



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2022-02-0003 SHOPPING FOR GOODS

Date: June 7, 2022



Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or **fax it through numbers: (02) 5336-8106 to 07 loc. 24052 or email to: abpalencia@dswd.gov.ph** not later than **5:00 PM on June 16, 2022 (Thursday)**.

Very truly yours,

HARVY B. CALABIO
Administrative Officer V
Procurement Section Head

6/7/2022

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: 15 - 30 Calendar Days upon receipt of Approved Purchase Order
- Place of Delivery: DSWD Field Office MIMAROPA 1680 F.T. Benitez corner Malvar Sts., Malate, Manila
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

ALEJANDRO B. PALENCIA

Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

Contact Number: 0997-304-9402

Signature Over Printed Name
(Supplier)



REQUEST FOR QUOTATION RECEIVING FORM

I Hereby certify that I _____, of

_____ has received the **Request for**

Quotation RFQ No. **2022-02-0003** from DSWD MIMAROPA Region intended for the

Office Equipment (Camera and Accessories) for KC-NCDDP-AF operations use

Certified by:

(Signature Over Printed Name of Supplier)

Contact: _____

Email Address: _____

RFQ Delivered by:

(Signature Over Printed Name of Canvasser)

Position: _____

Date / Time of Delivery: _____

Note: This form shall be used and issued in cases when RFQ is personally delivered to prospective supplier/service provider.



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila



RFQ No. 2022-02-0003
Date:

MOP: SHOPPING FOR GOODS

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
1	1	unit	DSLR Camera 30.4MP Full frame CMOS Sensor DIGIC 6+ Image processor 3.2 1.62m-Dot Touch screen LCD Monitor DCI 4k Video at 30 fps; 8.8MP still grab 61-point High Density Reticular AF Expanded ISO 102400; 7 fps shooting Dual Pixel RAW; AF Area Selected button Dual Pixel CMOS AF and Movie Servo AF Built in GPS and WiFi with NFC EF 24-105mm f/4L IS II USM Lens With Warranty		
2	1	unit	Wide Angle Lens RF35mm f/1.8 Macro IS STM Angle of View (Diagonal) 63°00' Angle of View (Horizontal) 54°00' Angle of View (Vertical) 38°00' Closest Focusing Distance (m, ft) 0.17 / 0.56 Construction (Groups Elements) 9-11 Diameter x Length (mm) (Approx.) 74.4 x 62.8		
3	1	unit	Kit Lens EF-S10-18mm f/4.5-5.6 IS STM Angle of View (Diagonal) 107°30' ~ 74°20' Angle of View (Horizontal) 97°10' ~ 64°30' Angle of View (Vertical) 74°10' ~ 45°30' Closest Focusing Distance (m, ft) 0.22/0.72 Construction (Groups Elements) 11-14 Diameter x Length (mm) (Approx.) 74.6 x 72 Approved budget Cost: 153,895.60 *** Nothing Follows *** *** Page 1 of 1 ***		
				"Failure to indicate information could be basis for non-compliance." Please indicate the brand being offered	
				Total Amount	

PURPOSE: Office Equipment (Camera and Accessories) for KC-NCDDP-AF operations use
PR No.: 2022-02-0003

Alejandro B. Palencia
ALEJANDRO B. PALENCIA
Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052
Contact Number: 09973049402

(Signature over printed name)
Supplier

VAT
 Non-VAT

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Section within three (3) days from the date advance copy was served thru email. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.