



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>LALAIN M. LOZANO BUILDING LESSOR</b>	P.O. No. : <b>2022-03-0101</b>
Address : <b>MALUSAK, BOAC, MARINDUQUE</b>	Date : <b>MARCH 29, 2022</b>
TIN : <b>165-276-083</b>	Mode of Procurement : <b>NP-SVP</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>WITHIN BOAC, MARINDUQUE</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>MARCH to APRIL 2022</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Office	<p align="center"><b>OFFICE SPACE RENTAL</b></p> <p><b>OFFICE SPACE RENTAL IN MARINDUQUE (Extension)</b></p> <p><b>RATING FACTORS:</b>            Office Space must pass the Rating Factor of 85% to consider the Bid Responsive            Place: BOAC, Marinduque</p> <p><b>I. PREVAILING RENTAL RATE AND AVAILABILITY (35%)</b>            *Must No Exceed of Approved Budget for the Contract            (25,000.00/monthly)            *With more than 30sq.m Floor Area</p> <p><b>II. LOCATION AND SITE CONDITON (15%)</b>            *Must have Access Road for Vehicle and Trucks            *Must be Located within Boac, Marinduque</p> <p><b>III. FACILITIES AND AMENITIES (15%)</b>            *With Safe Parking Space for Vehicles            *With Available Water Supply and Comfort Room            *With Good Lighting System</p> <p><b>IV. FUNCTIONALITY (25%)</b>            *With Enough Space that can accommodate and Safeguard the File            *Flood Free and with Good Drainage System</p> <p><b>V. SECURITY, CLEANLINESS AND MAINTENANCE (10%)</b>            *Concrete, Safe, and with Clean Surroundings            *With Fire Extinguishers</p> <p><b>INCLUSIONS:</b>            *Water and Electricity Included            *With Business Permit and BIR Form 2303</p> <p><b>MODE OF PAYMENT:</b>            Monthly Billing at the End of Each Month</p> <p><b>CONTRACT EFFECTIVITY:</b>            March to April 2022            *****Nothing Follows*****</p> <p><b>APPROVED BUDGET FOR THE CONTRACT: Php 50,000.00</b>            PR No. 2022-03-0147</p> <p><b>Purpose: TEMPORARY OFFICE SPACE RENTAL (EXTENSION) FOR THE IMPLEMENTATION OF PSP AICS PROGRAM IN MARINDUQUE</b>  <b>Prepared by: Lorie Licop</b></p>	1	25,000.00	50,000.00

**COMMISSION ON AUDIT**  
**RECEIVED BY: [Signature]**  
**DATE: 11 APR 2022**

(Total Amount in Words) <b>Fifty Thousand Pesos Only</b>	<b>PHP 50,000.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  _____ Signature over Printed Name of Supplier  _____ Date	Very truly yours,  <b>FERNANDO R. DE VILLA JR., CESO III</b> Signature over Printed Name of Authorized Official  _____ Regional Director Designation
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Fund Cluster : <b>1</b> Funds Available : <b>50,000.00</b>  <p align="center"><b>DANILYN T. GALAN</b>          Signature over Printed Name of AO IV/ OIC-Accounting Section</p>	ORS/BURS No. : <b>02-10101-22-03-0138</b> Date of the ORS/BURS: <b>3/30</b> Amount : <b>50,000.00</b>
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## NOTICE OF AWARD

March 29, 2022

**LALAIN M. LOZANO**

Proprietor

LALAIN M. LOZANO BUILDING LESSOR

Malusak, Boac, Marinduque

Dear **Ms. Lozano:**

We are pleased to inform you that the RFQ No. 2022-03-0147 for "**Office Space Rental (Extension) for the Implementation of PSP AICS Program in Marinduque**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Fifty Thousand Pesos Only (Php 50,000.00)**

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-03-0101 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA JR., CESO III**

Regional Director

Head of the Procuring Entity

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**LALAIN M. LOZANO BUILDING LESSOR**

Date: \_\_\_\_\_



Purpose: **TEMPORARY OFFICE SPACE RENTAL (EXTENSION) FOR THE IMPLEMENTATION OF PSP ACS PROGRAM IN MARINDUQUE** AOQ No.: **2022-03-0147 NP-LOV**

Item No.	Qty	Unit	Purchaser's Requirements	BIDDER'S NAME			BIDDER'S NAME				
				Bidder's Specification	Unit Cost	Total Cost	Bidder's Specification	Unit Cost	Total Cost		
1	1	Office	OFFICE SPACE RENTAL IN MARINDUQUE (Extension)	25,000.00	50,000.00						
<b>RATING FACTORS:</b> Office Space must pass the Rating Factor of 85% to consider the Bid Responsive Place: <b>BOAC, Marinduque</b>											
<b>I. PREVAILING RENTAL RATE AND AVAILABILITY (35%)</b> *Must No Exceed of Approved Budget for the Contract (25,000.00/monthly) *With more than 30sq.m Floor Area											
<b>II. LOCATION AND SITE CONDITION (15%)</b> *Must have Access Road for Vehicle and Trucks *Must be Located within Boac, Marinduque											
<b>III. FACILITIES AND AMENITIES (15%)</b> *With Safe Parking Space for Vehicles *With Available Water Supply and Comfort Room *With Good Lighting System											
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<b>Page 1 of 2</b>											
<b>SUB-TOTAL</b>					<b>50,000.00</b>						

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on 03-18-2022 and LALAIN M. LOZANO BUILDING LESSOR as the sole responsive bid.  
 recommends to be awarded to

*[Signature]*  
**JAMUEL P. BALEBAROCO**  
 BAC Member

*[Signature]*  
**IMEE C. YUANUEVA**  
 BAC Member

**GENELIZA Q. GABILAN**  
 BAC Member

*[Signature]*  
**SONIA R. DE LEON**  
 BAC Vice Chairperson

*[Signature]*  
**SHEILA S. TAPIA**  
 BAC Chairperson

**PATRICK G. JARMIN**  
 Alternate BAC Member

**KHEEN MICHAEL G. SE**  
 Alternate BAC Member

**ANGELYN S. AGUNDO**  
 Alternate BAC Member

Approved by:

*[Signature]*  
**FERNANDO R. DEWILLA JR., CESO III**  
 Regional Director