



PURCHASE ORDER
 DSWD MIMAROPA Region
 Entity Name

Supplier : WESTERN GOLD TRADING Address : <u>Puerto Princesa City, Palawan</u> TIN :	P.O. No. : 2021-07-0617 Date : July 28, 2021 Mode of Procurement : SHOPPING
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DSWD POO - Unit 2/2nd Flr., G7 Bldg., Brgy., San Pedro, Puerto Princesa City, Palawan Date of Delivery : (15) Fifteen days after receipt of approved P.O	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
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Stock/ Property	Unit	Description	Quantity	Unit Cost	Amount
Purchase of Office Supplies in Palawan					
1	tube	Cutter Blade, for heavy duty cutter - 10's/tube	7	20.00	140.00
2	bottle	INK for stamp pad, purple or violet - Centurian	23	15.00	345.00
3	book	Record Book, 300 pages, size: 214mm x 276mm min. - Officemate	25	48.00	1,200.00
4	book	Record Book, 500 pages, size: 214mm x 276mm min. - Officemate	33	77.00	2,541.00
5	piece	Ruler, Plastic, 450mm (12"), width: 38min. - HBW #3	18	5.00	90.00
6	pad	Stamp Pad, Felt bed, Dimension: 80mm x 100mm min. - Joy	25	25.00	625.00
7	piece	Dust Pan, non-rigid plastic w/ detachable handle	2	50.00	100.00
*****NOTHING FOLLOWS*****					



PR No. 2021-07-0569
 Purpose: for use in the day-to-day operations of the office
 Prepared by: Adriahn M. Bernulla/AA II - Procurement Section

(Total Amount in Words)	FIVE THOUSAND FORTY ONE PESOS ONLY	5,041.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

FERNANDO R. DE VILLA JR., CESO III

Signature over Printed Name of Authorized Official

Regional Director

Fund Cluster : **1**
 Funds Available : **5,041.00**

MARK JOSEPH E. BAJA
 Signature over Printed Name of Administrative Officer IV/OIC Head of Accounting Section

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : **5,041.00**



Department of Social Welfare and Development

Department of Social Welfare and Development

Field Office MIMAROPA

Tel. No. (02) 5366-8106 /8107 Local 24052/24051

www.fo4b.dswd.gov.ph

Email Address: fo4b@dswd.gov.ph/procurement.fomimaropa@dswd.gov.ph

NOTICE OF AWARD

Date : July 28, 2021

MS. JANETTE MAGSADIA
Proprietor
WESTERNGOLD TRADING
Puerto Princesa City, Palawan

Dear **Ms. Magsadia**:

We are pleased to inform you that the Request for Quotation No. **2021-07-0569** for the "Purchase of Office Supplies of Palawan" is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Five Thousand Forty-One Pesos only (Php5,041.00)**

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. **2021-07-0617** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

FERNANDO R. DE VILLA JR., CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

WESTERNGOLD TRADING

Date: _____