



Department of Social Welfare and Development

Department of Social Welfare and Development  
Field Office MIMAROPA

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## NOTICE OF AWARD

Date : September 1, 2021

### **MS. JESSICA LIWANAG**

Proprietor  
SUNLIGHT GUEST HOTEL INC.  
Malvar St. Brgy. Tagumpay, Puerto Princesa City, Palawan

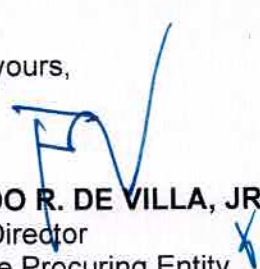
Dear **Ms. Liwanag**:

We are pleased to inform you that the Request for Quotation No. 2021-07-0691 for the "Catering Services for Capability Building for Parent Leaders on Leadership and Advocacy in Puerto Princesa City, Palawan" is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Sixty Thousand Pesos Only (Php 60,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. **2021-09-0741** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**FERNANDO R. DE VILLA, JR., CESO III**  
Regional Director  
Head of the Procuring Entity

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**SUNLIGHT GUEST HOTEL INC.**

Date: \_\_\_\_\_



**PURCHASE ORDER**  
**DSWD MIMAROPA Region**  
**Entity Name**

Supplier: <b>SUNLIGHT GUEST HOTEL INC.</b>	P.O. No.: <b>2021-09-0741</b>
Address: <b>MALVAR ST. BRGY. TAGUMPAY, PUERTO PRINCESA CITY, PALAWAN</b>	Date: <b>September 1, 2021</b>
TIN:	Mode of Procurement: <b>NP-SVP</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>Seven (7) Brgys of PPC, Palawan (refer to Annex A for complete address)</b>	Delivery Term: <b>FOB Destination</b>
Date of Delivery: <b>October 5-6, 7-8, 12-13 and October 14-15, 2021</b>	Payment Term: <b>15-30 days upon final inspection</b>

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Provision of Catering Services for Capability Building for Parent Leaders on Leadership and Advocacy in Puerto Princesa City, Palawan</b>			
1	pax	<b>Preferred Venue:</b> Brgy. Bagong Silang Covered Gym, Puerto Princesa City, Palawan <b>Date of Activity:</b> October 5-6, 2021	12		<b>60,000.00</b>
2	pax	<b>Preferred Venue:</b> Brgy. Mandaragat Covered Gym, Puerto Princesa City, Palawan <b>Date of Activity:</b> October 12-13, 2021	11		
3	pax	<b>Preferred Venue:</b> Brgy. Masigla Covered Gym, Puerto Princesa City, Palawan <b>Date of Activity:</b> October 12-13, 2021	11		
4	pax	<b>Preferred Venue:</b> Brgy. San Jose Covered Gym, Puerto Princesa City, Palawan <b>Date of Activity:</b> October 14-15, 2021	11		
5	pax	<b>Preferred Venue:</b> Puerto Princesa City Hall Conference 2, Bgy. Sta. Monica, Puerto Princesa City, Palawan <b>Date of Activity:</b> October 14-15, 2021	8		
6	pax	<b>Preferred Venue:</b> Brgy. Luzviminda Covered Gym, Puerto Princesa City, Palawan <b>Date of Activity:</b> October 7-8, 2021	11		
7	pax	<b>Date of Activity:</b> October 5-6, 2021	11		
8	pax	<b>Date of Activity:</b> October 7-8, 2021	11		
		<b>MENU FOR DAY 01</b> Am Snacks: Chicken Sandwich, Banana, Brewed Coffee/Hot Chocolate (drink) Lunch: Beef Stew, Rice, Mushroom Soup, Corn and Carrots (veggie), Mango Sago (dessert), Pineapple Juice in Can (drink) Pm Snacks: Spaghetti, Garlic Bread, Orange Juice <b>MENU FOR DAY 02</b> Am Snacks: Ham and Cheese Sandwich, Papaya, Brewed Coffee/Hot Chocolate (drink) Lunch: Chicken Inasal, Rice, Crab and Corn Soup, Chopsuey (veggie), Buko Pandan (dessert), Lemom Juice (drink) Pm Snacks: Carbonara and Iced Tea <b>TYPE OF MEALS:</b> - Am Snack, Lunch, Pm Snack (2 day Meals) <b>SERVING TIME:</b> - 9:30am, 12:00nn, 3:00pm <b>TYPE OF SERVING:</b> - Packed Meals <b>RULES IN HANDLING FOOD:</b> - Disposable Individually Wrapped Plastic Utensils (spoon, fork and tissue) <b>OTHER PROVISIONS:</b> - Free flowing water, nuts and candies <b>SPECIAL INSTRUCTIONS:</b> - Do not include pork ingredients to all menu plan *****NOTHING FOLLOWS*****  PR No. 2021-07-0691 Purpose: Catering Services for Capability Building for Parent Leaders on Leadership and Advocacy in Puerto Princesa City, Palawan Prepared by: Emma Joy C. Nolasco			

**COMMISSION ON AUDIT**  
**RECEIVED BY: *Dish***  
**DATE: 22 SEP 2021**

(Total Amount in Words)	SIXTY THOUSAND PESOS ONLY	60,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  _____ Signature over Printed Name of Supplier  _____ Date	Very truly yours,  <b>FERNANDO R. DE VILLA, JR., CESO III</b> Signature over Printed Name of Authorized Official <b>Regional Director</b>
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Fund Cluster : <b>01-101</b> Funds Available : <b>60,000.00</b>   <b>MARK JOSEPH E. BAJA</b> Signature over Printed Name of Administrative Officer (AO) OIC, Accounting Section	ORS/BURS No. : <u>2021-09-3666</u> Date of the ORS/BURS: <u>9/2</u> Amount : <u>60,000.00</u>
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*9/13*