

## REQUEST FOR QUOTATION

### SUPPLY AND DELIVERY OF PRINTERS AND LCD PROJECTOR FOR THE USE OF KALAHI-NCDDP (PR No. 2022-02-0002)

1. The Department of Social Welfare and Development (DSWD) MIMAROPA Region intends to apply the sum of One Million Five Hundred Seventy Thousand Pesos Only (Php 1,570,000.00), being the Approved Budget for the Contract (ABC), to payments under the contract for the **Supply and Delivery of Printers and LCD Projector**. Bids received in excess of the ABC shall be automatically rejected at bid opening. Awarding of contract is on item basis.

ITEM NO.	DESCRIPTION	QUANTITY	ABC AMOUNT
1	Laser Printer (Color)	27	₱ 945,000.00
2	Laser Printer (Monochrome)	20	₱ 500,000.00
3	Bar Code Printer	1	₱ 40,000.00
4	Label Printer	2	₱ 30,000.00
5	LCD Projector With Wide Screen And Tripod	1	₱ 55,000.00

2. The DSWD now invites technically, legally, and financially capable supplier for the above-mentioned requirement. The prospective supplier shall submit the following documents (*Please refer to Annex A for more details of the requirements*), to wit:
3. The procurement procedure that will be adopted is Shopping under Loan Agreement from the International Bank for Reconstruction and Development (IBRD) and intends to apply part of the loan to payments under the contract for the Purchase of Office Equipment Printers and LCD Projector.
4. The procurement is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to R.A. 5183 and subject to Commonwealth Act 138.

5. Interested Suppliers may obtain further information from the **PEAC Secretariat** at the address given below from Monday to Friday at 8:00 am to 5:00 pm.
6. The deadline for the submission of sealed quotations is on **June 16, 2022 at 3:00 P.M** which shall be delivered at the **PEAC Secretariat Office, DSWD MIMAROPA Admin Building, 1680 F. T Benitez cor Malvar Sts. Malate, Manila. Late quotations/proposals shall not be accepted.**
7. The opening of quotations shall be on **June 16, 2022 at 4:00 P.M.**, to be held at the **DSWD MIMAROPA Region Administrative Building, 1680 F. T Benitez cor Malvar Sts, Malate, Manila.**
8. The DSWD reserves the right to accept or reject any proposal and to annul the procurement process at any time prior to contract award, without thereby incurring any liability to the affected suppliers.
9. You may visit the following websites:  
  
For downloading of Request for Quotation: **[www.fo4b.dswd.gov.ph](http://www.fo4b.dswd.gov.ph)** or **[www.philgeps.gov.ph](http://www.philgeps.gov.ph)**
10. For further information, please refer to

**THE CHAIRPERSON**

DSWD Procurement Evaluation and  
Awards Committee c/o PEAC  
Secretariat

Harvy B. Calabio

Administrative Building

1680 F. T Benitez cor Malvar Sts, Malate, Manila

Telephone Nos. (02) 5336-8106 t Local 24052

Email Address: [procurement.fomimaropa@dswd.gov.ph](mailto:procurement.fomimaropa@dswd.gov.ph)

**SHEILA S. TAPIA**

Social Welfare Officer V-Division Chief

Promotive Services Division

PEAC Chairperson



**ANNEX A****CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS**

To ensure that the DSWD negotiates contract with technically, legally and financially capable supplier, the prospective supplier must submit the following documents (each supplier /bidder shall submit one (1) original and one (1) copy of the Technical and Financial Documents in a sealed envelope duly marked and signed) :

**I. TECHNICAL COMPONENT ENVELOPE****Class "A" Documents****Legal Documents**

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); **and**
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,  
**and**
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**and**
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
  - (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and
  - (j) Original duly signed Omnibus Sworn Statement (OSS);  
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

**25 FINANCIAL COMPONENT ENVELOPE**

- (a) Original of duly signed and accomplished Financial Bid Form; and
- (b) Original of duly signed and accomplished Price Proposal Form ; and
- © Original of duly signed and accomplished Price Schedule(s)

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**and**
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- Legal Documents**
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- (a) Original of duly signed and accomplished Financial Bid Form; and
- (b) Original of duly signed and accomplished Price Proposal Form ; and
- © Original of duly signed and accomplished Price Schedule(s)



## GENERAL CONDITIONS OF THE CONTRACT

### 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

### 2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

### 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

### 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC**, **Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## 5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## 6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.



