

## NOTICE OF AWARD

April 27, 2022

**MR. MAYUEL ORTEGA**  
Authorized Representative  
VENCIO'S GARDEN HOTEL AND RESTAURANT  
Tawiran, Calapan City, Oriental Mindoro

Dear **Mr. Ortega**:


We are pleased to inform you that the RFQ No. 2022-03-0283 for "**Board and Lodging in the conduct of Skills Enhancement on Effective Communication and Partnership with New Program Partners/Stakeholders in Calapan City, Oriental Mindoro**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Seventy Three Thousand Nine Hundred Ten Pesos Only (Php73,910.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-04-0273 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

 **FERNANDO R. DE VILLA JR., CESO III**  
Regional Director  
Head of the Procuring Entity

  
**JOEL S. MIJARES**  
Officer-in-Charge  
Special Order No. 752  
5-2022

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**VENCIO'S GARDEN HOTEL AND RESTAURANT**

Date : \_\_\_\_\_



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>VENCIO'S GARDEN HOTEL AND RESTAURANT</b> Address : <b>TAWIRAN, CALAPAN CITY, ORIENTAL MINDORO</b> TIN :	P.O. No. : <b>2022-04-0273</b> Date : <b>April 27, 2022</b> Mode of Procurement : <b>NP-LOV</b>
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Hotel within Calapan City, Oriental Mindoro</u> Date of Delivery : <u>May 3-5, 2022</u>	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
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Stock No.	Property	Unit	Description	Quantity	Unit Cost	Amount
	1	pax	<b>Board and Lodging for 2 days</b> <b>SKILLS ENHANCEMENT ON EFFECTIVE COMMUNICATION AND PARTNERSHIP WITH NEW PROGRAM PARTNERS/STAKEHOLDERS</b> <b>Preferred Venue: Calapan City, Oriental Mindoro</b> <b>Date of Activity: May 3-5, 2022</b> No. of Nights: 2 nights Chek In Date and Time: <b>May 3, 2022, 12nn Tuesday</b> Check Out Date and Time: <b>May 5, 2022, 12nn Friday</b> <b>Room Sharing:</b> Airconditioned Room, Twin Sharing with Individual bed per pax and complete toiletries (may be subjected to LGUs existing guidelines on COVID 19 Health and Protocols)  <b>Meal Schedule:</b> May 3, 2022: Lunch, Pm Snack and Dinner May 4, 2022: Breakfast, Am Snack, Lunch, Pm Snack and Dinner May 5, 2022: Breakfast and Am Snack  <b>Type of Food Serving:</b> Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) No repeating meal per menu <p align="center">*****NOTHING FOLLOWS***** page 1 of 2</p> Approved Budget for the Contract: Php76,000.00 <b>PR No. 2022-04-0459</b>  Purpose: Board and Lodging in the conduct of Skills Enhancement on Effective Communication and Partnership with New Program Partners/Stakeholders in Calapan City, Oriental Mindoro Prepared by: Emma Joy C. Nolasco	19 16 guaranteed pax	1,945.00	73,910.00
				2 ROOM TWIN SHARING - INDIVIDUAL BED 2 ROOM TWIN SHARING - INDIVIDUAL BED 3 ROOM 4 PAX SHARING - INDIVIDUAL BED		

RECEIVED BY [Signature]  
 DATE 02 MAY 2022

(Total Amount in Words) **SEVENTY THREE THOUSAND NINE HUNDRED TEN PESOS ONLY** 73,910.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Signature over Printed Name of Supplier  _____ Date	Very truly yours,  <b>FERNANDO R. DE VILLA, JR., CESO III</b> Signature over Printed Name of Authorized Official <b>Regional Director</b>  <b>JOEL S. MIJARES</b> Officer-in-Charge Special Order No. <u>1211</u> <u>3, 2022</u>
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Fund Cluster : <b>01-101</b> Funds Available : <b>73,910.00</b>  Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section <u>[Signature]</u> <b>DANILYN D. GALAN</b>	ORS/BURS No. : <u>2022-04-1029</u> Date of the ORS/BURS: <u>4/27</u> Amount : <b>73,910.00</b>
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**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>VENCIO'S GARDEN HOTEL AND RESTAURANT</b>	P.O. No. : <b>2022-04-0273</b>
Address : <b>TAWIRAN, CALAPAN CITY, ORIENTAL MINDORO</b>	Date : <b>April 27, 2022</b>
TIN :	Mode of Procurement : <b>NP-LOV</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Hotel within Calapan City, Oriental Mindoro</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>May 3-5, 2022</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>Inclusion:</b></p> <p>Free use of Airconditioned Conference Room (can accommodate 19 pax and free from noise which is detrimental to the event)</p> <p>Free flowing coffee, drinking water and candies</p> <p>No obstructing pillars in the conference room</p> <p>Availability of electric outlets and free use of extension cords</p> <p>With audio system and at least 3 microphones</p> <p>Free use of projector and whiteboards</p> <p>With Free Strong WIFI Connections</p> <p>Free use of parking space</p> <p>Facilities must be PWD and Senior Citizen Friendly</p> <p>Must be structurally sound, have fire escapes and firefighting equipments and CCTV</p> <p>Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters</p> <p>Free one (1) Complimentary Room for the Secretariat</p> <p>Free use of facilities and amenities (if applicable)</p> <p>Free provision of Socializations (inclusions of videoke, drinks and pica-pica for 20 pax)</p> <p><b>Date: April 28, 2022, 7pm</b></p> <p>NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like</p> <p align="center"><b>*****NOTHING FOLLOWS*****</b> page 2 of 2</p> <p>Approved Budget for the Contract: Php76,000.00  <b>PR No. 2022-04-0459</b></p> <p>Purpose: Board and Lodging in the conduct of Skills Enhancement on Effective Communication and Partnership with New Program Partners/Stakeholders in Calapan City, Oriental Mindoro            Prepared by: Emma Joy C. Nolasco</p>			

(Total Amount in Words)	<b>SEVENTY THREE THOUSAND NINE HUNDRED TEN PESOS ONLY</b>	<b>73,910.00</b>
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Conforme:  _____ Signature over Printed Name of Supplier  _____ Date	Very truly yours,  <p align="center"><b>FERNANDO R. DE VILLA, JR., CESO III</b>          Signature over Printed Name of Authorized Official</p> <p align="center"><b>JOEL MIJARES</b> <b>Regional Director</b>          Officer-in-Charge          Special Order No. <b>722</b>          5/20/22</p>
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Fund Cluster : <b>01-101</b> Funds Available : <b>73,910.00</b>  <p align="center">+ <b>DANILYN T. GALAN</b> <b>4/27</b>          Signature over Printed Name of Administrative Officer IV / OIC-Section Head,          Accounting Section</p>	ORS/BURS No. : <b>2022-04-1429</b> Date of the ORS/BURS: <b>4/27</b> Amount : <b>73,910.00</b>
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