

NOTICE OF AWARD

April 18, 2022

MS. RUBY JANE SOLOMON

Authorized Representative

KAIRUS PHIL'S TRA-DING CONSUMER GOODS RETAILING

BLK. 7, LOT 1 PHASE 1 ILESH ST. LAVANYA SUBD. BACAO II, GEN. TRIAS,
CAVITE

Dear **Ms. Solomon**:

We are pleased to inform you that the RFQ No. 2022-03-0212 for "**Supply and Delivery of Office Supplies in Occidental Mindoro**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Three Hundred Four Thousand Eight Hundred Eighty Four Pesos Only (Php 304,884.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-04-0201 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

FERNANDO R. DE VILLA JR., CESO III

Regional Director

Head of the Procuring Entity

Conforme:

JOEL S. MIJARES

Officer-in-Charge

Special Order No. 32

01-2022

(Signature over Printed Name of Bidder's Authorized Representative)

KAIRUS PHIL'S TRA-DING CONSUMER GOODS RETAILING

Date : _____



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : **KAIRUS PHIL'S TRA-DING CONSUMER GOODS RETAILING**
 Address : **BLK. 7, LOT 1 PHASE 1 ILESH ST. LAVANYA SUBD. BACAO II, GEN. TRIAS, CAVITE**
 TIN :

P.O. No. **2022-04-0201**
 Date : **April 18, 2022**
 Mode of Procurement : **SHOPPING - B**

Gentlemen;

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Pantawid Provincial Operations Office, DSWD Office, M.H. Del Pilar St., Brgy. 7, San Jose, Occidental Mindoro**

Delivery Term : **FOB Destination**

Date of Delivery : **Fifteen (15) Calendar Days upon receipt of Approved Purchase Order**

Payment Term : **15-30 days upon final inspection**

Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies in Occidental Mindoro					
1	cart	BROTHER INK LC3617 BLACK - BROTHER	31	700.00	21,700.00
2	cart	BROTHER INK LC3617 CYAN - BROTHER	1	700.00	700.00
3	cart	BROTHER INK LC3617 YELLOW - BROTHER	1	700.00	700.00
4	cart	BROTHER INK LC3617 MAGENTA - BROTHER	1	700.00	700.00
5	Piece	CORRECTION TAPE, individual Plastic, 8mm to 10mm size	290	16.00	4,640.00
6	Pad	Daily Time Card Record 100sheets/Pad	19	149.00	2,831.00
7	Box	ENVELOPE, mailing, with DSWD LOGO, Legal, 500 pcs/box	3	200.00	600.00
8	Box	FASTENER, Plastic, 70mm between prongs, 50 sets per box - JOY	63	39.00	2,457.00
9	piece	FOLDER, PRESSBOARD, size: Folio size - LOCAL	487	23.00	11,201.00
10	piece	FOLDER with TAB, LEGAL, white	6652	6.00	39,912.00
11	cart	INK CART, EPSON 003 BLACK - 70ML EPSON ORIGINAL	10	290.00	2,900.00
12	cart	INK CART, EPSON 003 CYAN - 70ML EPSON ORIGINAL	7	290.00	2,030.00
13	cart	INK CART, EPSON 003 MAGENTA - 70ML EPSON ORIGINAL	7	290.00	2,030.00
14	cart	INK CART, EPSON 003 YELLOW - 70ML EPSON ORIGINAL	7	290.00	2,030.00
15	bottle	INK CART, EPSON 005, BLACK - 120ML EPSON ORIGINAL	149	290.00	43,210.00
16	bottle	INK, FOR PERMANENT marker - PILOT	2	89.00	178.00
17	Piece	MARKER, PERMANENT BLACK, bullet type, refillable - PILOT	132	45.00	5,940.00
18	Pad	NOTEPAD, STICK-ON, 3x3, 100 sheets per pad - hbw	105	25.00	2,625.00
19	Box	PAPER CLIP, 50MM, 100 pieces per box or 120 grams (min.) net of box	42	50.00	2,100.00
20	Ream	Paper, Multicopy, 80gsm, size: 210mm x 297mm, A4 size - PAPER ONE / HARDCOPY	152	240.00	36,480.00
21	Ream	Paper, Multicopy, 80gsm, size: 216mm x 330mm, Folio size - PAPER ONE / HARDCOPY	370	230.00	85,100.00
22	Piece	PUNCHER, paper, heavy duty, with two-hole guide, 1 piece in individual box - JOY	2	300.00	600.00
23	Piece	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min - ADVANCE	4	115.00	460.00
24	Piece	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min - ADVANCE	13	120.00	1,560.00
25	Box	STAPLE WIRE, No. 35, 26/6 - JOY	27	45.00	1,215.00
26	Piece	Storage Box, plastic, 67 liters flexi - OROCAN	34	750.00	25,500.00
27	Roll	TAPE, MASKING, width: 24mm (±1mm) - CROCO	25	19.00	475.00
28	Roll	TAPE, PACKAGING, width: 48mm (±1mm) - CROCO	61	40.00	2,440.00
29	Roll	TAPE, TRANSPARENT, width: 48mm (±1mm) - CROCO	54	40.00	2,160.00
30	Roll	TWINE, plastic, one (1) kilo per roll	1	60.00	60.00
31	Piece	SIGNPEN BLACK 0.5 mm, needle point, 9.9 mm diameter grip, blue, Capped Snap On, Quick-Drying, Smear-Resistant, dye based Ink, - MYGEL	10	35.00	350.00

*****NOTHING FOLLOWS*****
 page 1 of 1

Approved Budget for the Contract: Php370,116.00
 PR No. **2022-03-0212**
 Purpose: Supply and Delivery of Office Supplies in Occidental Mindoro
 Prepared by: Emma Joy C. Nolasco

COMMISSION ON AUDIT
RECEIVED BY *Joyce*
 DATE: *18 MAY 2022*

(Total Amount in Words) **THREE HUNDRED FOUR THOUSAND EIGHT HUNDRED EIGHTY FOUR PESOS ONLY** **304,884.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

FERNANDO R. DE VILLA, JR., CESO III
 Signature over Printed Name of Authorized Official

JOEL S. MIJARES
 Officer-in-Charge

Regional Director

Special Order No. *187*

Fund Cluster : **01-101**
 Funds Available : **304,884.00**

Signature over Printed Name of Administrative Officer IV / OIC-Section Head,
 Accounting Section

ORS/BURS No. : *2022-04-1353*
 Date of the ORS/BURS: *4/25*
 Amount : **304,884.00**