



Department of Social Welfare and Development  
Field Office MIMAROPA

## NOTICE TO PROCEED

October 15, 2021

**ENGR. JEMMAR S. SAPORNA**  
Owner  
Skyscraper Construction and Engineering Services  
Brgy .1 , Buenavista, Marinduque

Dear **Engr. Saporna**:

The attached Contract Agreement having been approved, notice is hereby given to **SKYSCRAPER CONSTRUCTION AND ENGINEERING SERVICES** that services may commence on the **Repair and Improvement of Office of the Regional Director** effective after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DSWD MIMAROPA Region.

Very truly yours,

**FERNANDO R. DE VILLA JR., CESO III**  
Regional Director  
Head of the Procuring Entity

I acknowledge receipt of this Notice on October 18, 2021

Name of the Representative of the Bidder: JEMMAR S. SAPORNA

Authorized Signature: