

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region

1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

	RFQ No. 2021-07-0569 - Shopping			
	Date: July 7, 2021			
Company Name				
Company Address	4 <u>2008 (1908 (1908 (1908)</u> 1908 (1908 (1908) 1908 (1908 (1908) 1908 (1908) 1908 (1908) 1908 (1908) 1908 (1			
Contact Person				
Contact No.				
Email Address				
Company TIN	면 보면 하는 사람이 되었다. 사람이 하 게 하면 이렇게 되는 것 같아 보는 것이 되었다. 그런 것이 되었다.			
PhilGEPS Reg. No.	(1 <mark>) 1 (1) </mark>			
Sir/Madam:				
expenses for the goo	overnment price/s including delivery charges, VAT or other applicable taxes , and other incidental ods listed in Annex A . Failure to indicate information could be basis for non - compliance. Also, furnish prochures, catalogues, literatures and/or samples, if applicable.			
	manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your tarized certification to this effect.			
Tax Return and Om	attach copies of your Company's Business Permit, PhilGEPS Certificate, latest Income/Business nnibus Sworn Statement. The Certificate of Platinum Membership maybe submitted in lieu of the Permit and PHILGEPS Registration Number			
	and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez Malate, Manila or fax it through numbers: (02) 336-8106 to 07 loc. 44054 or email to:			
ambernulla@ds	wd.gov.ph not later than 5:00 PM on July 14, 2021 (Wednesday).			
	Very truly yours, HARVY B. GALABIO Administrative Officer V Procurement Section			
Terms and Conditi	ons:			
	made on per: X item basis total quoted price lot basis			
2. Price Validity sh	nall be valid until: One Hundred Twenty (120) Calendar days			
Services shall b	ne delivered (15) Fifteen Calendar days after receipt of Approved P.O			
Place of Deliver				
Terms of Payme				
	ph LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)			
Account Name				
Bank Name:	Branch: and Bank of the Philippines accounts shall be charged a service fee			
	and Bank of the Philippines accounts shall be charged a service ree hages/Penalty: In case of failure to make full delivery within the time specified above,			
the amount of	the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of			
the unnerform	ed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated			
damages reac	hes ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate			
	ithout prejudice to other courses of action and remedies available under the circumstances.			
	se indicate brand, model and country of origin.			
	repancy between unit cost and total cost, unit cost shall prevail.			
9. Please indicate	warranty:			
	spective supplier must be registered at the Philippine Government Electronic Procurement System GEPS). You may visit the PhilGEPS website at www. philgeps.gov.ph to register"			
ADRIAHN	M BERNULLA			

ADRIAHN-M. BERNULLA
Administrative Assistant II
Telerax: 5336-8106 to 07 loc. 24054

Signature Over Printed Name (Supplier)

Company Name Company Address Contact Person Contact No.

DSWD

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Field Office MiMaRoPa Region 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

RFQ No.	2021-07-0569	
Date:		(should be filled up by suppliers)
MOP.	Shonning R	by suppliers)

Email Address Company TIN PhilGEPS Reg. No.			: :				
Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications	Unit Cost	Total Cost	
			Purchase of Office Supplies in Palawan				
1	7	piece	Cutter Blade, for heavy duty cutter				
2	11	box	Envelope, Expanding, Kraftboard, for legal size				
3	200	piece	Envelope, Expanding, Plastic, 0.50mm Thickness				
4	1	box	Envelope, Mailing, white with window				
5	11		File Tab Divider, Bristol Board for Legal				
6	23		INK, for stamp pad, purple or violet				
7	296	ream	PAPER, Multi-Purpose A4, 70gsm, 210mm x 297mm				
8	120	ream	PAPER, Multi-Purpose, Legal, 70gsm, 216 x 330mm				
9	12	dozen	Pencil, Lead w/ eraser, wood cased, hardness: HB				
10	25	book	Record Book, 200 pages, size: 214mm x 276mm min.				
11	33	book	Record Book, 500 pages, size: 214mm x 276mm min.				
12	15	piece	Ruler, Plastic, 450mm (12"), width: 38min.				
13	25	piece	Stamp Pad, Felt Bed dimension, 80mm x 100mm min.				
14	3	piece	Staple Remover, Plier Type				
15	40	piece	Stapler with staple wire remover, load cap: 200 staples min, 1 piece in individual box				
16	92	roll	Tape, Packaging, width: 48mm (1mm)				
			Other Supplies				
17	15	can	Disinfectant Spray, aerosol type, 400-500 grams				
18	2	piece	Dust Pan, non-rigid plastic, w/ detachable handle				
19	12	piece	Waste Basket, non rigid plastic				
			*****NOTHING FOLLOWS*****				
			Approved Budget Cost: Php 149,479.00				
			Delivery Time: (15) Fifteen days after receipt of approved P.O				
			Delivery Place: DSWD POO, Unit 2/2nd Flr., G7 Bldg., Brgy., San Pedro, Puerto Princesa City, Palawan				
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				ote: Please specify brand/ model/ origin Please fill up the space for Bidder's pecification			
			,,,,	failure to indicate information could be basis for non-compliance."			
				and to Adjourn mornation could be basis for non-compliance.			
	PURPOSE: Purchase of Office Supplies in Palawan PR No.: 2021-07-0569						

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

ADRIAHNM. BERNULLA
Procurement Officer
Tel: 5336-8106 Cocal 24054/Email: ambernulla@dswd.gov.ph

(Signature over printed name) Supplier

VAT Non-VAT