



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2022-05-0530 NP-SVP

Date: May 13, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: ambernulia@dswd.gov.ph** not later than **5:00 PM on May 17, 2022 (Tuesday)**.

Very truly yours,

HARRY B. CALABIO
Administrative Officer V
Procurement Section

J. 13. 22

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: May 23-27, 2022
- Place of Delivery: Puerto Princesa City, Palawan
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through **LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)**
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"**

ADRIAHN M. BERNULLA

Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

Signature Over Printed Name
(Supplier)



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Field Office MIMaRoPa Region
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RFQ No 2022-05-0530

Date: _____ (should be filled up by suppliers)

MOP: NP-SVP

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications	Unit Cost	Total Cost
VEHICLE RENTAL FOR THE USE OF PARTICIPANTS/STAFF						
			Title of Activity: Joint Review Mission (JRM) Field Visits and Technical Discussions (TDs) for CY 2022 1st Semester			
			Date of Activity: May 23-27, 2022			
1			Passenger Van			
	unit	1	May 23, 2022, Monday			
	unit	1	May 24, 2022, Tuesday			
	unit	6	May 25, 2022, Wednesday			
	unit	6	May 26, 2022, Thursday			
	unit	1	May 27, 2022, Friday			
			Specification:			
			Four-wheeled and airconditioned passenger van vehicle with at least 15 seats excluding driver			
			with locally manufactured chassis and body			
			with engine displacement not exceeding 2200cc for gasoline and 3000 cc for diesel			
			at least latest model			
2			SUV Vehicle			
	unit	2	May 25, 2022, Wednesday			
	unit	2	May 26, 2022, Thursday			
	unit	2	May 27, 2022, Friday			
			Specificaion:			
			At least 9 seating capacity			
			with not less than 4 doors			
			at least latest model			
			Provision of Services:			
			Duration: 8 hours			
			Call time: to be advised before the activity			
			Actual Location: within Puerto Princesa City, Palawan			
			Fuel and Gasoline provided by the Operator			
			Other Inclusion:			
			Driver, Driver's salary/meals,fuel,toll fees,parking fees including repairs and maintenance of vehicle throughout the contract period			
			Passengers Insurance against accidents including all expenses on medical (including but not limited to laboratory, Hospitalization, medicines and other procedures needed) and accidental death benefit insurance of the passengers in the event of an accident during the rental period			
			Tax included			
			Load Allowance for the driver to contact passengers included			
			Billing to be forwarded to Provincial Operations Office (POO) 1 day after the activity			
			Mode of Payment: Government Terms			
			*****NOTHING FOLLOWS*****			
			APPROVED BUDGET FOR THE CONTRACT: Php 91,500.00			
				Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification		
				"Failure to indicate information could be basis for non-compliance."		

PURPOSE: VEHICLE RENTAL FOR THE USE OF PARTICIPANTS/STAFF

PR No.: 2022-05-0530

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

ADRIAHN M. BERNULLA

Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

VAT

Non-VAT

(Signature over printed name)

Supplier

**Pantawid Pamilyang Pilipino Program
12th Joint Review Mission Field Visit with Development Partners
Summary of Itinerary from May 24-27, 2022**

Date	Schedule Time	No of Vans	Group No.	Destination	Venue
May 23, 2022	AM-PM	1	within Puerto Princesa area		
May 24, 2022	AM-PM	1	within Puerto Princesa area		
May 25, 2022	Call Time			One Hour Before the Schedule Time from Hotel/Pick Up Point to Destination (vice versa)	
	Afternoon	2	1	Barangay Napsan	within Barangay Napsan (Napsan National High School) (Napsan Day Care) Napsan Health Center (Labtay Annex Elementary School)
		1	Advance Team for Group 1 (before lunch)	Barangay Napsan	within Barangay Napsan (Napsan National High School) (Napsan Day Care) Napsan Health Center (Labtay Annex Elementary School)
		2	2	Barangay Sta Monica	within Barangay Sta Monica (Sta Monica Elementary School) (Sta Monica Day Care) (Sta Monica Health Center)
		1	Advance Team for Group 2 (before lunch)	Barangay Sta Monica	within Barangay Sta Monica (Sta Monica Elementary School) (Sta Monica Day Care) (Sta Monica Health Center)
May 26, 2022	Call Time			One Hour Before the Schedule Time from Hotel/Pick Up Point to Destination (vice versa)	
	Morning	2	1	Barangay Cabayugan	within Cabayugan Area
		1	Advance Team for Group 1 (early morning)	Barangay Cabayugan	within Cabayugan Area
		2	2	Barangay Mandaragat	within Mandaragat Area
		1	Advance Team for Group 2 (early morning)	Barangay Mandaragat	within Mandaragat Area
May 27, 2022	AM-PM	1		within Puerto Princesa Area	