

**PURCHASE ORDER**  
 DSWD MIMAROPA Region  
 Entity Name

Supplier : **R AND TRAVEL AND TOURS** P.O. No. : **2022-07-0546**  
 Address : **MASIPIT, CALAPAN CITY, ORIENTAL MINDORO** Date : **JULY 14, 2022**  
 TIN : **297-719-094** Mode of Procurement : **NP-SVP**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **WITHIN BOAC, MARINDUQUE** Delivery Term : **FOB Destination**  
 Date of Delivery : **14 DAYS ON-CALL** Payment Term : **Upon Completion of the Contract**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	van	<p><b>SERVICE PROVIDER FOR VAN RENTAL (14 DAYS ON-CALL SERVICE)</b></p> <p><b>TO BE USE OF DSWD SWADT-CIS STAFF DURING PSP AICS PAYOUT IN PROVINCE OF MARINDUQUE</b></p> <p><b>VEHICLE TYPE: Hi-Ace Commuter Van, 16 Seater, with Not Less Than 4-Doors</b></p> <p><b>No. of Days: 14 DAYS (On-Call)</b></p> <p><b>Place: BOAC, Marinduque</b></p> <p><b>DROP-OFF AND PICK-UP POINT PLACE:</b></p> <p><b>PLACE to be Arranged Within the Province of MARINDUQUE</b></p> <p><b>TIME of DROP-OFF and PICK-UP is between 7:00 - 8:00 am and 5:00 pm</b></p> <p><b>INCLUSIONS:</b></p> <ul style="list-style-type: none"> <li>*1 Driver per Vehicle</li> <li>*Can Accomodate of atleast 15-16 Passengers</li> <li>*Gas, Oil, and other Repair and Maintenance of Vehicle throughtout the Contract Period</li> <li>*Load Allowance of Driver to Contact Passengers</li> <li>*Fees and Taxes</li> <li>*Passengers insurance against accidental including all expenses on medical (including but limited to medical laboratory/hospitalization/medicines and other procedures needed)</li> </ul> <p><b>OTHER REQUIREMENTS:</b></p> <ul style="list-style-type: none"> <li>*Licensed Driver</li> <li>*Driver must be COVID-19 Negative and Fully Vaccinated (Medical Certificate/Vaccine Card as Proof)</li> </ul> <p><b>MODE OF PAYMENT:</b></p> <p>Government Procurement</p> <p style="text-align: center;">*****NOTHING FOLLOWS*****</p> <p><b>Approved Budget for the Contract: Php77,000.00</b></p> <p><b>PR No.: 2022-06-0646</b></p> <p><b>Purpose: VAN RENTAL TO BE USE OF DSWD SWADT-CIS STAFF DURING PSP AICS PAYOUT IN PROVINCE OF MARINDUQUE</b></p> <p><b>Prepared by: Lorie Licop</b></p>	1	5,500.00	77,000.00

COMMISSION ON AUDIT  
 RECEIVED BY: *[Signature]*  
 DATE: 11 AUG 2022

(Total Amount in Words) **Seventy-Seven thousand Pesos Only** **PHP 77,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours,  
 Signature over Printed Name of Supplier *[Signature]*  
**LEONARDO C. REYNOSO, CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director**  
 Designation *[Signature]*

Date \_\_\_\_\_

Fund Cluster : **1**  
 Funds Available : **77,000.00**

*[Signature]*  
**DANILYN T. GALAN**  
 Signature over Printed Name of AO/VI/OIC-Accounting Section

ORS/BURS No. : **02-10101-22-07-3249**  
 Date of the ORS/BURS: **July 18, 2022**  
 Amount : **Php 77,000.00**

## NOTICE OF AWARD

July 14, 2022

**AIZA C. SAPICO**  
Authorized Representative  
R AND A TRAVEL AND TOURS  
Masipit, Calapan City, Oriental Mindoro

Dear **Ms. Sapico**:

We are pleased to inform you that the RFQ No. 2022-06-0646 for **“Van Rental to be Use of DSWD SWADT-CIS Staff During PSP AICS Payout in Province of Marinduque”** is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Seventy-Seven Thousand Pesos Only (Php 77,000.00)**

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-07-0546 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity 

**Conforme:**

Only

(Signature over Printed Name of Bidder's Authorized Representative)

**R AND A TRAVEL AND TOURS**

Date: \_\_\_\_\_