



PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : DK'S TRADING	P.O. No. : 2022-07-0531
Address : Liwayway, Odiongan, Romblon	Date : July 11, 2022
TIN : 404-079-762-000	Mode of Procurement : SHOPPING B

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SWAD Romblon Office (Servañez Bldg., Brgy. Liwayway, Odiongan, Romblon)	Delivery Term : Full Term
Date of Delivery : Fifteen (15) days upon receipt of approved Purchase Order (P.O)	Payment Term : 15-30 days upon final inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	CORRECTION TAPE, 6 meters (min)	200	25.00	5,000.00
2	box	CLIP, Backfold, 32mm, 12 pieces per box	5	75.00	375.00
3	box	CLIP, Backfold, 50mm, 12 pieces per box	5	80.00	400.00
4	piece	DATA FILE BOX, Made of chipboard	20	200.00	4,000.00
5	box	ENVELOPE, Documentary, for legal size, 100pcs/box	1	1,750.00	1,750.00
6	box	FASTENER, Metal, 70mm between prongs, 50pcs/box	30	45.00	1,350.00
7	piece	MARKER, Permanent, bullet type, black	5	50.00	250.00
8	piece	MARKER, Permanent, bullet type, blue	5	50.00	250.00
9	pad	NOTE PAD, Stick-on, 3" x 3", 100 sheets per pad	20	35.00	700.00
10	pad	NOTE PAD, Stick-on, 3" x 4"	20	40.00	800.00
11	ream	PAPER, Multicopy, 80gsm, A4 size	120	200.00	24,000.00
12	ream	PAPER, Multicopy, 80gsm, Legal size	80	220.00	17,600.00
13	book	RECORD BOOK, 500 pages	10	120.00	1,200.00
14	book	RECORD BOOK, 200 pages	10	90.00	900.00
15	box	RUBBER BAND, 70mm min. lay flat length (#18)	5	250.00	1,250.00
16	piece	STAPLER, Standard with remover	9	160.00	1,440.00
17	box	STAPLE WIRE, Standard	10	35.00	350.00
18	box	SMOOTH INK PEN, Black, liquid/gel ink, 0.5mm	40	70.00	2,800.00
19	piece	SCISSORS, 8"	3	95.00	285.00
20	roll	TAPE, Transparent, 24mm width	6	25.00	150.00
21	roll	TAPE, Transparent, 48mm width	6	25.00	150.00
22	roll	TAPE, Packaging, 48mm width	6	50.00	300.00
23	piece	GEL PEN, Black, 0.5	80	25.00	2,000.00
24	piece	GEL PEN, Blue, 0.5	35	25.00	875.00
25	box	FLEXI BOX, FB-300, 67 Liters	27	625.00	16,875.00
26	roll	TWINE, Plastic, one kilo per roll	2	150.00	300.00
27	piece	CALCULATOR	7	450.00	3,150.00
28	piece	FOLDER, White, Legal size	50	6.00	300.00
29	piece	FLASHDRIVE (USB), 32GB	4	600.00	2,400.00
30	piece	PUNCHER, Heavy Duty	3	280.00	840.00
>>>> NOTHING FOLLOWS <<<<<					
Approved Budget for the Contract: Php 92,060.00					92,040.00
PR No.: 2022-06-0642					
Purpose: Purchase of Office Supplies for the use of CIS-PSP/ACS Staff in SWAD Romblon for the 3rd Quarter of CY-2022					
Prepared by: Dave T. Corcoro					

COMMISSION ON AUDIT
 RECEIVED BY *[Signature]*

(Total Amount in Words)	Ninety-Two Thousand Forty Pesos Only	92,040.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme.
[Signature]
DEBIE FARQUEDMEND
 Signature over Printed Name of Supplier

Very truly yours,
[Signature]
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
 Regional Director *[Signature]*

Date

Fund Cluster : 1
 Funds Available : 92,040.00
[Signature]
DANILYN T. GALAN
 Signature over Printed Name of AO/M/OIC -Head, Accounting Section

ORS/BURS No. : 02-10101-22-07-3195
 Date of the ORS/BURS: July 12, 2022
 Amount : 92,040.00

Bids and Awards Committee

NOTICE OF AWARD

July 11, 2022

MR. RESIE FARQUERABAO
Proprietor
DK'S TRADING
Liwayway, Odiongan, Romblon


Dear **Mr. Farquerabao**:

We are pleased to inform you that the RFQ No. 2022-06-0642 for the "**Purchase of Office Supplies for the use of CIS PSP-AICS in SWAD Romblon for 3rd Quarter of CY-2022**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Ninety-Two Thousand Forty Pesos Only (Php 92,040.00)**.

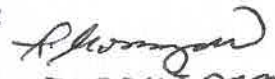
You are therefore required to comply with the Terms and Conditions stated in PO No. 2022-07-0531 from this Notice of Award receipt.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity *Copy X 8*

Conforme:


RESIE FARQUERABAO
(Signature over Printed Name of Bidder's Authorized Representative)

DK'S TRADING

Date: 7/29/2022