

NOTICE OF AWARD

August 8, 2022

MR. CEASAR TORRES
Authorized Representative
STAR CT SCHOOL SUPPLIES
Rizal St. San Jose, Occidental Mindoro



Dear **Mr. Torres:**

We are pleased to inform you that the RFQ No. 2022-03-0212 for "**Supply and Delivery of Office Supplies in Occidental Mindoro**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Thirty Five Thousand Five Hundred Five Pesos Only (Php 35,505.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-08-0807 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

STAR CT SCHOOL SUPPLIES

Date: _____



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : STAR CT SCHOOL SUPPLIES Address : <u>Rizal St. San Jose, Occidental Mindoro</u> TIN :	P.O. No. 2022-08-0807 Date : August 8, 2022 Mode of Procurement : SHOPPING - B
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Pantawid Provincial Operations Office, DSWD Office, M.H. Del Pilar St., Brgy. 7, San Jose, Occidental Mindoro</u> Date of Delivery : <u>Fifteen (15) Calendar Days upon receipt of Approved Purchase Order</u>	Delivery Term : <u>FOB Destination</u> Payment Term : <u>15-30 days upon final inspection</u>
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Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of Office Supplies in Occidental Mindoro					
1	Pad	Daily Time Card Record 100sheets/Pad - VANDA	19	25.00	475.00
2	Box	ENVELOPE, mailing, with DSOWD LOGO, Legal, 500 pcs/box - CLASSIC/NO LOG	3	275.00	825.00
3	bottle	INK, FOR PERMANENT marker - FLEX OFFICE	2	50.00	100.00
4	Ream	Paper, Multicopy, 80gsm, size: 210mm x 297mm, A4 size - PAPER ONE / HARDCOPY	152	210.00	31,920.00
5	Piece	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min - ADVANCE	13	95.00	1,235.00
6	Roll	TAPE, MASKING, width: 24mm (±1mm) - CROCO	25	38.00	950.00
*****NOTHING FOLLOWS***** page 1 of 1					
Approved Budget for the Contract: Php370,116.00 PR No. 2022-03-0212 Purpose: Supply and Delivery of Office Supplies in Occidental Mindoro Prepared by: Emma Joy C. Nolasco					

(Total Amount in Words)	THIRTY FIVE THOUSAND FIVE HUNDRED FIVE PESOS ONLY	35,505.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

 Date

Very truly yours,

LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Fund Cluster : 01-101 Funds Available : 35,505.00 Signature over Printed Name of Administrative Officer IV / OIC-Section Head, Accounting Section	 DANILYN T. GALAN
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ORS/BURS No. : <u>2022-08-0807</u> Date of the ORS/BURS: <u>8/8/22</u> Amount : 35,505.00
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