



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : RICHWORLD HOTEL & RESORT CORP. (MAKATI PALACE HOTEL)	P.O. No. : 2022-08-0812
Address : No. 5011 P. Burgos cor. Caceres St., Makati City	Date : August 8, 2022
TIN : 224-425-070-000	Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : RICHWORLD HOTEL & RESORT CORP. (MAKATI PALACE HOTEL)	Delivery Term : FOB Destination
Date of Delivery : AUGUST 23-26, 2022	Payment Term : 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p align="center">BOARD AND LODGING (4 Days/3 Nights) CONDUCT OF GENDER ANALYSIS AND BUDGETING TRAINING</p> <p>Guaranteed Pax: 25Pax VENUE: RICHWORLD HOTEL & RESORT CORP. (MAKATI PALACE HOTEL) (No. 5011 P. Burgos cor. Caceres St., Makati City) Date of Activity: AUGUST 23-26, 2022 Room Sharing: Air-conditioned Room, TRIPLE Sharing with Individual Bed per Pax and Free Toiletries (With the IATF and DOT Guidelines for the Minimum Health Standard)</p> <p>Check-In Date and Time: AUGUST 23, 2022 / 2:00 pm Check-Out Date and Time: AUGUST 26, 2022 / 12:00 nn</p> <p>MEALS SCHEDULE: AUGUST 23, 2022: PM Snack and Dinner AUGUST 24-25, 2022: Breakfast, AM Snack, Lunch, PM Snack and Dinner AUGUST 26, 2022: Breakfast, AM Snack and Lunch</p> <p>Type of Serving: *Managed Buffet for Breakfast (6:00 am), Lunch (12:00 nn) and Dinner (6:00 pm) *Plated Snacks (AM Snack-9:00 am and PM Snack-3:00 pm)</p> <p>Menu Selection: *Hotel to submit Menu (Minimum of atleast 2 Viands, Soup, Desserts and Beverages) *Hotel will submit proposed menu of the day one (1) week before the training schedule *No repeating meal per menu *Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters</p> <p>INCLUSIONS: *Structurally sound and safety for occupancy with enough Fire Escapes, Fire Fighting Equipments, CCTV, Elevators and Stairs *Air-Conditioned Guest Rooms with Cable TV *Free-Use of Fully Air-Conditioned Session Hall/Conference Room, spacious for activities and can accommodate 30 participants or more for physical distancing in compliance with Covid-19 *No Obstructing Pillars in the Conference Room *The Session Hall/Conference Room is free from noise/which is detrimental to the event/meeting Microphones, Electric Outlets, Extension Cords, Whiteboard and Whiteboard Marker and Eraser, and other Amenities *Free Wi-Fi access for both guest and function rooms session to assist the Secretariat in Logistical concerns and act as marshall to remind the hotel health protocols *FREE Hygienic Alcohol on the common areas and Conference Room for the whole duration of the event *FREE Flowing of Coffee, Tea and Water *****NOTHING FOLLOWS*****</p> <p>PR No.: 2022-07-0754 Total Approved Budget for the Contract: Php168,000.00 Purpose: BOARD AND LODGING IN THE CONDUCT OF GENDER ANALYSIS AND BUDGETING TRAINING ON AUGUST 23-26, 2022 Prepared by: Lorie Licop</p>	28	2,000.00	168,000.00

COMMISSION ON AUDIT
RECEIVED BY: *[Signature]*
DATE: 15 AUG 2022

(Total Amount in Words)	One Hundred Sixty-Eight Thousand Pesos Only	PHP 168,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p>_____ Signature over Printed Name of Supplier</p> <p>_____ Date</p>	<p>Very truly yours,</p> <p><i>[Signature]</i> LEONARDO C. REYNOÑO, CESO III Signature over Printed Name of Authorized Official</p> <p>Regional Director Designation <i>[Signature]</i></p>
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<p>Fund Cluster : 1</p> <p>Funds Available : <u>168,000</u></p> <p align="center"><i>[Signature]</i> DANILYN T. GALAN Signature over Printed Name of AO IV/OIC - Head, Accounting Section</p>	<p>ORS/BURS No. : <u>2022-08-3707</u></p> <p>Date of the ORS/BURS : <u>8/11/22</u></p> <p>Amount : <u>168,000</u></p>
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NOTICE OF AWARD

August 8, 2022

MARY ANN M. DATIG

Authorized Representative

RICHWORLD HOTEL & RESORT COMPLEX (MAKATI PALACE HOTEL)

No. 5011 P. Burgos cor. Caceres St., Makati City

Dear **Ms. Datig**:

We are pleased to inform you that the RFQ No. 2022-07-0754 for "**Board and Lodging in the conduct of Gender Analysis and Budgeting Training on August 23-26, 2022**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Sixty-Eight Thousand Pesos Only (Php 168,000.00)**

You are therefore required to comply with the Terms and Conditions stated in PO No. 2022-08-0812 from this Notice of Award receipt.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

RICHWORLD HOTEL & RESORT COMPLEX (MAKATI PALACE HOTEL)

Date: _____