## SPECIAL CONDITIONS OF THE CONTRACT

GCC Clause	
1.1	<p><i>The Procuring Entity's Address for Notices is:</i></p> <p><b>DSWD MIMAROPA Region</b></p> <p><i>1680, F.T Benitez cor Malvar Sts., Malate, Manila</i></p> <p><i>Email: <a href="mailto:procurement.fomimaropa@dswd.gov.ph">procurement.fomimaropa@dswd.gov.ph</a></i></p> <p><i>Telephone: 5336-8107 Local 24052</i></p> <p>Additional requirements for the completion of this Contract shall be provided below.</p> <p><b>Delivery and Documents</b></p> <p>For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable to the Contract are DDP delivered. In accordance with INCOTERMS.</p> <p>The delivery terms applicable to this Contract are delivered <b>at DSWD Regional Office, Malate, Manila</b>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements). The details of shipping and/or other documents to be furnished by the Supplier are as follows:</p> <p>For purposes of this Clause the Procuring Entity's Representative at the Project Site is <b>Mr. Alejandro B. Palencia</b></p> <p><b>Incidental Services</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"><li>performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li><li>furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li><li>furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li><li>performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li><li>training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li></ol>

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

### **Spare Parts –**

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
  - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
  - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of **Three (3) years**.

Spare parts or components shall be supplied as promptly as possible, but in any case, within one month of placing the order.

### **Packaging**

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into

consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.

### **Transportation**

Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall



	<p>be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p><b>Advance payment is not allowed.</b></p>
4	<p>The inspections and tests that will be conducted are applicable inspections and tests</p> <ol style="list-style-type: none"> <li>a. The inspection and tests shall be conducted by the Procuring Entity or its representative.</li> <li>b. The Procuring Entity may reject any goods or any part thereof that fail to pass any inspection and or/tests that do not conform to the specifications.</li> </ol>

## Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

ITEM NO.	DESCRIPTION	QUANTITY	Delivered Weeks/Months
1	Laser Printer (Color)	27	Complete delivery of vehicle within 15 - 30 calendar days upon receipt of Purchase Order
2	Laser Printer (Monochrome)	20	Complete delivery of vehicle within 15 - 30 calendar days upon receipt of Purchase Order
3	Bar Code Printer	1	Complete delivery of vehicle within 15 - 30 calendar days upon receipt of Purchase Order
4	Label Printer	2	Complete delivery of vehicle within 15 - 30 calendar days upon receipt of Purchase Order
5	LCD Projector with wide screen and Tripod	1	Complete delivery of vehicle within 15 - 30 calendar days upon receipt of Purchase Order





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"Serbisyo ng May-Pasok Saan Man sa MIMAROPA"

**\*Delivery Site will be in the DSWD Field Office MIMAROPA , 1680 F. T Benitez cor Malvar Sts, Malate, Manila**

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature Over Printed Name of Representative

\_\_\_\_\_  
Date

Annex "B"

## Technical Specifications

*Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]*

Specification	Bidder's Statement of Compliance PLEASE STATE COMPLY OR NOT COMPLY
<b>1. LASER PRINTER (Color)</b> <small>1.1.1.1</small> <small>1.1.1.2</small>	Brand : Model: Detailed Specifications:
Specification:  Output Type: Color, Black and White Compatibility: Compatible with Windows and PC Linux Connectivity Technology: USB 2.0 Memory: ≥ 32 MB Networking Type: Ethernet (100 Base TX / 10 Base-T) Black Print Speed: ≥ 15 ppm Color Print Speed: ≥ 15 ppm Monthly Duty Cycle: ≥ 30,000 impressions Technology: Laser Black Resolution: ≥ 600 dpi Max Media Size: Legal Warranty: 1-year Hardware Warranty Delivery Period: 30 Calendar Days	



<b>2. LASER PRINTER (Monochrome)</b>	Brand : Model: Detailed Specifications:
<b>Specification:</b>  Output Type: Black and White, Monochrome Compatibility: Compatible with Windows and PC Linux Connectivity Technology: USB 2.0 Memory: ≥ 32 MB Networking Type: Ethernet (100 Base TX / 10 Base-T) Black Print Speed: ≥ 20 ppm Monthly Duty Cycle: ≥ 20,000 impressions Technology: Laser Black Resolution: ≥ 600 dpi Max Media Size: Legal Warranty: 1-year Hardware Warranty Delivery Period: 20 Calendar Days	
<b>3. BAR CODE PRINTER</b>	Brand : Model: Detailed Specifications:
<b>Specification:</b>  8MB, Flash ROM, 16MB SDRAM 'Direct Thermal and Thermal transfer Printer Printing of Barcode, Text and Graphics Print width: 4:09" Print Speech: 4 inch per mm Print resolution: 203 dpi Interface: USB port Prints to glossy sticker labels do not fade due to moist Paper size 1"-45.25 (width) : 0.8" to 39" (length) with sample media supplies (lables and ribbons) Barcode sticker size: 30cm (w) x 55.5cm (L)	
<b>4. LABEL PRINTER</b>	Brand : Model: Detailed Specifications:

