

## NOTICE OF AWARD

May 17, 2022

**MS. ALMIRA JEAN P. JOLDANERO**  
Authorized Representative  
SEASONS HOTELS CONVENTION CENTER  
San Roque, San Jose, Occidental Mindoro

Dear **Ms. Joldanero**:

We are pleased to inform you that the RFQ No. 2022-04-0444 for "**Board and Lodging in the conduct of Training on Financial Literacy: Exploring Opportunities and Financial Products in Occidental Mindoro**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Seventy One Thousand Seven Hundred Sixty Pesos Only (Php 71,760.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-05-0407 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA JR., CESO III**  
Regional Director  
Head of the Procuring Entity

**Conforme:**

  
\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**SEASONS HOTELS CONVENTION CENTER**

Date : \_\_\_\_\_



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : <b>SEASONS HOTEL AND CONVENTION CENTER</b> Address : <u>Airport Road, San Roque, San Jose, Occidental Mindoro</u> TIN :	P.O. No. : <b>2022-05-0407</b> Date : <b>May 17, 2022</b> Mode of Procurement : <b>NP-LOV</b>
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Occidental Mindoro Date of Delivery : <u>September 13-16, 2022</u>	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
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Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Board and Lodging for 3 days</b> <b>TRAINING ON FINANCIAL LITERACY: EXPLORING OPPURTUNITIES AND FINANCIAL PRODUCTS</b> <b>Preferred Venue: Occidental Mindoro</b> <b>Date of Activity: September 13-16, 2022</b> No. of Nights: 3 nights Chek In Date and Time: <b>September 13, 2022, 12nn Tuesday</b> Check Out Date and Time: <b>September 16, 2022, 12nn Friday</b> <b>Room Sharing:</b> Airconditioned Room, Twin Sharing with Individual bed per pax and complete toiletries (may be subjected to LGUs existing guidelines on COVID 19 Health and Protocols)  <b>Meal Schedule:</b> September 13, 2022: Lunch, Pm Snack and Dinner September 14, 2022: Breakfast, Am Snack, Lunch, Pm Snack and Dinner September 15, 2022: Breakfast, Am Snack, Lunch, Pm Snack and Dinner September 16, 2022: Breakfast and Am Snack  <b>Type of Food Serving:</b> Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) No repeating meal per menu *****NOTHING FOLLOWS***** page 1 of 2  Approved Budget for the Contract: Php78,000.00 <b>PR No. 2022-04-0444</b> Purpose: Board and Lodging in the conduct of Training on Financial Literacy: Exploring Opportunities and Financial Products Prepared by: Emma Joy C. Nolasco	13 11 guaranteed pax	1,840.00	71,760.00

(Total Amount in Words)	SEVENTY ONE THOUSAND SEVEN HUNDRED SIXTY PESOS ONLY	71,760.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_

Signature over Printed Name of Supplier

\_\_\_\_\_

Date

Very truly yours,

**FERNANDO R. DE VILLA, JR., CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Fund Cluster : <u>01-101</u> Funds Available : <b>71,760.00</b>   <b>DANILYN T. GALAN</b> Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section	ORS/BURS No. : <u>2022 05 1908</u> Date of the ORS/BURS: <u>5/18</u> Amount : <b>71,760.00</b>
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**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier : **SEASONS HOTEL AND CONVENTION CENTER**  
 Address : Airport Road, San Roque, San Jose, Occidental Mindoro  
 TIN :

P.O. No. : **2022-05-0407**  
 Date : **May 17, 2022**  
 Mode of Procurement : **NP-LOV**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Occidental Mindoro  
 Date of Delivery : September 13-16, 2022

Delivery Term : FOB Destination  
 Payment Term : 15-30 days upon final inspection

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>Inclusion:</b></p> <p>Free use of Airconditioned Conference Room (can accommodate 13 pax and free from noise which is detrimental to the event)</p> <p>Free flowing coffee, drinking water and candies</p> <p>No obstructing pillars in the conference room</p> <p>Availability of electric outlets and free use of extension cords</p> <p>With audio system and at least 3 microphones</p> <p>Free use of projector and whiteboards</p> <p>With Free Strong WIFI Connections</p> <p>Free use of parking space</p> <p>Facilities must be PWD and Senior Citizen Friendly</p> <p>Must be structurally sound, have fire escapes and firefighting equipments and CCTV</p> <p>Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters</p> <p>Free one (1) Complimentary Room for the Secretariat</p> <p>Free use of facilities and amenities (if applicable)</p> <p>Free provision of Socializations (inclusions of videoke, drinks and pica-pica for 13 pax)</p> <p><b>Date: September 15, 2022, 7pm</b></p> <p>NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like</p> <p align="center">*****NOTHING FOLLOWS***** page 2 of 2</p> <p>Approved Budget for the Contract: Php78,000.00  <b>PR No. 2022-04-0444</b></p> <p>Purpose: Board and Lodging in the conduct of Training on Financial Literacy: Exploring Opportunities and Financial Products            Prepared by: Emma Joy C. Nolasco</p>			

(Total Amount in Words) **SEVENTY ONE THOUSAND SEVEN HUNDRED SIXTY PESOS ONLY** **71,760.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

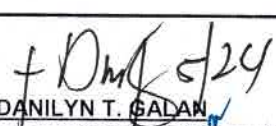
\_\_\_\_\_  
 Signature over Printed Name of Supplier

\_\_\_\_\_  
 Date

Very truly yours,

  
**FERNANDO R. DE VILLA, JR., CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**

Fund Cluster : **01-101**  
 Funds Available : **71,760.00**

  
**DANILYN T. GALAN**  
 Signature over Printed Name of Administrative Officer IV / OIC-Section Head,  
 Accounting Section

ORS/BURS No. : 2022-05-1904  
 Date of the ORS/BURS: 5/18  
 Amount : **71,760.00**