



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : MOSTACO MARKETING	P.O. No. : 2022-03-0064
Address : 68A Ialaine Bennet St., BF Resort Village, Las Pinas City	Date : March 28, 2022
TIN : 915-524-116-000	Mode of Procurement : Shopping B

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DSWD MIMAROPA FO 1680 F.T. Benitez St. cor Malvar St., Malate, Manila	Delivery Term : FOB Destination
Date of Delivery : within 7 days upon receipt of approved PO	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount	
1	set	Arrow Flag, adhesive, assorted color	SCRIPT	50	75.00	3,750.00
2	piece	Ballpoint pen, black	HBW	100	5.00	500.00
3	piece	Ballpoint pen, blue	HBW	100	5.00	500.00
4	set	Clearbook refill pocket, transparent, plastic, legal size, 100 pieces/set	REFIL LOCAL 100S	5	170.00	850.00
5	piece	Clipboard, solid plastic type, legal size,	LOCAL	10	45.00	450.00
6	box	Clip, backfold, 32mm (1 1/4")	LOCAL	50	30.00	1,500.00
7	box	Clip, backfold, 50mm (2")	LOCAL	50	60.00	3,000.00
9	piece	Dater, self inking	TRODAT 4810	3	405.00	1,215.00
10	can	Disinfectant Spray, aerosol type	SOLBAC 400G	20	385.00	7,700.00
11	piece	Extension cord, 6 gang, 6 meters	PANTHER 6GANG 5M	10	1,080.00	10,800.00
12	piece	Flash Drive, 16 GB capacity	SANDISK	10	220.00	2,200.00
13	box	Folder, pressboard, color:white, 100 pieces/box	PB LOCAL 100S	3	1,920.00	5,760.00
14	bundle	Looseleaf Cover, legal, 50 pieces/bundle	LOOSE LEAF	20	1,795.00	35,900.00
15	set	Marker, fluorescent, 3 colors/set	EXCEL	50	45.00	2,250.00
16	piece	Mouse, wireless, usb	WIRELESS PLUSPOWER	10	125.00	1,250.00
17	pad	Note Pad, 3" x 3"	BOSS/ HBW	40	20.00	800.00
18	pad	Note Pad, 3" x 4"	BOSS/ HBW	40	25.00	1,000.00
19	ream	Paper, multicopy, 80 gsm, A4	A+ 80GSM	200	225.00	45,000.00
20	piece	Stamp, self inking	CUSTOMIZED (SEND DETAILS)	3	1,685.00	5,055.00
21	piece	Stamp pad, felt pad	#1	20	50.00	1,000.00
22	piece	Stapler, standard type	#35	50	95.00	4,750.00
23	box	Staple Wire, standard, #35	BOSS/PREVAILED	100	35.00	3,500.00
24	roll	Tape, double adhesive, 1"	EXCEL 50M	30	25.00	750.00
25	pc	Tape Cassette, laminated, 24mm, black on white tape, 8m, Tze-251, for barcode sticker	BROTHER TZE-251	10	945.00	9,450.00
26	roll	Tape, masking, 48mm (2")	EXCEL 20Y	20	55.00	1,100.00
27	piece	Scissors, 8"	LOCAL	20	35.00	700.00
28	cart	Cartridge, Epson Ribbon, LX310	EPSON LX310	3	130.00	390.00
29	cart	Ink Cartridge, HP, #678, black	HP678	30	540.00	16,200.00
30	cart	Ink Cartridge, HP, #678, tricolor	HP678	30	540.00	16,200.00
31	cart	Ink Cartridge, HP, #680, black	HP680	30	550.00	16,500.00
32	cart	Ink Cartridge, HP, #680, tricolor	HP680	30	550.00	16,500.00
				TOTAL		216,520.00

(Total Amount in Words) TWO HUNDRED SIXTEEN THOUSAND FIVE HUNDRED TWENTY PESOS ONLY.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Signature over Printed Name of Supplier _____ Date	Very truly yours, FERNANDO R. DE VILLA, JR., CESO III Signature over Printed Name of Authorized Official Regional Director
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Fund Cluster : 1 Funds Available : 216,520 - DANILYN T. GALAN Signature over Printed Name of Chief Accountant/Head of Accounting AO IV, OIC-Accounting Section Head	ORS/BURS No. : 2022-04-1092/149 23 Date of the ORS/BURS : 4/5/2022 Amount : 216,520 -
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NOTICE OF AWARD

March 28, 2022

JOJIE R. VELINA

Authorized Representative

MOSTACO MARKETING

68A Lalaine Bennet St., BF Resort Village, Las Pinas City

Dear Ms Velina:

