



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>FRANCESCA RESORTS &amp; HOTELS, INC.</b> Address : <u>White Beach - San Isidro, Puerto Galera, Oriental Mindoro.</u> TIN : 0008-347-306-000	P.O. No. : <b>2022-04-0275</b> Date : <b>April 27, 2022</b> Mode of Procurement : <b>LOV</b>
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : <b>Puerto Galera, Oriental Mindoro</b> Date of Delivery : <b>May 11-13, 2022</b>	Delivery Term : <b>FOB Destination</b> Payment Term : <b>15-30 days upon final inspection</b>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Board and Lodging</b> <b>Workshop with Coaching and Mentoring on Risk Management for Community Based Programs and Services</b>  Venue: Puerto Galera, Oriental Mindoro Date: May 11-13, 2022 Check in: May 11, 2022 / 12:00 NN Check out: May 13, 2022 / 12:00 NN <b>Type of room sharing:</b> Airconditioned room with triple and individual bed sharing. With hot and cold shower, with Free Wi-Fi, telephone, Cable TV, with <b>Type of Food Serving:</b> Managed Buffet Breakfast, Lunch and Dinner. Plated Snacks (AM and PM Snack) Preferred Menus: Hotel to submit menu ( minimum of at least 2 viands, soup and dessert) No repeating meal per menu. Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters...people with allergies  <b>Schedule of use of function room:</b> May 11, 2022 - 1:00 PM - 5:00 PM May 12, 2022 - 8:00 AM - 5:00 PM May 13, 2022 - 8:00 AM -12:00 PM <b>Other inclusions:</b> Complimentary room for secretariat. Availability of electric outlets and free use of extension cords With free LAN Internet/ WIFI connections and Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Table and chairs are enough for participants and arrangement follows in effect Free use of facilities and amenities (if applicable) Complimentary Welcome Tarpaulin for backdrop of the function room Technician on stand-by for assistance. Free hygienic alcohol in the common areas and conference rooms for the whole duration of the event  ***nothing follows*** <b>Approved Budget Cost: Php 180,000.00</b> ✓  <b>RFQ No.2022-04-0420 NP LOV</b> Purpose:Workshop with Coaching and Mentoring on Risk Management for Community Based Programs and Services Prepared by: Cathy Victorio	45 40 guaranteed pax	1,985.00	178,650.00
				<b>TOTAL</b>	<b>178,650.00</b>

(Total Amount in Words) **ONE HUNDRED SEVENTY EIGHT THOUSAND SIX HUNDRED FIFTY PESOS ONLY.** ✓

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  _____ Signature over Printed Name of Supplier  _____ Date	Very truly yours,   <b>FERNANDO R. DE VILLA, JR., CESO III</b> Signature over Printed Name of Authorized Official  <b>Regional Director</b> ✓
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Fund Cluster : <b>101</b> Funds Available : <b>₱ 178,650.00</b>   <b>DANILYN T. GALAN</b> Signature over Printed Name of Chief Accountant/Head of Accounting AO IV, OIC-Accounting Section Head	ORS/BURS No. : <b>2022-05-1816</b> Date of the ORS/BURS: <b>4/28/2022</b> Amount : <b>₱ 178,650.00</b>
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## NOTICE OF AWARD

April 27, 2022

**ANNABELLE N. MARQUEZ**  
Authorized Representative  
FRANCESCA RESORTS & HOTELS, INC.  
White Beach- San Isidro, Puerto Galera, Oriental Mindoro.

Dear Ms. Marquez:

We are pleased to inform you that the RFQ No. 2022-04-0420 for the board and lodging for the Workshop with Coaching and Mentoring on Risk Management for Community Based Programs and Services is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to ONE HUNDRED SEVENTY EIGHT THOUSAND SIX HUNDRED FIFTY PESOS ONLY. (Php 178,650.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-04-0275 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA, JR., CESO III**  
Regional Director  
Head of the Procuring Entity

Conforme:

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**FRANCESCA RESORTS & HOTELS, INC.**

Date: \_\_\_\_\_

**BAC RESOLUTION NO. 2022-0048**

**Series of 2022**

**BAC RESOLUTION RECOMMENDING NEGOTIATED PROCUREMENT-LEASE OF VENUE AS MODE OF PROCUREMENT AND RECOMMENDING AWARD**

**WHEREAS**, on April 6, 2022, the Bids and Awards Committee thru its Secretariat received an approved Purchase Request for the Lease of Venue for the board and lodging for the Workshop with Coaching and Mentoring on Risk Management for Community Based Programs and Services on May 11-13, 2022 in Puerto Galera, Oriental mindoro;

**WHEREAS**, the approved Budget for the Contract for the Lease of Venue is One Hundred Eighty Thousand Pesos Only (Php 180,000.00);

**WHEREAS**, the abovementioned request has been included in the Annual Procurement Plan for FY 2022;

**WHEREAS**, following the procurement modality, Negotiated Procurement- Lease of Venue (NP-LOV) as supplemented in the CY 2022 Annual Procurement Plan of the Region and pursuant to Annex H of the 2016 Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184 or the Government Procurement Reform Act, in NP-LOV, *"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

**WHEREAS**, the Procurement Section conducted canvass by sending Request for Quotation to prospective service providers. The RFQ and the proof of invitation are hereto attached as Annex A and made an integral part hereof;

