

## NOTICE OF AWARD

May 17, 2022

**MS. MARIA ROSA RELOVA**

Authorized Representative

CITYSTATE ASTURIAS HOTEL

South National Highway, Tinuguban, Puerto Princesa City, Palawan

Dear **Ms. Relova**:

We are pleased to inform you that the RFQ No. 2022-04-0446 for "**Board and Lodging in the conduct of Training on Financial Literacy: Exploring Opportunities and Financial Products in Puerto Princesa City, Palawan**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Thirty Eight Thousand Seven Hundred Fifty Pesos Only (Php 138,750.00).**

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-05-0406 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA JR., CESO III**

Regional Director

Head of the Procuring Entity

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**CITYSTATE ASTURIAS HOTEL**

Date : \_\_\_\_\_





**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : **CITYSTATE ASTURIAS HOTEL**  
 Address : South National Highway, Tinuguban, Puerto Princesa City, Palawan  
 TIN : \_\_\_\_\_  
 P.O. No. : **2022-05-0406**  
 Date : **May 17, 2022**  
 Mode of Procurement : **NP-LOV**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Puerto Princesa City, Palawan  
 Date of Delivery : September 27-30, 2022  
 Delivery Term : FOB Destination  
 Payment Term : 15-30 days upon final inspection

Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Board and Lodging for 3 days</b> <b>TRAINING ON FINANCIAL LITERACY: EXPLORING OPPURTUNITIES AND FINANCIAL PRODUCTS</b> <b>Preferred Venue: Puerto Princesa City, Palawan</b> <b>Date of Activity: September 27-30, 2022</b> No. of Nights: 3 nights Chek In Date and Time: <b>September 27, 2022</b> , 12nn Tuesday Check Out Date and Time: <b>September 30, 2022</b> , 12nn Friday <b>Room Sharing:</b> Airconditioned Room, Twin Sharing with Individual bed per pax and complete toiletries (may be subjected to LGUs existing guidelines on COVID 19 Health and Protocols)  <b>Meal Schedule:</b> September 27, 2022: Lunch, Pm Snack and Dinner September 28, 2022: Breakfast, Am Snack, Lunch, Pm Snack and Dinner September 29, 2022: Breakfast, Am Snack, Lunch, Pm Snack and Dinner September 30, 2022: Breakfast and Am Snack  <b>Type of Food Serving:</b> Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) No repeating meal per menu *****NOTHING FOLLOWS***** page 1 of 2  Approved Budget for the Contract: Php150,000.00 <b>PR No. 2022-04-0446</b> Purpose: Board and Lodging in the conduct of Training on Financial Literacy: Exploring Opportunities and Financial Products Prepared by: Emma Joy C. Nolasco	25 23 guaranteed pax	1,850.00	138,750.00

COMMISSION ON AUDIT  
 RECEIVED BY \_\_\_\_\_  
 DATE: 31 MAY 2022

(Total Amount in Words) **ONE HUNDRED THIRTY EIGHT THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY** 138,750.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
**FERNANDO R. DE VILLA, JR., CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Fund Cluster : **01-101**  
 Funds Available : **138,750.00**  
 Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section  
**DANILYN T. GALAN**  
 \_\_\_\_\_  
 Date: 5/20

ORS/BURS No. : 2022-05-1964  
 Date of the ORS/BURS: 5/18  
 Amount : **138,750.00**



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
 Entity Name

Supplier : **CITYSTATE ASTURIAS HOTEL**  
 Address : South National Highway, Tinuguban, Puerto Princesa City, Palawan  
 TIN :

P.O. No. : **2022-05-0406**  
 Date : **May 17, 2022**  
 Mode of Procurement : **NP-LOV**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Puerto Princesa City, Palawan  
 Date of Delivery : September 27-30, 2022

Delivery Term : FOB Destination  
 Payment Term : 15-30 days upon final inspection

Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>Inclusion:</b></p> <p>Free use of Airconditioned Conference Room (can accommodate 25 pax and free from noise which is detrimental to the event)</p> <p>Free flowing coffee, drinking water and candies</p> <p>No obstructing pillars in the conference room</p> <p>Availability of electric outlets and free use of extension cords</p> <p>With audio system and at least 3 microphones</p> <p>Free use of projector and whiteboards</p> <p>With Free Strong WIFI Connections</p> <p>Free use of parking space</p> <p>Facilities must be PWD and Senior Citizen Friendly</p> <p>Must be structurally sound, have fire escapes and firefighting equipments and CCTV</p> <p>Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters</p> <p>Free one (1) Complimentary Room for the Secretariat</p> <p>Free use of facilities and amenities (if applicable)</p> <p>Free provision of Socializations (inclusions of videoke, drinks and pica-pica for 25 pax)</p> <p><b>Date: September 29, 2022, 7pm</b></p> <p>NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like</p> <p align="center">*****NOTHING FOLLOWS*****</p> <p align="center">page 2 of 2</p> <p>Approved Budget for the Contract: Php150,000.00  <b>PR No. 2022-04-0446</b></p> <p>Purpose: Board and Lodging in the conduct of Training on Financial Literacy: Exploring Opportunities and Financial Products</p> <p>Prepared by: Emma Joy C. Nolasco</p>			
				<p><b>-CAN BE PROVIDED</b></p> <p>- 1 COMPLIMENTARY ROOM FOR SECRETARIAT</p> <p>- 1 FREE FLOWING COFFEE</p> <p>- VIDEOKE, DRINKS/PUNCH &amp; PICA-PICA</p>	

(Total Amount in Words) **ONE HUNDRED THIRTY EIGHT THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY** **138,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

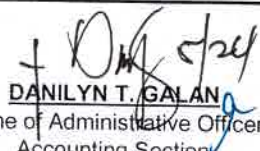
\_\_\_\_\_  
 Signature over Printed Name of Supplier

\_\_\_\_\_  
 Date

Very truly yours,

  
**FERNANDO R. DE VILLA, JR., CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Fund Cluster : **01-101**  
 Funds Available : **138,750.00**

  
**DANILYN T. GALAN**  
 Signature over Printed Name of Administrative Officer IV / OIC-Section Head,  
 Accounting Section

ORS/BURS No. : 2022-05-1901  
 Date of the ORS/BURS: 5/18  
 Amount : **138,750.00**