



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2021-10-1022-NP-SVP
Date: November 2, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

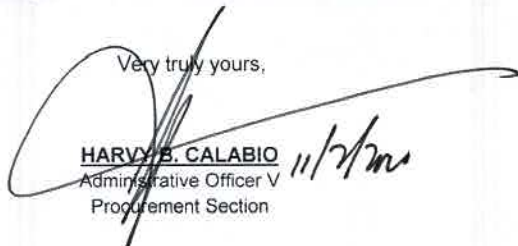
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement. The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: proc.davecorcoro.dswd4b@gmail.com/ dtcorcoro@dswd.gov.ph not later than 5:00 PM on November 9, 2021 (Tuesday).

Very truly yours,

HARVEY B. CALABIO
Administrative Officer V
Procurement Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: Seven (7) days upon receipt of approved Final Sample
- Place of Delivery: DSWD MIMAROPA Provincial Warehouses
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"


DAVE T. CORCORO
Procurement Officer
Telefax: 5336-8106 to 07 loc. 24052
Email: proc.davecorcoro.dswd4b@gmail.com/ dtcorcoro@dswd.gov.ph

Signature Over Printed Name
(Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MIMaRoPa Region
1880 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: "Prospective supplier must be registered at the Philippine Government Electronic System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

RFQ No.: 2021-10-1022-NP-SVP

Date: _____ (should be filled up by suppliers)

MOP: NP- SVP

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
1	8,000	piece	PURCHASE OF SLOTTED CARTON/ BOX FOR THE REPACKING OF FAMILY FOOD PACKS (FFPs) IN THE PROVINCE OF MIMAROPA Specifications: > BOX, REGULAR SLOTTED CARTON (RSC) > RSC Size: (H) 130mm x (L) 395mm x (W) 295mm (+/5%) > Print Color: Red, Yellow and Blue > DSWD Logo: Based on DSWD Branding Guidelines * See attached illustration ** Inclusive of Hauling Fee Proofing: > 1st Draft - Two (2) working days upon receipt of approved PO/CD > 2nd Draft - Two (2) working days upon receipt of 1st draft >>>> NOTHING FOLLOWS <<<< Date of Delivery: Seven (7) days upon receipt of approved Purchase Order (PO) Areas of Delivery: > ORIENTAL MINDORO (1,600 pieces) SWADT Oriental Mindoro Office (Provincial Warehouse, Caimito St., Brgy. Lalud, Calapan City, Oriental Mindoro) Contact Person: Mr. Dilosanto Manalo (0948-062-4100) > OCCIDENTAL MINDORO (1,600 pieces) SWADT Occidental Mindoro Office (Provincial Warehouse, Mang Ipe Compound, Brgy. Bubog, San Jose, Occidental Mindoro) Contact Person: Mr. Rafael Joseph Gaan (0948-434-3811) > MARINDUQUE (1,600 pieces) SWADT Marinduque Office (Provincial Warehouse, Brgy. Amoingon, Boac, Marinduque) Contact Person: Ms. Ma. Luisa Lanario (0998-390-5119) > ROMBLON (1,600 pieces) SWADT Romblon Office (Provincial Warehouse, Brgy. Poctoy, Odiongan, Romblon) Contact Person: Mr. Melzandro Mariano (0950-357-6365) > PALAWAN (1,600 pieces) SWADT Palawan Office (Provincial Warehouse, Km 5 North National Highway, Brgy. San Jose, Puerto Princesa City, Palawan) Contact Person: Mr. Franklin Joseph Abregoso (0930-421-5186)		
PAGE 1 OF 1			"Failure to indicate information could be basis for non-compliance."		
Total Approved Budget for the Contract: Php560,000.00					

PURPOSE: Purchase of Slotted Carton/Box for the Repacking of Family Food Packs (FFPs) in the Province of MIMAROPA.

PR No.: 2021-10-1022-NP-SVP

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

DAVE T. CORCORO
Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

(Signature over printed name)
Supplier

VAT
 Non-VAT