**WHEREAS**, within the set deadline, Two (2) quotations were received by the BAC Secretariat. The quotation received is hereto attached, marked as Annex B and made an integral part hereof;

**WHEREAS**, three service provider submitted their intent to submit the following results;

<b>Service Provider</b>	<b>Total Quote</b>	<b>Remarks</b>
THE MANG-YAN GRAND HOTEL	Php 174,100.00	Non Compliant Due to the number of pax covered by the amount
FRANCESCA RESORTS & HOTEL, INC.	Php 178,650.00	Compliant

**WHEREAS**, a Table of Rating Factor was used as basis for criteria in selecting the right lease of venue;

**WHEREAS**, the lowest bidder, The Mang-yan Grand Hotel was evaluated based on the Rating Factor, however able to pass the evaluation the BAC have concluded non compliant due to the number of pax covered by the amount;

**WHEREAS**, the Bids and Awards Committee have carefully checked and assessed the compliance of Francesca Resorts & Hotel, Inc. based on the end user's requirements;

**WHEREAS**, Francesca Resorts & Hotel, Inc. is the sole responsive and compliant based on end user's requirements;

**NOW, THEREFORE**, in light of the foregoing considerations, **WE**, the Bids and Awards Committee, hereby **RESOLVE** as it hereby **RESOLVED**;

1. To recommend Negotiated Procurement- Lease of Venue as Mode of Procurement to the Head of the Procuring Entity (HOPE);
2. To recommend the approval of award to Francesca Resorts & Hotel, Inc., as the Lowest Calculated and Responsive Bid for the Lease of Venue for the Workshop with Coaching and Mentoring on Risk Management for Community Based Programs and Services on May 11-13, 2022;

**RESOLVED**, this 27th day of April, 2022

  
**JAMUEL P. BALBABOCO**  
BAC Member

  
**IMEE C. VILLANUEVA**  
BAC Member

**MARICEL DELA VEGA-URDAS**  
BAC Member

**PATRICK G. JARMIN**  
Alternate BAC Member

**KHEEN MICHAEL G. SE**  
Alternate BAC Member

**MIRAMELINDA O. LEUTERIO**  
Alternate BAC Member

**GENELIZA Q. GABILAN**  
BAC Vice Chairperson

  
**SHEILA S. TAPIA**  
BAC Chairperson

Approved by:

  
**FERNANDO R. DE VILLA JR., CESO III**  
Regional Director  
Head of Procuring Entity

Purpose: Workshop with Coaching and Mentoring on Risk Management for Community Based Programs and Services

Item No.	Qty	Unit	Purchaser's Requirements	THE MANG-YAN GRAND HOTEL	FRANCESCA RESORTS & HOTELS, INC.	ORIENT DE GALERA	
				Unit Cost	Total Cost	Unit Cost	Total Cost
1	45	pax	Board and Lodging				
			Workshop with Coaching and Mentoring on Risk Management for Community Based Programs and Services				
			Venue: Puerto Galera, Oriental Mindoro				
			Date: May 11-13, 2022				
			Check in: May 11, 2022 / 12:00 NN				
			Check out: May 13, 2022 / 12:00 NN				
			Type of room sharing: Airconditioned room with triple and individual bed sharing. With hot and cold shower, with Free Wi-Fi, telephone, Cable TV, with free toiletries (Towel, toothpaste, soap, & slipper).				
			Type of Food Serving: Managed Buffet Breakfast, Lunch and Dinner: Plated Snacks (AM and PM Snack)				
			Preferred Menu: Hotel to submit menu ( minimum of at least 2 viands, soup and dessert)				
			No repeating meal per menu				
			Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters..-people with allergies				
			Schedule of use of function room:				
			May 11, 2022 - 1:00 PM - 5:00 PM		4hrs (1,800.00/hr)		7,200.00
			May 12, 2022 - 8:00 AM - 5:00 PM		9hrs (1,800.00/hr)		16,200.00
			May 13, 2022 - 8:00 AM -12:00 PM		4hrs (1,800.00/hr)		7,200.00
			Other inclusions:				
			Complimentary room for secretariat				
			Availability of electric outlets and free use of extension cords				
			With free LAN internet/WiFi connections and Free use of parking space				
			Facilities must be PWD and Senior Citizen Friendly				
			Must be structurally sound, have fire escapes and firefighting equipments and CCTV				
			Table and chairs are enough for participants and arrangement follows in effect				
			Free use of facilities and amenities (if applicable)				
			Complimentary Welcome Tarpaulin for backdrop of the function room				
			Technician on stand-by for assistance.				
			Free hygienic alcohol in the common areas and conference rooms for the whole duration of the event				
			***nothing follows***				
			Approved Budget Cost: Php 180,000.00				
			TOTAL		174,100.00		178,650.00
			TOTAL				

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on April 27, 2022  
 recommends to be awarded to FRANCISCA RESORTS & HOTELS INC. as the most responsive bid.

JAMUEL P. BALBABOCO  
 Member

IMEE C. YILLANUEVA  
 Member

MARICEL F. DELA VEGA-URDAS  
 Member

GENELIZA Q. GABILAN  
 Vice Chairperson

SHEILA S. TAPIA  
 Chairperson

PATRICK G. JARMIN  
 Alternate Member

KHEEN MICHAEL G. SE  
 Alternate Member

MIRAMELINDA O. LEUTERIO  
 Alternate Member

Approved by:

FERNANDO R. DE VILLA, JR., CESO III  
 Regional Director