



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Annex A

REQUEST FOR QUOTATION

RFQ No.: 2022-08-0837 NP-SVP
Date: August 16, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or **other applicable taxes**, and other incidental expenses for the goods listed in **Annex B**. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your **Company's Business Permit, Mayor's Permit, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement**. The **Certificate of Platinum Membership** maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number

Please accomplish and submit this form together with Annex B to DSWD - Procurement Unit at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: lglicop@dswd.gov.ph not later than 5:00 PM on AUGUST 23, 2022 (TUESDAY).

Very truly yours,


HARVY B. CALABIO
AO V/OIC-Procurement Section Head
Procurement Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: AUGUST 30-SEPTEMBER 30, 2022 (ON-CALL)
- Place of Delivery: MUNICIPALITIES OF PALAWAN PROVINCE
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"


LORETA G. LICOP
Procurement Officer

Telephone Number: 5326-8106 to 07 loc. 24051 to 52

Signature Over Printed Name
(Supplier)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office MiMaRoPa Region
 1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: "Prospective supplier must be registered at the Philippine Government Electronic System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"

RFQ No 2022-08-0837 NP-SVP
 Date: _____

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

MOP: NP- SVP

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
			VAN RENTAL (PERIOD OF AUGUST 30- SEPTEMBER 30, 2022) (ON-CALL)		
			TO BE USED FOR THE CONDUCT OF SUSTAINABLE LIVELIHOOD PROGRAM (SLP) PAYOUT OF LAG, AHON, LAG-OP AND EO 70		
			DATE COVERED: AUGUST 30-SEPTEMBER 30, 2022		
			PROVINCE: MUNICIPALITIES OF PALAWAN PROVINCE		
			DATE AND VENUE:		
			LAG PAYOUT		
			AUGUST 30, 2022 - Aborlan		
			AUGUST 31, 2022 - San Vicente		
			SEPTEMBER 1, 2022 - Dumarán		
			SEPTEMBER 2, 2022 - Araceli		
			AHON PAYOUT		
			SEPTEMBER 6-9, 2022 - Puerto Princesa City		
			SEPTEMBER 6-7, 2022 - Roxas and Taytay, Palawan		
			LAG-OP PAYOUT		
			SEPTEMBER 8-9, 2022 - Other Northern Municipalities		
			EO 70		
			SEPTEMBER 27, 2022 - Bataraza, Brooke's Point and Sofronio		
			SEPTEMBER 28, 2022 - Narra, Quezon and Rizal, Palawan		
			SEPTEMBER 29, 2022 - Dumarán and San Vicente		
			SEPTEMBER 30, 2022 - Roxas and Taytay, Palawan		
			INCLUSIONS:		
			*1 Driver per Vehicle		
			*Four-Wheeled and Air-Conditioned Passenger Van Vehicle with atleast 16-Seat Excluding the Driver		
			*Inclusive of Gas, Oil, and Other Repair		
			*Additional Charges in Excess of the Minimum Hour		
			*Load Allowance of Driver to Contact Passenger		
			Other Requirements:		
			*Licensed Driver		
			*Driver must be COVID-19 Negative and Fully Vaccinated (Medical Certificate/Vaccine Card as Proof)		
			MODE OF PAYMENT: Government Procedure		
			*****NOTHING FOLLOWS*****		
			PAGE 1 OF 1		
			Total Approved Budget for the Contract: Php 102,000.00		
				Note: Please specify brand/ model/ origin Please fill up the space for Bidder's Specification	
				"Failure to indicate information could be basis for non-compliance."	

PURPOSE: VAN RENTAL FOR TE CONDUCT OF SLP GRANTS PAYOUT

PR No.: 2022-08-0837 NP-SVP

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

LORETTA G. LICOP

Procurement Officer

Telephone Number: 5336-8106 to 07 loc. 24051 to 52

VAT
 Non-VAT

(Signature over printed name)
 Supplier