



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2022-02-0021 NP-EMERGENCY PURCHASE
 Date: April 26, 2022

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

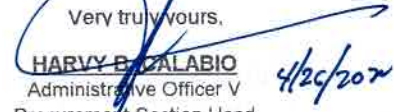
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: procurement.fomimaropa@dswd.gov.ph** not later than **5:00 PM on May 2, 2022 (MONDAY)**.

Very truly yours,

HARVY B. DALABIO
 Administrative Officer V
 Procurement Section Head

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: 30 Calendar Days upon receipt of Purchase Order
- Place of Delivery: Puerto Princesa City, Palawan
- Terms of Payment: within 15-30 days upon final inspection and acceptance
 Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
 Account Name: _____ Account Number : _____
 Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

Telefax: 5336-8106 to 07 loc. 24052
 Contact Number: 09984746898

 Signature Over Printed Name
 (Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

RFQ No. 2022-02-0021
Date: _____ (should be filled up by suppliers)
MOP: NP- EMERGENCY PURCHASE

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
1	500	kits	SUPPLY AND DELIVERY OF SLEEPING KIT FOR THE VICTIMS OF TYPHOON ODETTE IN PALAWAN Composition: Blanket , 2 pieces Sleeping Mat. 1 piece Mosquito Net. 1 piece Malong (Wrap Cloth) , 1 piece Pillow , 1 piece with Plastic Box Container as Packaging *** Please see attached Technical Specifications*** Date of Delivery : 30 CD after receipt of approved PO Place of Delivery : SWADT Palawan, Provincial Warehouse , KM North 5 National Highway , Brgy . San Jose, Puerto Princesa City, Palawan Contact Person: Franklin Joseph Abergoso Contact Number : 09304215186		
APPROVED BUDGET FOR THE CONTRACT: Php 900,000.00 (Nine Hundred Thousand Pesos Only)					
PAGE 1 OF 1			"Failure to indicate information could be basis for non-compliance." Please indicate the brand being offered		

PURPOSE: Purchase of Sleeping Kit for the victims of Typhoon Odette in Palawan
PR No.: 2022-02-0021

VAT
 Non-VAT

 (Signature over printed name)
 Supplier

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Section within three (3) days from the date advance copy was served thru email. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	SLEEPING KIT	500 SETS	500 SETS	30 Calendar Days after issuance of Notice to Proceed
2	PCS Blanket			
1	PC Sleeping Mat			
1	PC Mosquito Net			
1	PC Malong(Wrap Cloth)			
1	PC Pillow			
1	PC Plastic Box Container			

I hereby certify to comply and deliver all the above requirements.



Name of Company/Bidder


Signature Over Printed Name of Representative

Date

Technical Specifications

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

Item	Specification	Bidder’s Statement of Compliance
1.	Supply and Delivery of Kitchen Kit composed of the following items: KITCHEN KIT 2 PCS Blanket 1 PC Sleeping Mat 1 PC Mosquito Net 1 PC Malong (Wrap Cloth) 1 PC Pillow 1 PC Plastic Box Container	
2.	Blanket  	

