

NOTICE OF AWARD

August 8, 2022

MS. TERESA S. AGSALUD

Authorized Representative

MCSA MARKETING

446 Ground Floor Gedisco Building, San Fernando St., Binondo Manila

Dear **Ms. Agsalud**:

We are pleased to inform you that the RFQ No. 2022-03-0212 for “**Supply and Delivery of Office Supplies in Occidental Mindoro**” is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Seventy One Thousand Five Hundred Eighty Three Pesos and 20/100 only (Php 171,583.20).**

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-08-0804 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESQ III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

MCSA MARKETING

Date: _____





PURCHASE ORDER
DSWD MIMAROPA Region
 Entity Name

Supplier : **MCSA MARKETING** P.O. No. **2022-08-0804**
 Address : **446 Ground Floor Gedisco Building, San Fernando St., Binondo Manila** Date : **August 8, 2022**
 TIN : Mode of Procurement : **SHOPPING - B**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Pantawid Provincial Operations Office, DSWD Office, M.H. Del Pilar St., Brgy. 7, San Jose, Occidental Mindoro** Delivery Term : **FOB Destination**
 Date of Delivery : **Fifteen (15) Calendar Days upon receipt of Approved Purchase Order** Payment Term : **15-30 days upon final inspection**

Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies in Occidental Mindoro					
1	cart	BROTHER INK LC3617 BLACK - BROTHER INK LC3617, BLACK	31	780.00	24,180.00
2	cart	BROTHER INK LC3617 CYAN - BROTHER INK LC3617, CYAN	1	670.00	670.00
3	cart	BROTHER INK LC3617 YELLOW - BROTHER INK LC3617, YELLOW	1	670.00	670.00
4	cart	BROTHER INK LC3617 MAGENTA - BROTHER INK LC3617, MAGENTA	1	670.00	670.00
5	Piece	CORRECTION TAPE, individual Plastic, 8mm to 10mm size - CORRECTION TAPE, 8MM TO 10MM	290	24.00	6,960.00
6	Box	FASTENER, Plastic, 70mm between prongs, 50 sets per box - FASTENER PLASTIC 70MM, 50SETS/BOX	63	38.00	2,394.00
7	piece	FOLDER, PRESSBOARD, size: Folio size - FOLDER PRESSBOARD LEGAL SIZE US	487	18.80	9,155.60
8	piece	FOLDER with TAB, LEGAL, white - FOLDER W/ TAB LEGAL WHITE 14PTS.	6652	4.80	31,929.60
9	Piece	MARKER, PERMANENT BLACK, bullet type, refillable - REFILLABLE MARKER BULLET TYPE, ARTUNE BRAND	132	38.50	5,082.00
10	Pad	NOTEPAD, STICK-ON, 3x3, 100 sheets per pad - NOTEPAD, 3X3 - JOY	105	25.00	2,625.00
11	Box	PAPER CLIP, 50MM, 100 pieces per box or 120 grams (min.) net of box - PAPER CLIP GIANT, GATOR BRAND	42	23.00	966.00
12	Ream	Paper, Multicopy, 80gsm, size: 216mm x 330mm, Folio size - PAPER MULTICOPY, 80GSM LEGAL SIZE	370	220.00	81,400.00
13	Piece	PUNCHER, paper, heavy duty, with two-hole guide, 1 piece in individual box - PUNCHER H.O., 2 HOLES	2	180.00	360.00
14	Piece	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min - RECORD BOOK, 300PP VISION W/ PAGE NO.BRAND	4	78.00	312.00
15	Box	STAPLE WIRE, No. 35, 26/6 - STAPLE WIRE#35-26/6	27	32.00	864.00
16	Roll	TAPE, PACKAGING, width: 48mm (±1mm) - TAPE PACKAGING, 48MM	61	27.00	1,647.00
17	Roll	TAPE, TRANSPARENT, width: 48mm (±1mm) - TAPE, TRANSPARENT, 48MM	54	27.00	1,458.00
18	Piece	SIGNPEN BLACK 0.5 mm, needle point, 9.9 mm diameter grip, blue, Capped Snap On, Quick-Drying, Smear-Resistant, dye based Ink, - SIGN PEN, 0.5 MYGEL BLACK	10	24.00	240.00

*****NOTHING FOLLOWS*****
 page 1 of 1

Approved Budget for the Contract: Php370,116.00
PR No. 2022-03-0212
 Purpose: Supply and Delivery of Office Supplies in Occidental Mindoro
 Prepared by: Emma Joy C. Nolasco

PERMISSION ON AUDIT
 RECEIVED BY: *[Signature]*
 DATE: 29 AUG 2022

(Total Amount in Words) **ONE HUNDRED SEVENTY ONE THOUSAND FIVE HUNDRED EIGHTY THREE PESOS AND 20/100 ONLY** **171,583.20**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,
[Signature]
LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : **01-101**
 Funds Available : **171,583.20**
[Signature]
DANILYN T. GALAN
 Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section

ORS/BURS No. : **2022-08-7809**
 Date of the ORS/BURS: **8/10**
 Amount : **171,583.20**