



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2021-11-1047-NP-SVP
Date: November 4, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: proc.davecorcoro.dswd4b@gmail.com/ dtcorcoro@dswd.gov.ph** not later than **5:00 PM on November 11, 2021 (Thursday)**.

Very truly yours,

HARRY B. CALABIO
Administrative Officer V
Procurement Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: Fifteen (15) days upon receipt of approved Final Proof
- Place of Delivery: MIMAROPA Youth Center (MYC) Brgy. Poblacion, Bansud, Oriental Mindoro
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE:** "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

DAVE T. CORCORO
Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052
Email: proc.davecorcoro.dswd4b@gmail.com/ dtcorcoro@dswd.gov.ph

Signature Over Printed Name
(Supplier)



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Date: _____ (should be filled up by suppliers)

MOP: NP- SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
	1.00	lot	I. REPAIR AND INSTALLATION OF VARIOUS FACILITIES		
			A. Replacement of Damage Doorknobs at Center Head Office and Dormitory 1 and 2		
			MATERIALS:		
	5	piece	HIGH QUALITY DOORKNOB		
	1	piece	PADLOCK		
			LABOR:		
	1	pax	SKILLED		
			B. Installation of Aluminum Door at Center Head Office (CR) and Dormitory 2		
			MATERIALS:		
	1	unit	ALUMINUM DOOR (70cm x 230cm)		
	1	unit	ALUMINUM DOOR (60cm x 200cm)		
			LABOR:		
	1	pax	SKILLED (INSTALLATION)		
			C. Replacement and Repair of Damage Window at Dormitory 1 and Conference Room		
			MATERIALS:		
	1	unit	GLASS WINDOW, 53cm x 110cm (NEW)		
	1	unit	GLASS WINDOW, 53cm x 110cm (REPAIR)		
			D. Fire Extinguisher 10 lbs. @ Ambulance		
			MATERIALS:		
	1	piece	FIRE EXTINGUISHER 10 lbs.		
			E. Repair of Water System		
			MATERIALS:		
	1	piece	WATER PUMP 1.5HP, 220 VOLT, 3450 RPM		
			F. Replacement of Busted Lights and Switch		
			MATERIALS:		
	15	piece	LED DOWNLIGHT 9w		
	1	piece	TWO (2) GANG SWITCH		
	1	piece	ONE (1) GANG SWITCH		
			LABOR:		
	3	pax	SKILLED		
	3	pax	HELPER		
	33.00	l.m	II. INSTALLATION OF CONCRETE PATHWALK		
			A. LABOR		
	1	pax	PROJECT SUPERVISOR (FOREMAN)/ 6 days		
	2	pax	SKILLED/ 6 days		
	2	pax	HELPER/ 6 days		
			B. EQUIPMENT		
	1	unit	ONE BAGGER MIXER/ 6 days		
			C. MATERIALS		
	30	bags	PORTLAND CEMENT		
	3	cu.m.	SAND		
	4	cu.m.	GRAVEL 3/4		
	3	cu.m.	AGGREGATE BASE COURSE		
	32	piece	10 mm dia. STEEL BAR		
	3	kg	GI TIE WIRE #16		
	1	lot	FORMWORKS		
			PAGE 1 OF 2		
			Total Approved Budget for the Contract: Php206,708.80		
			"Failure to indicate information could be basis for non-compliance."		

PURPOSE: Repair and Installation of Various Facilities at MIMAROPA Youth Center (MYC).

PR No.: 2021-11-1047-NP-SVP

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

DAVE T. CORCORO

Procurement Officer
Telefax: 5336-8106 to 07 loc. 24052

(Signature over printed name)
Supplier

VAT
 Non-VAT



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Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
III. INSTALLATION OF PWD RAMP					
A. LABOR					
1	pax		PROJECT SUPERVISOR (FOREMAN)/ 6 days		
2	pax		SKILLED/ 6 days		
2	pax		HELPER/ 6 days		
B. EQUIPMENT					
1	unit		WELDING MACHINE/ 6 days		
C. MATERIALS					
7	piece		STAINLESS PIPE 2"		
4	bags		PORTLAND CEMENT		
6	piece		10 mm dia. STEEL BAR		
2	cu.m.		MIXED SAND AND GRAVEL		
20	piece		CHB 6"		
10	piece		CHB 4"		
1	lot		CONSUMABLE MATERIALS		
IV. INSTALLATION OF PLANT BOX					
A. LABOR					
1	pax		PROJECT SUPERVISOR (FOREMAN)/ 4 days		
1	pax		SKILLED/ 4 days		
2	pax		HELPER/ 4 days		
B. EQUIPMENT					
1	lot		MINOR EQUIPMENTS		
C. MATERIALS					
40	piece		CHB 4"		
6	piece		10 mm dia. STEEL BAR		
6	bag		PORTLAND CEMENT		
3	cu.m.		SAND		
OVERHEAD COST, CONTINGENCY, MISCELLANEOUS (15%)					
PROFIT (10% DIRECT COST)					
VALUE ADDED TAX (5%)					
>>>> NOTHING FOLLOWS <<<<<					
Date of Delivery: Fifteen (15) days upon receipt of approved Purchase Order (PO)					
Area of Delivery: MIMAROPA Youth Center (MYC) Brgy. Poblacion, Bansud, Oriental Mindoro					
PAGE 2 OF 2					
Total Approved Budget for the Contract: Php206,708.80					

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