

NOTICE OF AWARD

May 24, 2022

MS. THELMA FABITO
Authorized Representative
ODIONGAN SATO HOTEL AND RESORT CORP.
Tabing Dagat, Odiongan, Romblon

Dear **Ms. Fabito**:

We are pleased to inform you that the RFQ No. 2022-04-0468 for "**Board and Lodging in the conduct of Skills Enhancement on Effective Communication and Partnership with New Program Partners/Stakeholders in Odiongan, Romblon**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Seventy Five Thousand Nine Hundred Seventy Pesos Only (Php 75,970.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-05-0431 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

FERNANDO R. DE VILLA JR., CESO III
Regional Director 
Head of the Procuring Entity

Conforme:


SHEILA S. TAPIA
Officer-in-Charge
Special Order No. 


(Signature over Printed Name of Bidder's Authorized Representative)

ODIONGAN SATO HOTEL AND RESORT CORP.

Date : _____



PURCHASE ORDER
 DSWD MIMAROPA Region
 Entity Name

Supplier : **ODIONGAN SATO HOTEL AND RESORT CORPORATION** P.O. No. : **2022-05-0431**
 Address : Tabing Dagat, Odiongan, Romblon Date : **May 24, 2022**
 TIN : Mode of Procurement : **NP-LOV**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Odiongan, Romblon Delivery Term : **FOB Destination**
 Date of Delivery : June 21-23, 2022 Payment Term : **15-30 days upon final inspection**

Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Board and Lodging for 2 days SKILLS ENHANCEMENT ON EFFECTIVE COMMUNICATION AND PARTNERSHIP WITH NEW PROGRAM PARTNERS/STAKEHOLDERS Preferred Venue: Odiongan, Romblon Date of Activity: June 21-23, 2022 No. of Nights: 2 nights Chek In Date and Time: June 21, 2022 , 12nn Tuesday Check Out Date and Time: June 23, 2022 , 12nn Friday Room Sharing: Airconditioned Room, Twin Sharing with Individual bed per pax and complete toiletries (may be subjected to LGUs existing guidelines on COVID 19 Health and Protocols) Meal Schedule: June 21, 2022: Lunch, Pm Snack and Dinner June 22, 2022: Breakfast, Am Snack, Lunch, Pm Snack and Dinner June 23, 2022: Breakfast and Am Snack Type of Food Serving: Managed Buffet Breakfast, Lunch and Dinner Plated Snacks Menu Selection: Hotel to submit menu (minimum of rice, 2 viands, 1 vegetable, side dish, soup, dessert, drinks) No repeating meal per menu <p align="center">*****NOTHING FOLLOWS***** page 1 of 2</p> Approved Budget for the Contract: Php76,000.00 PR No. 2022-04-0468 Purpose: Board and Lodging in the conduct of Skills Enhancement on Effective Communication and Partnership with New Program Partners/Stakeholders in Calapan City, Oriental Mindoro Prepared by: Emma Joy C. Nolasco	19 16 guaranteed pax	1,200.00	21,600.00
			9 rooms	750.00	14,250.00
				1,100.00	20,900.00
				380.00	7,220.00

COMMISSION ON AUDIT
 RECEIVED BY: *[Signature]*
 DATE: **06 JUN 2022**

(Total Amount in Words) **SEVENTY FIVE THOUSAND NINE HUNDRED SEVENTY PESOS ONLY** **75,970.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours,
 _____ Signature over Printed Name of Supplier **FERNANDO R. DE VILLA, JR., CESO III** Signature over Printed Name of Authorized Official
 _____ Date **SHEILA S. TAPIA** **Regional Director**
 Officer-in-Charge
 Special Order No. **711**

Fund Cluster : **01-101** ORS/BURS No. : 2022-05-2029
 Funds Available : **75,970.00** Date of the ORS/BURS: 5/20
 Amount : **75,970.00**
 _____ Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section **DANILYN T. GALAN**



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : ODIONGAN SATO HOTEL AND RESORT CORPORATION	P.O. No. : 2022-05-0431
Address : <u>Tabing Dagat, Odiongan, Romblon</u>	Date : May 24, 2022
TIN :	Mode of Procurement : NP-LOV

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Odiongan, Romblon</u>	Delivery Term : <u>FOB Destination</u>
Date of Delivery : <u>June 21-23, 2022</u>	Payment Term : <u>15-30 days upon final inspection</u>

Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Inclusion: Free use of Airconditioned Conference Room (can accommodate 19 pax and free from noise which is detrimental to the event) Free flowing coffee, drinking water and candies No obstructing pillars in the conference room Availability of electric outlets and free use of extension cords With audio system and at least 3 microphones Free use of projector and whiteboards With Free Strong WIFI Connections Free use of parking space Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting equipments and CCTV Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free one (1) Complimentary Room for the Secretariat Free use of facilities and amenities (if applicable) Free provision of Socializations (inclusions of videoke, drinks and pica-pica for 19 pax) Date: June 22, 2022, 7pm NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like <p align="center">*****NOTHING FOLLOWS***** page 2 of 2</p> Approved Budget for the Contract: Php76,000.00 PR No. 2022-04-0468 Purpose: Board and Lodging in the conduct of Skills Enhancement on Effective Communication and Partnership with New Program Partners/Stakeholders in Calapan City, Oriental Mindoro Prepared by: Emma Joy C. Nolasco		4,000.00	12,000.00

(Total Amount in Words)	SEVENTY THREE THOUSAND NINE HUNDRED TEN PESOS ONLY	75,970.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours,

_____ Signature over Printed Name of Supplier

_____ Date

FERNANDO R. DE VILLA, JR., CESO III
 Signature over Printed Name of Authorized Official
SHEILA S. TAPIA
 Officer-in-Charge
 Special Order No. 570
 Regional Director

Fund Cluster : 01-101 Funds Available : 75,970.00 <p align="center"> DANILYN T. GALAN Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section </p>	ORS/BURS No. : <u>2022-05-21391</u> Date of the ORS/BURS: <u>5/20</u> Amount : 75,970.00
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