



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MIMAROPA Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No 2021-07-0689 NP-LOV
Date: JULY 27, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

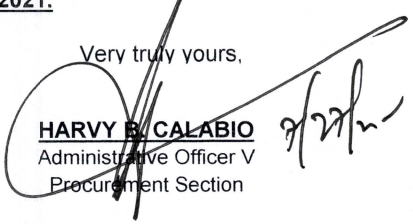
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

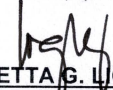
Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24051-52 or email to: lglicop@dswd.gov.ph** not later than **5:00 PM on AUGUST 03, 2021.**

Very truly yours,

HARVY B. CALABIO
Administrative Officer V
Procurement Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered or AUGUST 10 - SEPTEMBER 09, 2021
- Place of Delivery: TO BE ARRANGED WITHIN SIX (6) MUNICIPALITIES IN PROVINCE OF ORIENTAL MINDORO
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE:** "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"


LORETTA G. LICOP
Procurement Officer
Telefax: 5336-8106 to 07 loc. 24051-52

Signature Over Printed Name
(Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

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Note: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

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Date: _____

MOP: NP-LOV

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Purchaser's Specification	Bidder's Specifications	Unit Cost	Total Cost
1	1	lot	VAN RENTAL (14 Days On-Call)			
			FOR THE USE DURING LAG PAY-OUT IN SIX (6) MUNICIPALITIES IN THE PROVINCE OF ORIENTAL MINDORO			
			VAN SCHEDULE:			
			Tuesday to Friday for 14 DAYS (ON-Call)			
			PICK-UP and DROP OFF PLACE:			
			To be arranged within Six (6) Municipalities in Oriental Mindoro			
			PICK-UP and DROP OFF TIME:			
			PICK-UP Time: 6:00 am and 5:00 pm DROP OFF Time			
			Van Rental SCHEDULES and MUNICIPALITIES:			
			August 10, 2021 - Roxas			
			August 11, 2021 - Roxas			
			August 12, 2021 - Bansud			
			August 13, 2021 - Bansud			
			August 17, 2021 - Gloria			
			August 18, 2021 - Gloria			
			August 19, 2021 - Gloria			
			August 24, 2021 - Pinamalayan			
			August 25, 2021 - Pinamalayan			
			August 26, 2021 - Victoria			
			August 27, 2021 - Victoria			
			September 07, 2021 - Socorro			
			September 08, 2021 - Socorro			
			September 09, 2021 - Socorro			
			INCLUSIONS:			
			*1 Driver per Vehicle			
			*Can accommodate HALF of the Total Passenger 16 Seater Passenger Capacity			
			*Gas, Oil, and Other Repair included			
			*Load Allowance of Driver to Contact Passengers			
			*Additional Charges in Excess of the Minimum Hours should also indicated			
			OTHER REQUIREMENTS:			
			*Professional License dDriver			
			*Driver must be COVID-19 Negative (Medical Certificate as Proof)			
			*Government Procedure			
			*****NOTHING FOLLOWS*****			
			Approved Budget for the Contract: Php 50,000.00			
				Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification		
				"Failure to indicate information could be basis for non-compliance."		

PURPOSE: VAN RENTAL FOR THE USE DURING LAG PAY-OUT IN SIX (6) MUNICIPALITIES IN THE PROVINCE OF ORIENTAL MINDORO

PR No.: 2021-07-0689

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.


LORETTA G. LICOP
 Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

 (Signature over printed name)
 Supplier

VAT
 Non-VAT