We are pleased to inform you that the RFQ No. 2022-02-0076 for "Office supplies and materials for the use of all Division in DSWD FO MIMAROPA for the 1st quarter of 2022" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to TWO HUNDRED FOURTEEN TWO HUNDRED SIXTEEN THOUSAND FIVE HUNDRED TWENTY PESOS ONLY. (Php 216,520.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-03-0064 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


FERNANDO R. DE VILLA, JR., CESO III
Regional Director
Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date: _____

Purpose: Office supplies and materials for the use of all Division in DSWD FO MIMAROPA for the 1st quarter of 2022

Item No.	Qty	Unit	Purchaser's Requirements	MOSTACO MARKETING		LEON CULLEN'S TRADING		LUVITUS CONSUMER GOODS TRADING		CLOCKWERK STATIONERY TRADING	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	50	set	Arrow Flag, adhesive, assorted color								
2	100	piece	Ballpoint pen, black	75.00	3,750.00						
3	100	piece	Ballpoint pen, blue	5.00	500.00						
4	5	set	Clearcock refill pocket, transparent, plastic/legal size, 100 pieces/set	5.00	500.00						
5	10	piece	Clipboard, solid plastic type/legal size, 100 pieces/set	170.00	1,700.00						
6	50	box	Clip, backfold, 32mm (1 1/4")	175.00	8,750.00						
7	50	box	Clip, backfold, 50mm (2")	30.00	1,500.00						
9	3	piece	Dater, self inking	60.00	3,000.00						
10	20	can	Disinfectant Spray, aerosol type	405.00	1,215.00						
11	10	piece	Extension cord 6 gang 6 meters	385.00	7,700.00						
12	10	piece	Flash Drive, 16 GB capacity	1,080.00	10,800.00						
13	3	box	Folder, pressboard, color/white, 100 pieces/box	220.00	2,200.00						
14	20	bundle	Looseleaf Cover/legal, 50pieces/bundle	1,920.00	5,760.00						
15	50	set	Marker, fluorescent, 3 colors/set	1,795.00	35,900.00						
16	10	piece	Mouse, wireless, usb	45.00	2,250.00						
17	40	pad	Note Pad, 3" x 3"	125.00	1,250.00						
18	40	pad	Note Pad, 3" x 4"	20.00	800.00						
19	200	ream	Paper, multipcopy, 80 gsm, A4	25.00	1,000.00						
20	3	piece	Stamp, self inking	225.00	450.00						
21	20	piece	Stamp pad, felt pad	1,085.00	5,055.00						
22	50	piece	Stapler, standard type	50.00	1,000.00						
23	100	box	Staple Wire, standard, #35	95.00	4,750.00						
24	30	roll	Tape, double adhesive, 1"	35.00	3,500.00						
25	10	piece	Tape Cassette (laminated, 24mm, black, on white tape, 8m, 1ze-251, for barcode sticker	25.00	750.00						
26	20	roll	Tape, masking, 48mm (2")	945.00	9,450.00						
27	20	piece	Scissors, 8"	55.00	1,100.00						
28	3	cartridge	Cartridge, Epson Ribbon, LX310	35.00	700.00						
29	30	cartridge	Ink Cartridge, HP, #678, black	130.00	3,900.00						
30	30	cartridge	Ink Cartridge, HP, #678, incolor	540.00	16,200.00						
31	30	cartridge	Ink Cartridge, HP, #680, black	540.00	16,200.00						
32	30	cartridge	Ink Cartridge, HP, #680, incolor	550.00	16,500.00						
				nothing follows							
				Date of delivery: within 7 days upon receipt of approved PO							
				Place of delivery:							
				DSWD MIMAROPA FO 1690 F. T. Benitez St. cor Malvar St., Malate, Manila							
				Approved Budget Cost: 254,900.00							
				TOTAL		TOTAL		TOTAL		TOTAL	
				216,520.00		246,479.25		244,474.53		230,725.00	

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on 03-18-22
 recommends to be awarded to MOSTACO MARKETING as the lowest calculated and responsive b/r

JAMUEL P. BALABOCO Member
IMEE C. M. LANUEVA Member
GENELIZA Q. GABILAN Member
SONIA R. DE LEON Vice Chairperson
SHEILA S. TAVIA Chairperson

PATRICK G. JARMIN Alternate Member
KHEEN MICHAEL G. SE Alternate Member
ANGEL YN S. AGUNDO Alternate Member

Approved by: **FERNANDO R. DE VILLA, JR., CESO III**
 Regional Director