



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2022-03-0310 NP-SVP

Date: March 24, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

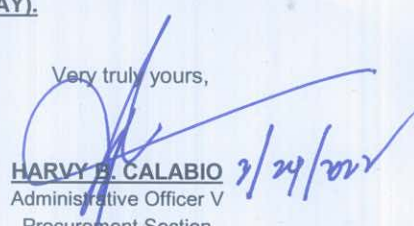
Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: lglicop@dswd.gov.ph** not later than **5:00 PM on March 31, 2022 (THURSDAY)**.

Very truly yours,


HARVEY B. CALABIO
Administrative Officer V
Procurement Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: APRIL 18 and 22, 2022
- Place of Delivery: DSWD FIELD OFFICE MIMAROPA (1680 F.T. Benitez St. cor. Malvar St., Malate, Manila) and HOTEL WITHIN REGION III (Preferably in PAMPANGA) and VICE-VERSA
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"


LORETTA G. LICOP
Procurement Officer

Telefax: 5336-8106 to 07 loc. 24051 to 52

Signature Over Printed Name
(Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region

1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: "Prospective supplier must be registered at the Philippine Government Electronic System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

RFQ No. 2022-03-0310 NP-SVP

Date: _____

MOP: NP- SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
1	1	VAN	VAN RENTAL		
			CONDUCT OF CONSULTATION WITH EPAHP- REGIONAL CONVERGENCE TEAM OF MIMAROPA AND MAPPING OF CBOs		
			PASSENGER VAN (2 DAYS)		
			SPECIFICATIONS:		
			*Four-Wheeled and Air-Conditioned Passenger Van Vehicle with atleast 15-seats excluding the Driver		
			*With not less than 4-doors		
			*With Engine Displacement not Exceeding 2200cc for Gasoline and 3000cc for Diesel		
			*At least 2016 Model		
			DATE AND TIME:		
			APRIL 18, 2022 /10:00 am		
			PICK UP POINT: DSWD Field Office MIMAROPA		
			1680 F.T. Benitez St. cor. Malvar St., Malate, Manila		
			DROP-OFF POINT: To Be Decided in a HOTEL WITHIN REGION III (Preferably in PAMPANGA)		
			APRIL 22, 2022 /3:00 pm		
			PICK UP POINT: To Be Decided in a HOTEL WITHIN REGION III (Preferably in PAMPANGA)		
			DROP-OFF POINT: DSWD Field Office MIMAROPA		
			1680 F.T. Benitez St. cor. Malvar St., Malate, Manila		
			INCLUSION:		
			* 1 Driver Per Vehicle		
			*Gas, Oil, Toll Fees and other Repair and Maintenance of Vehicle throughout the Contract Period		
			*Fees and Taxes		
			Other Requirements:		
			*Licensed Driver		
			MODE OF PAYMENT: Government Procedure		
			*****NOTHING FOLLOWS*****		
				Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification	
			PAGE 1 OF 1		
			Total Approved Budget for the Contract: Php 22,597.16		
				"Failure to indicate information could be basis for non-compliance."	

PURPOSE: VAN RENTAL FOR CONSULTATION WITH EPAHP-REGIONAL CONVERGENCE TEAM OF MIMAROPA AND MAPPING OF CBOs ON APRIL 18 and 22, 2022

PR No.: 2022-03-0310 NP-SVP

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

LORETTA G. LICOP

Procurement Officer
 Telefax: 5336-8106 to 07 loc. 24052

 (Signature over printed name)
 Supplier

VAT
 Non-VAT