



Department of Social Welfare and Development

Department of Social Welfare and Development

Field Office MIMAROPA

Tel. No. (02) 5366-8106 /8107 Local 24052/24051

www.fo4b.dswd.gov.ph

Email Address: fo4b@dswd.gov.ph/procurement.fomimaropa@dswd.gov.ph

NOTICE OF AWARD

Date : July 28, 2021

MS. JOJIE VELINA
Proprietor
MOSTACO MARKETING
Las Piñas City

Dear Ms. Velina:

We are pleased to inform you that the Request for Quotation No. **2021-07-0569** for the "Purchase of Office Supplies of Palawan" is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **One Hundred Two Thousand Eight Hundred Sixty-Two Pesos only (Php102,862.00)**

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. **2021-07-0614** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


FERNANDO R. DEVILLA JR., CESO III
Regional Director
Head of the Procuring Entity

Conforme: 
JOJIE R. VELINA
SOLE PROPRIETOR

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date: 8/6/2021



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : MOSTACO MARKETING Address : <u>Las Piñas City</u> TIN : <u>915-542-116-000</u>	P.O. No. : 2021-07-0614 Date : July 28, 2021 Mode of Procurement : SHOPPING
--	--

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DSWD POO - Unit 2/2nd Flr., G7 Bldg., Brgy., San Pedro, Puerto Princesa City, Palawan Date of Delivery : (15) Fifteen days after receipt of approved P.O	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
---	--

Stock/Property	Unit	Description	Quantity	Unit Cost	Amount
Purchase of Office Supplies in Palawan					
1	box	Envelope, Expanding, Kraftboard, for legal size	11	1,260.00	13,860.00
2	set	File Tab Divider, Bristol Board for Legal	11	20.00	220.00
3	ream	Paper, Multi-purpose, A4, 70gsm, 210mm x 297mm (Croco)	296	187.00	55,352.00
4	ream	Paper, Multi-purpose, Legal, 70gsm, 216mm x 330mm (Croco)	120	207.00	24,840.00
5	dozen	Pencil Lead w/ eraser, wood cased, hardness: HB Boss #2	12	45.00	540.00
6	roll	Tape, Packaging, width: 48mm (1mm)	92	23.00	2,116.00
7	piece	Waste Basket, non-rigid plastic	12	42.00	504.00
8	can	Disinfectant Spray, Aerosol type, (Solbac 400G)	15	362.00	5,430.00
*****NOTHING FOLLOWS*****					
PR No. 2021-07-0569 Purpose: for use in the day-to-day operations of the office Prepared by: <u>Adriahn M. Bernulla/AA II - Procurement Section</u>					

(Total Amount in Words)	ONE HUNDRED TWO THOUSAND EIGHT HUNDRED SIXTY TWO PESOS ONLY	102,862.00
-------------------------	---	------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme: <div style="text-align:center"> JOJIE R. VELINA SOLE PROPRIETOR Signature over Printed Name of Supplier <u>8/6/2021</u> Date </div>	Very truly yours, <div style="text-align:center"> FERNANDO R. DE VILLA JR., CESO III Signature over Printed Name of Authorized Official Regional Director </div>
--	---

Fund Cluster : <u>1</u> Funds Available : <u>102,862.00</u> <div style="text-align:center"> MARK JOSEPH E. BAJA Signature over Printed Name of Administrative Officer IV/OIC Head of Accounting Section </div>	ORS/BURS No. : <u>2021-07-2016</u> Date of the ORS/BURS: <u>7/29</u> Amount : 102,862.00
--	---