	<table border="1"> <tr> <td>Type</td> <td>Blanket</td> </tr> <tr> <td>Quantity</td> <td>Two (2) pieces</td> </tr> <tr> <td>Material</td> <td>Wool or Fleece</td> </tr> <tr> <td>Size</td> <td>70 in. L x 80 in. W (+/-5% variance)</td> </tr> <tr> <td>Weight</td> <td>450 grams (+/-5% variance)</td> </tr> <tr> <td>Label/Marking</td> <td> <p>“DSWD Logo”, “Department of Social Welfare and Development Beneficiary” at the outer upper right of the blanket, with size and color as shown.</p> <p>Print Area/ Size: 13.5 cm L x 6 cm H (+/-5% variance)</p> </td> </tr> <tr> <td>Other Descriptions</td> <td>All side edges sewn, any color or design except plain white</td> </tr> </table>	Type	Blanket	Quantity	Two (2) pieces	Material	Wool or Fleece	Size	70 in. L x 80 in. W (+/-5% variance)	Weight	450 grams (+/-5% variance)	Label/Marking	<p>“DSWD Logo”, “Department of Social Welfare and Development Beneficiary” at the outer upper right of the blanket, with size and color as shown.</p> <p>Print Area/ Size: 13.5 cm L x 6 cm H (+/-5% variance)</p>	Other Descriptions	All side edges sewn, any color or design except plain white	
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Other Descriptions	All side edges sewn, any color or design except plain white															
2	<p>Sleeping Mat</p>  <table border="1"> <tr> <td>Type</td> <td>Sleeping Mat</td> </tr> <tr> <td>Quantity</td> <td>One (1) piece</td> </tr> <tr> <td>Materials</td> <td>Synthetic Plastic</td> </tr> <tr> <td>Size</td> <td>72 inches L x 80 inches W (+/-5% variance)</td> </tr> <tr> <td>Weight/piece</td> <td>One (1) kilogram (+/-5% variance)</td> </tr> <tr> <td>Other Descriptions</td> <td>Any color or design except plain white</td> </tr> </table>	Type	Sleeping Mat	Quantity	One (1) piece	Materials	Synthetic Plastic	Size	72 inches L x 80 inches W (+/-5% variance)	Weight/piece	One (1) kilogram (+/-5% variance)	Other Descriptions	Any color or design except plain white			
Type	Sleeping Mat															
Quantity	One (1) piece															
Materials	Synthetic Plastic															
Size	72 inches L x 80 inches W (+/-5% variance)															
Weight/piece	One (1) kilogram (+/-5% variance)															
Other Descriptions	Any color or design except plain white															
3.	Mosquito Net															



Type	Mosquito Net
Quantity	One (1) piece
Materials	Nylon Mesh
Size	77 inches L x 58 inches W x 52 inches H (+/-5% variance)
Weight	400 grams (+/-5% variance)
Other Descriptions	With four (4) loops, any color or design except plain white

4 **Malong (Wrap Cloth)**



61 in

Type	Malong (wrap cloth)
Quantity	One (1) piece
Materials	Blend of Cotton (50%-100%) and Polyester (0%-50%)
Size	61 inches L x 33 inches W (+/-5% variance)
Other Descriptions	Any color or design except plain white

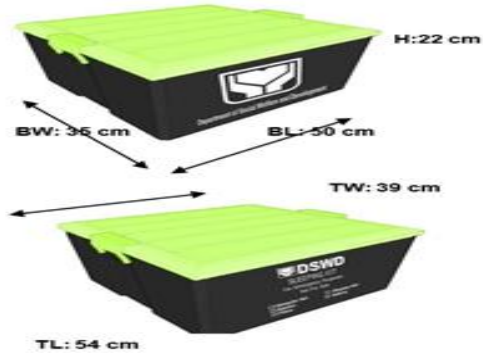
5. **Pillow**



Type	Pillow, Vacuum Pack
Quantity	One (1) piece
Materials	100% Hypo- allergenic polyester micro- fiber pillows
Size	25 inches L x 17 inches W (+/- 5% variance)
Label/Marking	<p>“DSWD Logo”, “Department of Social Welfare and Development Beneficiary” at the center of the Pillow, as shown.</p> <p>Print Area/ Size: 18 cm L x 5 cm H (+/-5% variance)</p>
Other Descriptions	Any color or design except plain white

6. **Plastic Box Container (which serves as the packaging of the items)**

Plastic Box Container (Packaging)



Enlarged view of the Print

a. Front



b. Back



Type	Plastic Box Container
Quantity	One (1) piece
Dimensions	<p>Body Measurement: Bottom Length (BL): 50 cm Bottom Width (BW): 35 cm Height (H): 22 cm (+/-5% variance)</p> <p>Cover Measurement:</p>

		Top Length (TL): 54 cm Top Width (TW): 39 cm (+/-5% variance)		
	Materials	Polypropylene (PP) Plastic		
	Color¹	Plastic Container Body: Black Plastic Container Cover: AppleGreen		
	Label/Marking	<ul style="list-style-type: none"> ● “DSWD Logo” - <i>at the front.</i> ● “DSWD Logo, Sleeping Kit, For Emergency Purposes, Not For Sale, and list of the items, <i>at the back</i> ● Print Color: White ● Print: Using silk-screen printing 		
	Other Descriptions	<ul style="list-style-type: none"> ● Should be stackable ● Should have lock ● Supplier to submit prototype of Sleeping Kit, (complete with component and packaging) 		

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature Over Printed Name of Representative Date