



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MiMaRoPa Region

1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2022-04-0440 NP-LOV

Date: April 7, 2022

Company Name, Company Address, Contact Person, Contact No., Email Address, Company TIN, PhilGEPS Reg. No.

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement.

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or fax it through numbers: 5336-8106 to 07 loc. 24051-52 or email to: ejenolasco@dswd.gov.ph not later than 5:00 PM on April 13, 2022 (Wednesday).

Very truly yours, HARVY B. CALABIO Administrative Officer V Procurement Section

Terms and Conditions:

- 1. Award shall be made on per: [] item basis [X] total quoted price [] lot basis
2. Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
3. Services shall be delivered on: OCTOBER 18-21, 2022
4. Place of Delivery: ODIONGAN, ROMBLON
5. Terms of Payment: within 15-30 days upon final inspection and acceptance
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed.
7. For goods please indicate brand, model and country of origin.
8. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
9. Please indicate warranty:
10. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

EMMA JOY C. NOLASCO Procurement Officer

Telephone Number: 5336-8106 to 07 loc. 24051-52

Signature Over Printed Name (Supplier)



Note: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

RFQ No. 2022-04-0440

Date: _____ (should be filled up by suppliers)

MOP: NP-LOV

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

| Item No. | Qty. | Unit | Purchaser's Specifications | Bidder's Specifications | Unit Cost | Total Cost |
|----------|------|-------------------|---|---|-----------|------------|
| 1 | 18 | pax | Board and Lodging for 3 days | | | |
| | | 16 guaranteed pax | TRAINING ON THE USE OF THE FDS MODULE ON PARENT LEADERS AS PROGRAM PARTNERS | | | |
| | | | Preferred Venue: Odiongan, Romblon | | | |
| | | | Date of Activity: October 18-21, 2022 | | | |
| | | | No. of Nights: 3 nights | | | |
| | | | Chek In Date and Time: October 18, 2022, 12nn Tuesday | | | |
| | | | Check Out Date and Time: October 21, 2022, 12nn Friday | | | |
| | | | Room Sharing: Airconditioned Room, Twin Sharing with Individual bed per pax and complete toiletries (may be subjected to LGUs existing guidelines on COVID 19 Health and Protocols) | | | |
| | | | Meal Schedule: | | | |
| | | | October 18, 2022: Lunch, Pm Snack and Dinner | | | |
| | | | October 19, 2022: Breakfast, Am Snack, Lunch, Pm Snack and Dinner | | | |
| | | | October 20, 2022: Breakfast, Am Snack, Lunch, Pm Snack and Dinner | | | |
| | | | October 21, 2022: Breakfast and Am Snacks | | | |
| | | | Type of Food Serving: | | | |
| | | | Managed Buffet Breakfast, Lunch and Dinner | | | |
| | | | Plated Snacks | | | |
| | | | Menu Selection: Hotel to submit menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) | | | |
| | | | No repeating meal per menu | | | |
| | | | Inclusion: | | | |
| | | | Free use of Airconditioned Conference Room (can accommodate 18 pax and free from noise which is detrimental to the event) | | | |
| | | | Free flowing coffee, drinking water and candies | | | |
| | | | No obstructing pillars in the conference room | | | |
| | | | Availability of electric outlets and free use of extension cords | | | |
| | | | With audio system and at least 3 microphones | | | |
| | | | Free use of projector and whiteboards | | | |
| | | | With Free Strong WIFI Connections | | | |
| | | | Free use of parking space | | | |
| | | | Facilities must be PWD and Senior Citizen Friendly | | | |
| | | | Must be structurally sound, have fire escapes and firefighting equipments and CCTV | | | |
| | | | Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters | | | |
| | | | Free one (1) Complimentary Room for the Secretariat | | | |
| | | | Free use of facilities and amenities (if applicable) | | | |
| | | | Free provision of Socializations (inclusions of videoke, drinks and pica-pica for 18 pax) | | | |
| | | | Date: October 20, 2022, 7pm | | | |
| | | | NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like | | | |
| | | | page 1 of 2 | | | |
| | | | | Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification | | |
| | | | | "Failure to indicate information could be basis for non-compliance." | | |

PURPOSE: TRAINING ON THE USE OF THE FDS MODULE ON PARENT LEADERS AS PROGRAM PARTNERS
PR No.: 2022-04-0440

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax.

FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

EMMA JOY C. NOLASCO
Procurement Officer

Tel: 336-8106 Local 101 & 111/Email: eicnolasco@dswd.gov.ph

(Signature over printed name)
Supplier

VAT
 Non-VAT

Training on the Use of the FDS Module on Parent Leaders as Program Partners
MENU

| | Breakfast | AM Snack | Lunch | PM Snack | Dinner | Socialization |
|-------|--|---|---|---|---|---|
| Day 1 | Chicken Tocino Sunny-Side Up Rice Sliced Papaya Coffee | Special Ensaymada Carnote Fries Pineapple Juice Coffee | Fried Chicken Young Corn Guisado Beef Caldereta Rice Bucco Jello Softdrinks & Coffee | Fettuccine Carbonara Cinnamon Roll Mango-Orange Juice Coffee | Korean Barbecue w/ Bean Sprouts Baked Chicken Pastel Lumpiang Sariwa Rice Fresh Fruits Mango Iced Tea & Coffee | |
| Day 2 | Daing na Bangus Poached Egg Rice Banana Coffee | Goto Tokwat Baboy Dalandan Juice Coffee | Kare-kare w/ Alamang Sinang na Bangus Special Laing Rice Leche Flan Softdrinks & Coffee | Sotanghon Guisado Puto Sago-Gulaman Coffee | Calderetang Manok Hamonado Pinakbet w/ Bagnet Rice Mango Jello Green Iced Tea & Coffee | |
| Day 3 | Corned Beef Hash brown Hotdog Omelet Rice Banana Coffee | Cheesedog Sandwich Potato Fries Mango Juice Coffee | Roast Pork w/ Gravy Chicken Pastel Stirry Vegetables Rice Tropical Salad Softdrinks & Coffee | Spaghetti Garlic Bread Red Iced Tea Coffee | Fish w/ Tofu in Oyster Sauce Menundo Mixed Vegetables w/ Quail Eggs Rice Bucco Pandan Softdrinks & Coffee | Dynamite Chips Peanuts Onion Rings Drinks |
| Day 4 | | | Chinese Asado Fish Fillet Beef Teriyaki Rice Almond w/ Lychee Softdrinks & Coffee | | | |