



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2022-02-0052 NO SVP
 Date: February 17, 2022

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

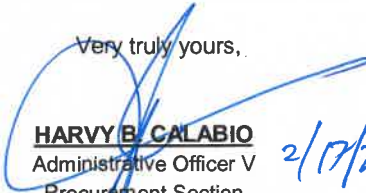
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 336-8106 to 07 loc. 111 or email to: ccrvictorio@dswd.gov.ph** not later than **5:00PM on February 24, 2022 (Thursday)**.

Very truly yours,

HARVY B. CALABIO
 Administrative Officer V
 Procurement Section
 Tel. No: 5336-8106 loc 24051-52

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
3. Services shall be delivered On call basis
4. Place of Delivery: SWADT OFFICES MIMAROPA and VISE VERSA
5. Terms of Payment: within 15-30 days upon final inspection and acceptance
 Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)**
Account Name: _____ **Account Number :** _____
Bank Name: _____ **Branch:** _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time sepcified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
7. For goods please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate warranty: _____
10. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"**

CATHERINE CATHY R. VICTORIO
 Procurement Officer
 Tel No: 5336-8106 loc 24051-52

 Signature Over Printed Name
 (Supplier)



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RFQ No. 2022-02-0052 NO SVP
 Date: _____ (should be filled by suppliers)

MOP: SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications	Unit Cost	Total Cost
1	5	unit	On Call Service Provider for the Delivery and transportation of disaster goods in the provinces of MIMAROPA			
			Specification:			
			Point of Transfer.			
			*Manila to Calapan Oriental Mindoro vice versa			
			*Manila to San Jose Occidental Mindoro vice versa			
			*Manila to Boac, Marinduque vice versa			
			*Manila to Odiongan Romblon vice versa			
			*Manila to PPC, Palawan vice versa			
			Commodities: Disaster Goods Foods and Non Foods Item			
			Mode: Door to Door			
			Standard Driver/Helper: 1 Driver, 2 Helper			
			* Include manual hauling of F/NFI from truck to warehouse			
			*Payment based on Actual Deliveries			
			nothing follows			
			Drop Point			
			Date of delivery: On call basis			
			1. Oriental Mindoro- Provincial Warehouse			
			Place of delivery: SWADT Oriental Mindoro , Provincial Warehouse Caimito St., Brgy Lalud, Calapan City			
			Oriental Mindoro			
			Contact Person: Dilosanto Manalo/Severina Boongaling			
			Contact Number - 09480624100/09082901003			
			2. Occidental Mindoro - Provincial Warehouse			
			Place of delivery: SWADT Occidental Mindoro, Provincial Warehouse Mang Ipe Compound, Brgy. Bubog, San Jose Occidental Mindoro			
			Contact Person: Rafael Joseph Gaan/Sheila Sarabia			
			Contact Number : 09484343811/09159598195			
			3. Marinduque- Provincial Warehouse			
			Place of delivery: SWADT Marinduque, Provincial Warehouse Brgy Amoingon, Boac Marinduque			
			Contact Person: Ma. Luisa Lanario/Helen Alcoba			
			Contact Number: 09983905119/09613331372			
			4. Romblon- Provincial Warehouse			
			Place of delivery: SWADT Romblon, Provincial Warehouse Baranoay Poctoy, Odiongan Romblon			
			Contact Person: Melzandio Mariana/Abegail Fetillo			
			Contact Number : 09503576365/099891558120			
			5. Palawan- Provincial Warehouse			
			Place of delivery: SWADT Palawan, Provincial Warehouse, Km 5 North National Highway Brgy. San Jose Puerto Princess City Palawan			
			Contact Person: Franklin Joseph .Abergoso/Eric Aborot			
			Contact Number : 09304215186/09198960644			
			nothing follows			
				Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification		
				"Failure to indicate information could be basis for non-compliance."		
			Approved Budget Cost: Php 100,000.00			

PURPOSE: Service Provider for the Delivery and transportation of disaster goods in the provinces of MIMAROPA

PR No.: 2022-02-0052 NO SVP

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax.

FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

CATHERINE CATHY R. VICTORIO
 Procurement Officer

(Signature over printed name)
 Supplier

VAT
 Non-VAT