



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2022-05-0528
Date: May 12, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

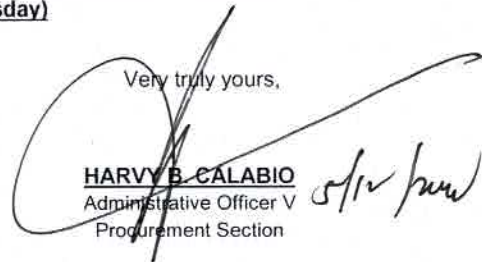
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: lglicop@dswd.gov.ph** not later than **5:00 PM on May 17, 2022 (Tuesday)**

Very truly yours,

HARVEY B. CALABIO
Administrative Officer V
Procurement Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: MAY 23-24, 2022 AND MAY 27, 2022
- Place of Delivery: DSWD FIELD OFFICE MIMAROPA (1680 F.T. Benitez St. cor. Malvar St., Malate, Manila) and HOTEL WITHIN TAGAYTAY CITY (PIÑA COLINA RESORT) and VICE-VERSA
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"


LORETTA G. LICOP
Procurement Officer

Telefax: 5336-8106 to 07 loc. 24051 to 52

Signature Over Printed Name
(Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
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RFQ No. 2022-05-0528

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 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

MOP: NP- SVP

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
			VAN RENTAL		
			CONDUCT OF ENHANCED PARTNERSHIP AGAINST HUNGER AND POVERTY-REGIONAL PROGRAM MANAGEMENT OFFICE (EPAHP-RPMO) AND KEY PARTNERS FORUM		
			PASSENGER VAN for MAY 23-24, 2022 and MAY 27, 2022		
			SPECIFICATIONS:		
			*Four-Wheeled and Air-Conditioned Passenger Van Vehicle with atleast 15-seats excluding the Driver		
			*With not less than 4-doors		
			*With Engine Displacement not Exceeding 2200cc for Gasoline and 3000cc for Diesel		
			*At least 2018 Model		
1	1	VAN	DATE AND TIME: (VICE-VERSA) MAY 23 and MAY 27, 2022 / 10:00am		
			PICK UP POINT: DSWD Field Office MIMAROPA 1680 F.T. Benitez St. cor. Malvar St., Malate, Manila		
			DROP-OFF POINT: PIÑA COLINA RESORT Tolentino Ulat Road, Barangay Francisco, Tagaytay City		
2	3	VAN	MAY 24, 2022 / 10:00am		
			PICK UP POINT: DSWD Field Office MIMAROPA 1680 F.T. Benitez St. cor. Malvar St., Malate, Manila		
			DROP-OFF POINT: PIÑA COLINA RESORT Tolentino Ulat Road, Barangay Francisco, Tagaytay City		
			MAY 27, 2022 / 10:00am		
			PICK UP POINT: PIÑA COLINA RESORT Tolentino Ulat Road, Barangay Francisco, Tagaytay City		
			DROP OFF POINT: DSWD Field Office MIMAROPA 1680 F.T. Benitez St. cor. Malvar St., Malate, Manila		
			INCLUSION:		
			* 1 Driver Per Vehicle		
			*Gas, Oil, Toll Fees and other Repair and Maintenance of Vehicle throughout the Contract Period		
			*Fees and Taxes		
			Other Requirements:		
			*Licensed Driver		
			MODE OF PAYMENT: Government Procedure		
			*****NOTHING FOLLOWS*****		
			PAGE 1 OF 1		
			Total Approved Budget for the Contract: Php 64,000.00		
				"Failure to indicate information could be basis for non-compliance."	

PURPOSE: VAN RENTAL FOR CONDUCT OF ENHANCED PARTNERSHIP AGAINST HUNGER AND POVERTY-REGIONAL PROGRAM MANAGEMENT OFFICE (EPAHP-RPMO) AND KEY PARTNERS FORUM

PR No.: 2022-05-0528

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

LORETTA G. LICOP

Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

VAT

Non-VAT

(Signature over printed name)

Supplier