



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : **PHILCOPY CORPORATION**
 Address : Makati City
 TIN :

P.O. No. : **2022-03-0065**
 Date : **March 16, 2022**
 Mode of Procurement : **Direct Contracting**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DSWD F.O IV-MIMAROPA, 1680 F.T Benite St., Malate, Manila**
 Date of Delivery : **(14) Fourteen days after receipt of approved P.O**

Delivery Term : **FOB Destination**
 Payment Term : **15-30 days upon final inspection**

Stock Property No	Unit	Description	Quantity	Unit Cost	Amount	
1	unit	Repair Printer (Pantawid Operations and Finance)				
		Kyocera Multi function Laser Copier Taskalfa 3500i Serial No. NTU2Y00036 (Finance)	1	58,800.00	58,800.00	
		Kyocera Mita Maintenance Kit MK 6305A	2	394.00	788.00	
		Kyocera Pulley Pickup Assy	2	3,279.00	6,558.00	
		Kyocera Mita Retard Roll Assy Kyocera Mita Pulley Feed Assy	2	628.00	1,256.00	
2	unit	Kyocera Multi Function Laser Copier Taskalfa 3500i Serial No. LJB6X00225 (Operations) Kyocera Maintenance Kit MK 8305B *****NOTHING FOLLOWS*****	1	152,800.00	152,800.00	

PR No. 2021-03-0165
 Purpose: For maintenance of Printer for daily operations use
 Prepared by: **Adriahn M. Bernulla**

(Total Amount in Words)	TWO HUNDRED TWENTY THOUSAND TWO HUNDRED TWO PESOS ONLY	220,202.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

FERNANDO R. DE VILLA, JR., CESO III
 Signature over Printed Name of Authorized Official

Regional Director

Fund Cluster : **01-101**
 Funds Available : **220,202.00**

DANILYN T. GALAN
 Signature over Printed Name of Administrative Officer IV - OIC Accounting Section Head

ORS/BURS No. : **02-10101-2022-03-0700**
 Date of the ORS/BURS : **3/17/2022**
 Amount : **220,202.00**

Bids and Awards Committee

BAC RESOLUTION NO. 2022-02-019

Series of 2022

**BAC RESOLUTION RECOMMENDING DIRECT CONTRACTING AS AN ALTERNATIVE
MODE OF PROCUREMENT**

WHEREAS, Section 48 of Rule XVI of the Revised IRR of RA 9184, otherwise known as the Government Procurement Reform Act provides that in order to promote economy and efficiency, the procuring entity may resort to any of the alternative methods of procurement which are Limited Source Bidding, Direct Contracting, Repeat Order, Shopping and Negotiated Procurement, provided that the most advantageous to the government will be obtained;

WHEREAS, Sec. 50 provides further that DIRECT CONTRACTING or Single Source Procurement is a method of procurement of goods that does not require elaborate Bidding Documents. The supplier is simply asked to submit a price quotation or a pro-forma invoice together with the condition of sale. Direct Contracting may be resorted under any of the following conditions:

- a. Procurement of goods of proprietary nature which can be obtained only from the proprietary source;
- b. When the procurement of critical components from a specific supplier is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provisions of its contract; or
- c. Those sold by an exclusive dealer or manufacturer which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained at ore advantageous to the government;

WHEREAS, upon review of the attached Purchase Request No. 2022-03-0165 dated February 28, 2022 indicating the item/s that is /are included in the current APP and Supplemental PPMP, and that the supplier 's Certificate of Exclusive/Sole Distributorship and other documents as exclusive dealer or manufacturer /supplier and the conditions of sale to support the procurement, the BAC finds that the above conditions for Direct Contracting are satisfied.

NOW, THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is **RESOLVED**:

1. To forward this resolution to the Head of the Procuring Entity, The Regional Director, to recommend and for his approval to the procurement through DIRECT CONTRACTING of the Repair and Maintenance of Kyocera Printer to **PHILCOPY CORPORATION** amounting to **Two Hundred Twenty Thousand Two Hundred Two Pesos Only (Php220,202.00)**

RESOLVED, this 14th day of March 2022


JAMUEL P. BALBABOCO
BAC Member


IMEE C. VILLANUEVA
BAC Member


GENELIZA Q. GABILAN
BAC Member

PATRICK G. JARMIN
Alternate BAC Member

KHEEN MICHAEL SE
Alternate BAC Member

ANGELYN S. AGUNDO
Alternate BAC Member


SONIA R. DE LEON
BAC Vice Chairperson


SHEILA S. TAPIA
BAC Chairperson

Approved by:


FERNANDO R. DE VILLA, JR., CESO III
Regional Director
Head of the Procuring Entity 