



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Department of Social Welfare and Development

Supplier : <b>QUIN TRADING</b>	P.O. No. : <b>2021-12-1116</b>
Address : <b>Masipit, Calapan City, Oriental Mindoro</b>	Date : <b>December 21, 2021</b>
TIN :	Mode of Procurement : <b>NP-SVP</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>SWADT Oriental Mindoro Office, 2F RKT Bldg, J.P. Riza cor. Bayabas Sts., Latud, Calapan City, Oriental Mindoro</b>	Delivery Term : <b>Full Term</b>
Date of Delivery : <b>Seven (7) days upon receipt of approved Purchase Order (P.O)</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	<b>INDUSTRIAL FAN (STANDARD/ HANABISHI)</b> <b>Specifications:</b> > 24" Metal Blade > High Performance Motor > Three (3) Speed Push Nuttton Switch > With Thermal Fuse Protection > With Oscillation > With Height Adjustment > 3-4 Legs for Improved Stability	4	14,700.00	58,800.00
2	unit	<b>STAND FAN (STANDARD/ HANABISHI)</b> <b>Specifications:</b> > 18-inch Industrial Stand Fan > 2-in-1 Stand Fan and Floor Fan > 3-Wing Aluminum Blade > Oscillation Control > Adjustable Stand Height > Adjustable Fan Head > Thermal Fuse Protected Motor > 3-Speed Control System	4	4,950.00	19,800.00
3	unit	<b>AIR PURIFIER/ REVITALIZER (KAISA VILLA)</b> <b>Specifications:</b> > 100-390ml water tank capacity > Operating Voltage: AC 220V-240V > Power: 10W > Air Coverage: Approximately 20-30 sq.m.	4	1,980.00	7,920.00
4	unit	<b>WALL FAN (STANDARD/ HANABISHI)</b> <b>Specifications:</b> > High Performance Motor > Pull Cord for 3-Speed Selection > Knobless Head Adjustment > With Thermal Fuse Protection > With Oscillation > Input Power: 65W > Voltage: 230V-60Hz > Size: 405mm > Product Dimension: 40cm x 30cm x 53cm (L x W x H) > Product Weight: 4kg >>>>NOTHING FOLLOWS <<<<<	6	1,470.00	8,820.00
<b>Approved Budget for the Contract: Php96,996.00</b> <b>PR No.: 2021-11-1116</b> <b>Purpose: Purchase of Electric Fans &amp; Air Purifier for the use of SWAD Oriental Mindoro</b> <b>Prepared by: Dave T. Corcoro</b>					<b>95,340.00</b>

(Total Amount in Words)	<b>Ninety-Five Thousand Three Hundred Forty Pesos Only</b>	<b>95,340.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Shirley Kristine T. King*  
 Signature over Printed Name of Supplier

Very truly yours,

*Fernando R. de Villa Jr.*  
**FERNANDO R. DE VILLA JR. CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Date

Fund Cluster : **1**  
 Funds Available : **95,340**  
*Danielyn T. Galan*  
**DANILYN T. GALAN**  
 Signature over Printed Name of AO IV/ OIC - Head, Accounting Section

ORS/BURS No. : **2021-12-6299**  
 Date of the ORS/BURS: **12/23**  
 Amount : **95,340**



Department of Social Welfare and Development  
Field Office MIMAROPA  
Tel. No. (02) 5366-8106 /8107 Local 24052/24051  
www.fo4b.dswd.gov.ph

Email Address: [fo4b@dswd.gov.ph](mailto:fo4b@dswd.gov.ph)/[procurement.fomimaropa@dswd.gov.ph](mailto:procurement.fomimaropa@dswd.gov.ph)

## NOTICE OF AWARD

Date : December 21, 2021

**MS. SHIERA KRISTINE T. KING**  
Proprietor  
QUIN TRADING  
Masipit, Calapan City, Oriental Mindoro

Dear **Ms. King**:

We are pleased to inform you that the Request for Quotation No. 2021-11-1116 for the **“Purchase of Semi-expendable Office Equipment for the use of SWADT Oriental Mindoro to support delivery of technical assistance and resource augmentation to LGUs/LSWDOs”** is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Ninety-Five Thousand Three Hundred Forty Pesos Only (Php95,340.00)**.

