



Department of Social Welfare and Development

PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : **MAYB'S STORE** P.O. No. : 2021-10-0864
Address : **Rizal St., San Jose, Occidental Mindoro** Date : **October 18, 2021**
TIN : Mode of Procurement : **SHOPPING**

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery **SWADT Occidental Mindoro (M.H. Del Pilar St., Brgy. 7, San Jose, Occidental Mindoro)** Delivery Term : **Full Term**
Date of Delivery : **Seven (7) days upon receipt of approved Purchase Order (P.O.)** Payment Term : **15-30 days upon final inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	CORRECTION TAPE, 6 meters(min), 1pc in individual plastic (Click)	84	16.00	1,512.00
2	box	GEL PEN, Black, 0.5mm (Panda T800)	5	120.00	600.00
3	box	BALLPEN, Black, 0.5mm, 12's (Flex)	10	70.00	700.00
4	pack	FOLDER, White, Legal size, 100's (Thick - 14 points)	3	550.00	1,650.00
5	box	FASTENER, Plastic coated	20	40.00	800.00
6	piece	HIGHLIGHTER	20	22.00	440.00
7	roll	TRANSPARENT TAPE, 1"	10	27.00	270.00
8	roll	TRANSPARENT TAPE, 2"	6	55.00	330.00
9	roll	PAPER TAPE, 1"	6	25.00	150.00
10	roll	PAPER TAPE, 2"	6	40.00	240.00
11	box	PERMANENT MARKER, Black, Broad	2	204.00	408.00
12	piece	STAMP PAD	5	40.00	200.00
13	ream	PAPER, Multi-purpose, A4 size, 70 gsm (Hard Copy)	60	180.00	10,800.00
14	ream	PAPER, Multi-purpose, 8.5" x 13" size, 70 gsm (Hard Copy)	25	200.00	5,000.00
15	bottle	664 EPSON INK, Black	8	345.00	2,760.00
16	bottle	664 EPSON INK, Yellow	8	360.00	2,880.00
17	bottle	664 EPSON INK, Magenta	8	360.00	2,880.00
18	bottle	664 EPSON INK, Cyan	8	360.00	2,880.00
19	piece	FILE BOX, Legal size, Vertical	15	150.00	2,250.00
20	piece	FLEXI BOX, 95L	4	1,000.00	4,000.00
21	pack	VELLUM BOARD, A4 size	2	45.00	90.00
22	piece	SCISSORS, 10"	4	100.00	400.00
23	box	PAPER CLIP, Big	4	25.00	100.00
>>>>> Nothing Follows >>>>>					
Approved Budget for the Contract: Php51,000.00					41,340.00
PR No.: 2021-09-0771					
Purpose: Purchase of Office Supplies for the SLP Staff at					
Occidental Mindoro					
Prepared by: Dave T. Corcoro					

(Total Amount in Words) **Forty-One Thousand Three Hundred Forty Pesos Only** **41,340.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforms:

Signature:
Signature over Printed Name of Supplier

Very truly yours,

Signature over Printed Name of Authorized Regional Director

Date: **10/27/21**

Fund Cluster : **1**
Funds Available : **51,000.00**

Signature over Printed Name of AO V/ OIC - Head, Accounting Section

ORS/BURS No. : **2021-10-4425**
Date of the ORS/BURS: **10-18-21**
Amount : **41,340.00**



Department of Social Welfare and Development
Field Office MIMAROPA
Tel. No. (02) 5366-8106 /8107 Local 24052/24051
www.fo4b.dswd.gov.ph

Email Address: fo4b@dswd.gov.ph/procurement.fomimaropa@dswd.gov.ph

NOTICE OF AWARD

Date : October 18, 2021

MR. ROGELIO D. PAULINO
Proprietor
MAYB'S STORE
Rizal St., San Jose, Occidental Mindoro

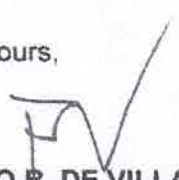
Dear **Mr. Paulino:**

We are pleased to inform you that the Request for Quotation No. 2021-09-0771 for the **"Purchase of Office Supplies for the use of SLP Staff at SWADT Occidental Mindoro"** is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Forty-One Thousand Three Hundred Forty Pesos Only (Php 41,340.00)**.

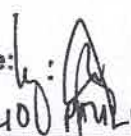
You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. 2021-10-0864 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


FERNANDO R. DE VILLA JR., CESO III
Regional Director
Head of the Procuring Entity

Conforme:


ROGELIO D. PAULINO

(Signature over Printed Name of Bidder's Authorized Representative)

MAYB'S STORE

Date: 10/27/21

Purpose: OFFICE SUPPLIES OF SLP STAFF OF OCCIDENTAL MINDORO FOR 2ND SEMESTER - FY 2021

Item No.	Qty	Unit	Purchaser's Requirements	MAYB'S STORE			GESSNEC GENERAL MERCHANDISE			STAR CT		
				Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost
1	84	piece	Correction Tape, 6 meters/min), 1 piece in individual plastic	Click	18.00	1,512.00	Joy	24.00	2,016.00	Joy	36.00	2,940.00
2	5	box	Gel pen, Black, 0.5mm	Panda T800	120.00	600.00	My Gel	300.00	1,500.00	My Gel	335.00	1,680.00
3	10	box	Balpen, Black, 0.5mm, 12s	Flex	70.00	700.00	HBW	72.00	720.00	HBW	85.00	850.00
4	3	pack	White Folder, Legal size, 100's	Thick (14 points)	550.00	1,650.00	System	550.00	1,650.00	System	700.00	2,100.00
5	20	box	Fastener, Plastic coated		40.00	800.00	Prince	42.00	840.00	Joy	48.00	960.00
6	20	piece	Highlighter		22.00	440.00	stabilo	40.00	800.00	Mylagi	25.00	500.00
7	10	roll	Transparent Tape, 1"		27.00	270.00	Crocodile	18.00	180.00	Croco	20.00	200.00
8	6	roll	Transparent Tape, 2"		55.00	330.00	Crocodile	28.00	168.00	Paramount	45.00	270.00
9	6	roll	Paper Tape, 1"		25.00	150.00	Crocodile	45.00	270.00	Super 1	30.00	180.00
10	6	roll	Paper Tape, 2"		40.00	240.00	Crocodile	85.00	510.00	Paramount	75.00	450.00
11	2	box	Permanent Marker, Black, Broad		204.00	408.00	Pilot	516.00	1,032.00	Pilot	555.00	1,110.00
12	5	piece	Stam pad		40.00	200.00		40.00	200.00	HBW	45.00	225.00
13	60	ream	Paper, Multi Purpose, A4 size 70 gsm	Hard Copy	180.00	10,800.00	Hardcopy	200.00	12,000.00	Hard Copy	200.00	12,000.00
14	25	ream	Paper, Multi Purpose, 8.5" x 13" size 70 gsm	Hard Copy	200.00	5,000.00	Hardcopy	210.00	5,250.00	Hard Copy	220.00	5,500.00
15	8	bottle	664 Epson Ink, Black		345.00	2,760.00	Original Epson Ink	330.00	2,640.00	Epson	350.00	2,800.00
16	8	bottle	664 Epson Ink, Yellow		350.00	2,800.00	Original Epson Ink	350.00	2,800.00	Epson	350.00	2,800.00
17	8	bottle	664 Epson Ink, Magenta		350.00	2,800.00	Original Epson Ink	350.00	2,800.00	Epson	350.00	2,800.00
18	8	bottle	664 Epson Ink, Cyan		350.00	2,800.00	Original Epson Ink	350.00	2,800.00	Epson	350.00	2,800.00
19	15	piece	File Box, Legal Size, vertical		150.00	2,250.00	Valiant	180.00	2,700.00	Uni	190.00	2,850.00
20	4	piece	Flexi Box 95L		1,000.00	4,000.00	Hitop black	850.00	3,400.00	Mega	699.00	2,796.00
21	2	pack	Vellum Board A4 size		45.00	90.00	Elite	34.00	68.00	Orange	39.00	78.00
22	4	piece	Scissors, 10 "		100.00	400.00	9.5"	120.00	480.00	Joy	155.00	660.00
23	4	box	Paperclip, Big		25.00	100.00	Prince	26.00	104.00	UnoHBW	28.00	112.00
Title: Office Supplies of SLP Occidental Mindoro for July -December 2021 Delivery Place: SWADT Occidental Mindoro, San Jose, Occidental Mindoro				TOTAL			TOTAL			TOTAL		
Approved Budget Cost: 51,000.00				41,340.00			44,928.00			46,901.00		

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on October 05, 2021 and recommends to be awarded to MAYB'S STORE as the lowest calculated and responsible bid

[Signature]
JAMMEL P. BALBAROCO
 BAC Member

[Signature]
AMEE T. M. LANUEVA
 BAC Member

[Signature]
GENELIZA G. GABILAN
 BAC Member

[Signature]
SONIA R. DE LEON
 BAC Vice-Chairperson

[Signature]
SHEILA STAPIA
 BAC Chairperson

PATRICK G. JARMIN
 Alternate BAC Member

KHEEN MICHAEL SE
 Alternate BAC Member

ANGELYN S. AGUNDO
 Alternate BAC Member

Approved by:

[Signature]
FERNANDO R. DE VILLA, JR., CESO III
 Regional Director