



PURCHASE ORDER
 DSWD MIMAROPA Region
 Entity Name

Department of Social Welfare and Development

Supplier : **R. CASISON CATERING SERVICES**
 Address : **2200 JESUS ST. COR. PALUMPONG ST., PANDACAN, MANILA**
 TIN : **217-729-063-000**

P.O. No. : **2022-03-0035**
 Date : **11-Mar-22**
 Mode of Procurement : **NP-SVP**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DSWD FIELD OFFICE MIMAROPA-Conference Room (1680 F.T. Benitez St., cor. Malvar St., Malate, Manila)**
 Date of Delivery : **MARCH TO DECEMBER 2022**
 Delivery Term : **FOB Destination**
 Payment Term : **15-30 days upon final inspection**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	CATERING SERVICES (2 Snacks and 1 Meal for 10 Meetings) CONDUCT OF 2022 MONTHLY MEETING FOR THE INFORMATION AND COMMUNICATION TECHNOLOGY SECTION (ICTMS) Guaranteed Pax: 9 Pax for Every Meeting TYPE AND TIME OF SERVING: HOT PACKED MEALS AM SNACK : 8:00 AM LUNCH : 11:30 NN PM SNACK : 3:00 PM DATE OF MEETING: March 25, 2022 April 22, 2022 May 27, 2022 June 17, 2022 July 29, 2022 August 26, 2022 September 23, 2022 October 28, 2022 November 25, 2022 December 23, 2022 NOTE: *Caterer shall submit proposed Menu of the day one (1) week before the scheduled activity *End-user shall inform the Service Provider one to two weeks the exact date prior to the conduct of the activity *****NOTHING FOLLOWS***** PR No.: 2022-02-0069 Total Approved Budget for the Contract: Php 50,000.00 Purpose: Catering Services in the conduct of 2022 Monthly Meeting of ICTMS Prepared by: Lorie Licop	10	500.00	50,000.00 10 pax x 500.00/meal x 10 Meetings

COMMISSION ON AUDIT
 RECEIVED BY [Signature]
 DATE 29 MAR 2022

(Total Amount in Words) **Fifty Thousand Pesos Only** **PHP 50,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

FERNANDO R. DE VILLA JR., CESO III
 Signature over Printed Name of Authorized Official
Regional Director
 Designation

Fund Cluster : **1**
 Funds Available : **50,000.00**

DANILYN T. GALAN
 Signature over Printed Name of AO IV/ OIC - Head, Accounting Section

ORS/BURS No. : **02-10101-2022-03-0035**
 Date of the ORS/BURS: **3/14/2022**
 Amount : **50,000.00**

NOTICE OF AWARD

March 11, 2022

RUTH CASISON

Proprietor
R. CASISON CATERING SERVICES
2200 Jesus St. cor. Palumpong St., Pandacan, Manila

Dear **Ms. Casison:**

We are pleased to inform you that the RFQ No. 2022-02-0069 for "**Catering Services in the conduct of the 2022 ICTMS Monthly Meeting**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Fifty Thousand Pesos Only (Php 50,000.00)**

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-03-0035 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


FERNANDO R. DE VILLA JR., CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

R. CASISON CATERING SERVICES

Date: _____

Purpose: Catering Services in the conduct of 2022 Monthly Meeting of ICTMS

AOQ No.: 2022-02-006/INP-SVP

Item No.	Qty	Unit	Purchaser's Requirements	BIDDER'S NAME			PARADIGMA INTERNATIONAL INC. (RAMDA BY WYNDHAM MANILA CENTRAL)				
				Bidders' Specification	Unit Cost	Total Cost	Bidders' Specification	Unit Cost	Total Cost		
1	10	pax	CATERING SERVICES (2 Snacks and 1 Meal for 10 Meetings)		500.00	50,000.00	NO QUOTATION		Quoted for 9 Pax Only	550.00	49,500.00
9 Guaranteed Pax for Every Meeting CONDUCT OF 2022 MONTHLY MEETING FOR THE INFORMATION AND COMMUNICATION TECHNOLOGY SECTION (ICTMS)											
VENUE: DSWD Field Office MIMAROPA 3rd Floor-1680 F.T. Benitez cor. Malvar Sts., Malate, Manila											
TYPE AND TIME OF SERVING: HOT PACKED MEALS AM SNACK : 8:00 AM LUNCH : 11:30 NN PM SNACK : 3:00 PM											
DATE OF MEETING: March 25, 2022 April 22, 2022 May 27, 2022 June 17, 2022 July 29, 2022 August 26, 2022 September 23, 2022 October 28, 2022 November 25, 2022 December 23, 2022											
NOTE: *Caterer shall submit proposed Menu of the day one (1) week before the scheduled activity *End-user shall inform the Service Provider one to two weeks the exact date prior to the conduct of the activity *****NOTHING FOLLOWS*****											
APPROVED BUDGET FOR THE CONTRACT: Php 114,400.00				TOTAL AMOUNT		50,000.00	TOTAL AMOUNT		0.00	TOTAL AMOUNT	49,500.00

March 1, 2022
R. Casison Acting Sec. in the lowest bid

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on *March 1, 2022*
 Bids to be awarded to *R. Casison Acting Sec. in the lowest bid*

JAMEL P. BALBAROCO
 BAC Member

MELO WILLANUEVA
 BAC Member

SONIA R. DE LEON
 BAC Vice Chairperson

SHEILA S. TAPIA
 BAC Chairperson

PATRICK G. JARMIN
 Alternate BAC Member

KHEEN MICHAEL G. SE
 Alternate BAC Member

ANGELYN S. AGUNDO
 Alternate BAC Member

Approved by:

FERNANDO R. DE VILLA JR., CESO III
 Regional Director