



PURCHASE ORDER
 DSWD MIMAROPA Region
 Entity Name

Supplier : **STIPIN STUDIO** P.O. No. : **2022-07-0761**
 Address : **194 Libertad, Odiongan, Romblon** Date : **July 25, 2022**
 TIN : Mode of Procurement : **NP-SVP**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **MIMAROPA Provinces** Delivery Term : **FOB Destination**
 Date of Delivery : **September 15, 2022** Payment Term : **15-30 days upon final inspection**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	service	<p>Production of AVP and PLUGS</p> <p>Quantity: Fully packaged material - One (1) 5 minute full video with English Subtitle, Three (3) 90-seconds tele-radio story series Quality: 1080P (HD); 1920x1080 Format: MP4 and MP3 Other Details: Video series shall be in a audio and audio-visual format Production schedule: August 31 - September 2, 2022 Production location: MIMAROPA Note: see attached concept/production guide shall include production (creation of original score) and post - production (Editing) Budget includes transportation cost, meals, board and lodging of the production crew All raw Materials shall be submitted to DSWD Proofing: 1st draft: 10 working days upon completion of video shooting/production - September 12, 2022 2nd draft: 2 working days upon receipt of 1st proofing comments - September 14, 2022 Final draft: 1 working day upon receipt of 2nd proofing comments - September 15, 2022 Completion of Delivery: September 15, 2022 Packaging: Stored in a USB Flash Drive (raw materials and fully packaged materials) *****NOTHING FOLLOWS*****</p> <p>PR No.: 2022-07-0693 Approved Budget for the Contract: Php 80,000.00 Purpose: for promotional material of Pantawid Pamilya to be played during program activities and local media platforms Prepared by: Adriaan M. Bernulla</p>	1	69,000.00	69,000.00

COMM'S RECEIVED
 DATE: 08 AUG 2022
[Signature]

(Total Amount in Words) **SIXTY NINE THOUSAND PESOS ONLY** **PHP 69,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,
[Signature]
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director
 Designation

Fund Cluster : **1**
 Funds Available : **PHP 69,000.00**
[Signature]
DANILYN T. GALAN
 Signature over Printed Name of AO IV/ OIC - Head, Accounting Section

ORS/BURS No. : 2022-08-3654
 Date of the ORS/BURS: 8/11
 Amount : **PHP 69,000.00**



Department of Social Welfare and Development

Department of Social Welfare and Development
Field Office MIMAROPA

Tel. No. (02) 5366-8106 /8107 Local 24052/24051
www.fo4b.dswd.gov.ph

Email Address: fo4b@dswd.gov.ph/procurement.fomimaropa@dswd.gov.ph

NOTICE OF AWARD

Date : July 25, 2022

MR. STEPHEN JOHN F. FOPALAN

Proprietor

STIPIN STUDIO

Odiongan, Romblon

Dear **Mr. Fopalan:**

We are pleased to inform you that the Request for Quotation No. **2022-07-0693** for the **“Production of AVP and Plugs”** is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Sixty-Nine Thousand Pesos only (Php69,000.00)**

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. **2022-07-0761** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

LEONARDO C. REYNOSO, CESO III

Regional Director

Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

STIPIN STUDIO

Date: _____