENCIL SHARPENER, 1 piece, TABLE TOP - HBW | 1 | 85.00 | 85.00 |
| 28 | piece | PENCIL LEAD WITH ERASER, 12 dozen per box - MONGOL | 29 | 85.00 | 2,465.00 |
| 29 | piece | PLASTIC ENVELOPE with Holder - ADVENTURER | 70 | 63.00 | 4,410.00 |
| 30 | pad | POST-IT, Sign here, flags labelers (100 flags) - PRINCE | 22 | 30.00 | 660.00 |
| 31 | piece | SCISSORS, symmetrical, Blade length: 65mm, 1 piece in individual plastic - JOY | 43 | 40.00 | 1,720.00 |
| 32 | piece | STORAGE BOX, plastic, 67 liters (flexi)- SONY BOW | 70 | 550.00 | 38,500.00 |
| 33 | piece | TABLE TOP RACK, 3 layer GENERIC | 13 | 450.00 | 5,850.00 |
| 34 | piece | ONE HUNDRED SEVENTY EIGHT THOUSAND TWO HUNDRED PESOS AND 96/100 ONLY | 22 | 75.00 | 1,650.00 |
| 35 | piece | WRITING PAD HOLDER - GENERIC | 11 | 45.00 | 495.00 |
| 36 | cart | BROTHER LC3617, BLACK - BROTHER | 5 | 700.00 | 3,500.00 |
| 37 | pack | TOILET TISSUE PAPER, 12 rolls per pack - FRESH | 11 | 96.00 | 1,056.00 |
| 38 | piece | TRASH BIN WITH COVER - ACE HARDWARE | 2 | 200.00 | 400.00 |
| 39 | piece | DISHWASHING LIQUID, 1 liter - DAZZLE 2021 | 6 | 85.00 | 510.00 |
| | | | | | 92,085.50 |
| | | | | Less: 5% | 4,110.96 |
| | | | | 1% | 822.19 |
| | | | | | 4,933.15 |

(Total Amount in Words) **EIGHTY SEVEN THOUSAND ONE HUNDRED FIFTY TWO PESOS AND 35/100 ONLY** 87,152.35

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours, **FERNANDO R. DE VILLA, JR., CESO III**
 Signature over Printed Name of Supplier Signature over Printed Name of Authorized Official
Regional Director

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|--|------------------------------------|
| Fund Cluster : 01-101 | ORS/BURS No. : 2021-06-2142 |
| Funds Available : 92,085.50 | Date of the ORS/BURS: 6/17 |
| Signature over Printed Name of Administrative Officer/ OIC, Head of Accounting Division/Unit MARK JOSEPH E. BAJA | Amount : 92,085.50 |