<p><b>Specification:</b>          Supports Network Printing: Wired/Wireless          Type: Thermal Printer          Certification: CE          Interface Type: bluetooth          Max Paper Size: 110mm          Origin: CN (Origin)          Paper Feed Mode: Roll Feed          Print Speed: 24ppm          Double-sided Printing: No          Voltage: 100-240V          Application: For Commercial          Internal Memory: None          Dot Matrix Printer          Type: Universal ticket printer          Use: Label Maker          Black Print          Speed: 150mm/s 200mm/s          Weight: 1.5kg Max.          Resolution: 203dpi          After-sale Service: Shop's Three Guarantees          Color          Print Speed: NONE          Consumable Type: Label          Paper Size: W82mm*D 200mm*</p>	
<p><b>5. LCD Projector with wide screen &amp; Tripod</b></p>	<p>Brand :          Model:          Detailed Specifications:</p>
<p><b>Specification:</b>          Native: ≥ WXGA          Brightness: ≥ 3000 ANSI lumens          Contrast: ≥ 5000:1          Video Compatibility: NTSC/PAL/SECAM          I/O Connectors:          Mini D-sub 15pin, Analog RGB / Component video input          HDMI, Digital RGB / Digital video input          RCA Composite video input, S-video input          Mini Jack, Stereo audio input          Mini Jack, Stereo audio output          Dsub9, RS-232C connection          RJ45, 10BASE-TX / 10BASE-T          USB type A (USB Memory)          USB Type B (USB Display, Mouse, Keyboard, Interactive)          Keystone Correction: Manual Vertical + 3° Manual Horizontal + 3°          Accessories: VGA Cable (must be same type with the integration cable) for Ceiling Mount, Power Cable          Wide screen and tripod          Warranty &amp; SLA: 2 Years Parts and Labor or within 5,000 hours of lamp life</p>	





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"Serbisyong May Puso Saan Man sa MIMAROPA"

**I hereby certify to comply and deliver all the above requirements.**

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature Over Printed  
Name of Representative

\_\_\_\_\_  
Date

**BID FORM**  
**(shall be submitted with the Bid)**

**To: Chairperson**

Procurement Evaluation and Awards Committee  
DSWD Field Office MIMAROPA  
1680 F.T Benitez cor Malvar Sts, Malate, Manila

Having examined the Request for Quotation Documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer to perform the **Supply and Delivery of Printers and LCD Projector** in conformity with the said PBDs for the sum of:

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**(Bid Amount in Words and Figures)**

or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify that we comply with the eligibility requirements pursuant to the PBDs. The undersigned is authorized to submit the bid on behalf of [name of the bidder] as evidenced by the attached [state the written authority].

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.





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"Sibiyang May Puso, Saksi Muli sa MIMAROPA"

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



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"Serbisyo ng May Puro Saan Man sa MIMAROPA"

Annex "C"

### Price Quotation Form

Date: \_\_\_\_\_

DSWD-RFQ-2022-02-0002

### Supply and Delivery of Printers and LCD Projector

Item	Qty	Specification	Unit Cost (In Phil Peso)	Total Cost (In Phil Peso)
1	27	Laser Printer (Color)		
2	20	Laser Printer (Monochrome)		
3	1	Bar Code Printer		
4	2	Label Printer		
5	1	LCD Projector with wide screen and Tripod		

**NOTES:** In case of discrepancy between unit price and total price, the unit price will prevail. In case between total bid prices in figures and in words, the latter shall prevail.

Name of Bidder: \_\_\_\_\_

Name of Authorized Representative: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_

Date: \_\_\_\_\_





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"Serbaying May Pina Saan Mar sa MIMAROPA"

"Annex D"

**For Goods Offered From Abroad**

Name of Bidder \_\_\_\_\_, Invitation to Bid Number \_\_\_\_\_.

Page \_\_\_\_\_ of \_\_\_\_\_.

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

*[Signature]*

\_\_\_\_\_

\_\_\_\_\_ [in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**\*\*\*THIS DOCUMENT MUST BE ATTACHED TO THE PRICE PROPOSAL FORM\*\*\***



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"Serbisyo ng May Puso Saan Man sa MIMAROPA"

**For Goods Offered From Within the Philippines**

Name of Bidder \_\_\_\_\_, Invitation to Bid Number \_\_\_\_\_,

Page \_\_\_\_\_ of \_\_\_\_\_.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

**\*\*\*THIS DOCUMENT MUST BE ATTACHED TO THE PRICE PROPOSAL FORM\*\*\***





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"Serbiyong May Puro Saan Mas sa MIMAROPA"

## Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC



Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