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. 2021-12-1116 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA JR., CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

  
Shiera Kristine T. King  
(Signature over Printed Name of Bidder's Authorized Representative)

**QUIN TRADING**

Date: \_\_\_\_\_

Procurement Form No. 04 - B (Abstract of Canvass)  
 REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 ABSTRACT OF QUOTATIONS

Purpose: For the use of SWADT Oriental Mindoro to support delivery of technical assistance and resource augmentation to Local Government units/LSWDOs.

AOQ No.: 2021-11-1116-NP-SVP

Item No.	Qty	Unit	Purchaser's Requirements	BIDDER'S NAME								
				QUIN TRADING			MAC GNO GEN. MDSE.			JK MINIMART		
				Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost
1	4	unit	<b>INDUSTRIAL FAN</b> Specifications: > 24" Metal Blade > High Performance Motor > Three (3) Speed Push Button Switch > With Thermal Fuse Protection > With Oscillation > With Height Adjustment > 3-4 Legs for Improved Stability	Standard/ Hanabishi	14,700.00	58,800.00	Astron	14,999.00	59,996.00		14,800.00	59,200.00
2	4	unit	<b>STAND FAN</b> Specifications: > 18-inch Industrial Stand Fan > 2-in-1 Stand Fan and Floor Fan > 3-Wing Aluminum Blade > Oscillation Control > Adjustable Stand Height > Adjustable Fan Head > Thermal Fuse Protected Motor > 3-Speed Control System	Standard/ Hanabishi	4,950.00	19,800.00	Astron	4,999.00	19,996.00		5,000.00	20,000.00
3	4	unit	<b>AIR PURIFIER/ REVITALIZER</b> Specifications: > 100-390ml water tank capacity > Operating Voltage: AC 220V-240V > Power: 10W > Air Coverage: Approximately 20-30 sq. m.	Kaisa Villa	1,980.00	7,920.00	Kaisa Villa	1,999.00	7,996.00		2,000.00	8,000.00
<b>Page 1 of 2</b>				<b>SUB-TOTAL</b>		<b>86,520.00</b>	<b>SUB-TOTAL</b>		<b>87,988.00</b>	<b>SUB-TOTAL</b>		<b>87,200.00</b>

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on December 9, 2021 and recommends to be awarded to Quin trading as lowest calculated bid.

JAMUEL P. BALBABOCO  
BAC Member

IMEE C. VILLANUEVA  
BAC Member

GENELIZA O. GABILAN  
BAC Member

SONIA R. DE LEON  
BAC Vice Chairperson

SHEILA S. TAPIA  
BAC Chairperson

PATRICK G. JARMIN  
Alternate BAC Member

KHEEN MICHAEL G. SE  
Alternate BAC Member

ANGELYN S. AGUNDO  
Alternate BAC Member

Approved by:

FERNANDO R. DE VILLA, JR., CESO III  
Regional Director

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				QUIN TRADING			MAC GNO GEN. MDSE.			JK MINIMART		
				Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost
4	6	unit	<b>WALL FAN</b>	Standard/ Hanabishi	1,470.00	8,820.00	Astron	1,490.00	8,940.00		1,480.00	8,880.00
			<b>Specifications:</b>									
			> High performance Motor									
			> Pull Cord for 3-Speed Selection									
			> Knobless Head Adjustment									
			> With Thermal Fuse Protection									
			> With Oscillation									
			> Input Power: 65W									
			> Voltage: 230V-60Hz									
			> Size: 405mm									
			> Product Dimension: 40cm x 30cm x 53cm (L x W x H)									
			> Product Weight: 4kg									
			>>>> NOTHING FOLLOWS <<<<<									
				SUB-TOTAL		8,820.00	SUB-TOTAL		8,940.00	SUB-TOTAL		8,880.00
			Approved Budget for the Contract: Php96,996.00	Within the ABC			Within the ABC			Within the ABC		
			Page 2 of 2	TOTAL AMOUNT		95,340.00	TOTAL AMOUNT		96,928.00	TOTAL AMOUNT		96,080.00

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on December 9, 2021 and recommends to be awarded to Quin trading as lowest calculated bid.

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PATRICK G. JARMIN  
Alternate BAC Member

KHEEN MICHAEL G. SE  
Alternate BAC Member

ANGELYN S. AGUNDO  
Alternate BAC Member

Approved by:

FERNANDO R. DE VILLA, JR., CESO III  
Regional Director