



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No. 2022-08-0896 NP- SVP
Date: September 1, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

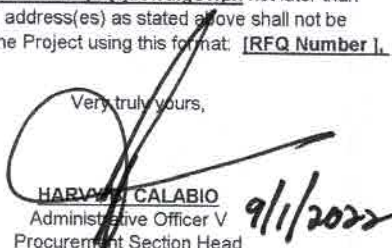
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PCAB License, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement. The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region -BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: procurement.fomimaropa@dswd.gov.ph not later than **5:00 PM on September 9, 2022 (Friday)**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number], [Deadline of Submission]**.

Very truly yours,


HARBIN CALABIO
Administrative Officer V
Procurement Section Head

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: 7- CD after receipt of approved Purchase Order Contract Duration : 56 Calendar Days
- Place of Delivery: DSWD Regional Office , Malate, Manila
- Terms of Payment: within 30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register "

Procurement Officer
Telefax: 5336-8106 to 07 loc. 24052
Contact Number: 09984746898

Signature Over Printed Name
(Supplier)



TECHNICAL SPECIFICATIONS

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
MIMAROPA REGION
1680 FT. BENITEZ ST. MALATE, MANILA

REPAINTING OF DSWD MAIN BUILDING AND REPAIR OF MEN'S COMFORT ROOM

TECHNICAL SPECIFICATIONS

1.0 Repainting of Walls, Ceiling, Door Jambs and Perimeter Grilles.

1.1 Materials:

Use Semi Gloss Latex Paint for repainting of walls and ceiling.
Use choco brown paint for repainting of door jambs and baseboards.
Use Quick Drying Enamel Paint for repainting of grilles.
Use Boysen / Davies Brand or equivalent for paint material.

1.2 Procedures

All surface to receive paint shall be cleaned first from dusts or other elements and in proper condition.
Door jambs shall be sandpapered first before repainting.
All holes, cracks or defects shall be carefully puttied and applied a primer paint before final coating.
Grilles with rust portions shall be cleaned and sandpapered before repainting.
Surface with traces of patching compounds shall also be sandpapered before applying a primer.
The contractor shall ensure that floors and other furnitures will be free from paint drops during painting activities by using materials that will protect floor and furnitures.
The contractor shall ensure that the workplace is clean and safe during painting activities and after the completion of the project.
Final color of paint for grilles, walls and ceilings shall be approved or consulted to owner or assigned engineer.

2.0 Installation of Urinal Partition

2.1 Materials:

Urinal Partition, 0.40m x 1.0m, 1 set (1 pc. per floor)- Phenolic Compact Boards/
Panel (12mm thick, laminated, shade of brown, water resistant) including all accessories and brackets.

3.0 Installation of Handwashing Facility

Dimension : Length: 1.8 meters, Width : 50 cm. , Height: 85 cm.
Splash Board Height : 15 cm
Perimeter Board Height : 10 cm

3.1 Materials:

Use granite tiles. Contractor shall submit sample tiles for approval before actual installation.
The contractor shall also submit picture of lavatory for approval before actual installation.
Existing mirrors at the CR's shall be re-installed by the contractor.

The contractor shall ensure safety and cleanliness during the installation activity and after the completion of the project.

– NOTHING FOLLOWS –

REPAINTING OF DSWD MAIN BUILDING AND REPAIR OF MEN'S COMFORT ROOM
BILL OF QUANTITIES

| ITEM | ITEM DESCRIPTION | QUANTITY | UNIT | Crew | RATE PER DAY/ UNIT COST | TOTAL |
|-------------|---|-----------------|--------------|------|----------------------------|-------|
| A. | DIRECT COST | | | | | |
| I | PAINTING WORKS | 1,534.92 | sqm | | | |
| | (Inner Walls, Ceilings, Door Jambs and Stair Hand Rails) | | | | | |
| | Materials: | | | | | |
| | Semi Gloss Latex | 12.00 | pale | | | - |
| | Acri Color | 1.00 | gal | | | - |
| | Flat Latex | 6.00 | gal | | | - |
| | Patching Compound | 3.00 | sack | | | - |
| | Paint Brush 3" | 10.00 | pcs | | | - |
| | Choco Brown Paint | 3.00 | gal | | | - |
| | Paint Thinner | 3.00 | gal | | | - |
| | Sand Paper # 120 | 50.00 | pcs | | | - |
| | Container (big) | 2.00 | pcs | | | - |
| | Baby Roller | 6.00 | pcs | | | - |
| | Paint Roller w/ tray | 12.00 | pcs | | | - |
| | sub-Total | | | | | - |
| | Labor: | | | | | |
| | Project Supervisor | 36.00 | days | 1 | | - |
| | Painter | 36.00 | days | 4 | | - |
| | Helper | 36.00 | days | 2 | | - |
| | sub-Total | | | | | - |
| | TOTAL COST FOR PAINTING WORKS (Inner Wall) | | | | | - |
| II. | PAINTING WORKS | 297.00 | sqm | | | |
| | Perimeter Grilles | | | | | |
| | Materials: | | | | | |
| | Quick Drying Enamel | 16.00 | gal | | | - |
| | Tinting Color | 2.00 | liter | | | - |
| | Paint Thinner | 4.00 | gal | | | - |
| | Baby Roller | 15.00 | pcs | | | - |
| | Paint Brush 2" | 10.00 | pcs | | | - |
| | Sand Paper # 120 | 60.00 | pcs | | | - |
| | sub-Total | | | | | - |
| | Labor: | | | | | |
| | Project Supervisor | 12.00 | days | 1 | | - |
| | Painter | 18.00 | days | 4 | | - |
| | Helper | 18.00 | days | 2 | | - |
| | sub-Total | | | | | - |
| | TOTAL FOR PAINTING WORKS (Outer Wall) | | | | | - |
| III. | Installation of Urinal Partition | 9.00 | Units | | | |
| | Materials: | | | | | |
| | Urinal Partition, 0.40m x 1.0m, 1 set (1 pc. per floor)- Phenolic Compact Boards/ Panel (12mm thick, laminated, shade of brown, water resistant) including all accessories and brackets | 9.00 | Units | | | - |
| | sub-Total | | | | | - |
| | Labor: | | | | | |
| | Project Supervisor | 2.00 | days | 1 | | - |
| | Installer | 2.00 | days | 2 | | - |
| | Helper | 2.00 | days | 2 | | - |
| | sub-Total | | | | | - |



**DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
MIMAROPA REGION
1680 FT. BENITEZ ST. MALATE, MANILA**

**REPAINTING OF DSWD MAIN INTERIOR BUILDING AND REPAIR OF MEN'S
COMFORT ROOM**

QUANTITY TAKE OFF

| ITEM DESCRIPTION | | | | | | |
|---|-------------------------|---------------|---|---------------|---|-------------------|
| A. INNER WALLS, CEILINGS, DOOR JAMBS, STAIR HANDRAIL | | | | | | |
| First Floor Walls: | | Length | | Height | | Area (sqm) |
| Accounting and Budget Office | | 34.22 | x | 2.7 | = | 92.39 |
| CIU Office | | 28.44 | x | 2.7 | = | 76.79 |
| Cash Unit | | 8.00 | x | 2.7 | = | 21.60 |
| COA Office | | 24.00 | x | 2.7 | = | 64.80 |
| Hallway | | 25.00 | x | 2.7 | = | 67.50 |
| Stair | | 9.00 | x | 3.8 | = | 34.20 |
| | | | | | | 357.28 |
| First Floor Ceiling: | | Length | | Height | | Area (sqm) |
| Accounting , Budget Office , CIU Office | | 18.00 | x | 6 | = | 108.00 |
| Cash Unit | | 4.50 | x | 3 | = | 13.50 |
| COA Office | | 6.00 | x | 3 | = | 18.00 |
| Hallway | | 12.50 | x | 3.55 | = | 44.38 |
| Stair | | 5.15 | x | 3 | = | 15.45 |
| | | | | | | 199.33 |
| Less: | | | | | | |
| Accounting and Budget Office | | | | | | |
| | Rear Window | 5.52 | x | 1.57 | = | 8.67 |
| | Right Side Window | 5.52 | x | 1.57 | = | 8.67 |
| | Right Side Window | 5.52 | x | 1.57 | = | 8.67 |
| | Partition Door | 1.70 | x | 2.00 | = | 3.40 |
| | Partition Door | 1.70 | x | 2.00 | = | 3.40 |
| | Cash Unit Door | 0.80 | x | 2.10 | = | 1.68 |
| | | | | | | 34.48 |
| CIU Office | | | | | | |
| | Right Side Window | 4.00 | x | 1.57 | = | 6.28 |
| | Front Side Window | 5.50 | x | 1.57 | = | 8.64 |
| | Partition Door | 1.70 | x | 2.00 | = | 3.40 |
| | | | | | | 18.32 |
| Cash Unit | | | | | | |
| | Left Side Glass Window | 2.50 | x | 1.00 | = | 2.50 |
| | Front Side Glass Window | 2.50 | x | 1.00 | = | 2.50 |
| | Flush Door | 0.80 | x | 2.10 | = | 1.68 |
| | | | | | | 6.68 |

| | | | | | | |
|--|------------------------------|---------------|---|---------------|---|-------------------|
| COA Office | | | | | | |
| | Flush Door | 0.80 | x | 2.10 | = | 1.68 |
| | Rear Glass Window | 0.90 | x | 1.57 | = | 1.41 |
| | Flush Door | 0.80 | x | 2.10 | = | 1.68 |
| | | | | | | 4.77 |
| TOTAL PAINTING AREA FOR FIRST FLOOR | | | | | | 492.36 |
| Second Floor Walls: | | | | | | |
| | | Length | | Height | | Area (sqm) |
| | Pantawid Office | 26.37 | x | 2.7 | = | 71.20 |
| | Human Resource Office | 28.60 | x | 2.7 | = | 77.22 |
| | Office of ARD Main | 18.50 | x | 2.7 | = | 49.95 |
| | Office of ARD | 29.85 | x | 2.7 | = | 80.60 |
| | Protective Services Division | 40.00 | x | 2.7 | = | 108.00 |
| | Pantawid Operation Office | 28.44 | x | 2.7 | = | 76.79 |
| | SLP Office | 26.25 | x | 2.7 | = | 70.88 |
| | Hallway | 43.70 | x | 2.7 | = | 117.99 |
| | Stair Area | 9.00 | x | 3.85 | = | 34.65 |
| | | | | | | 687.27 |
| Second Floor Ceiling | | | | | | |
| | | Length | | Height | | Area (sqm) |
| | Pantawid Office | 8.30 | x | 5.77 | = | 47.89 |
| | Human Resource Office | 8.30 | x | 6.00 | = | 49.80 |
| | Office of ARD | 8.30 | x | 8.00 | = | 66.40 |
| | Protective Services Division | 12.00 | x | 8.00 | = | 96.00 |
| | Pantawid Operation Office | 9.37 | x | 3.38 | = | 31.67 |
| | SLP Office | 8.22 | x | 6.00 | = | 49.32 |
| | Hallway | 18.00 | x | 3.53 | = | 63.54 |
| | Stair Area | 5.15 | x | 3.00 | = | 15.45 |
| | | | | | | 420.07 |
| Less: | | | | | | |
| Pantawid Office | | | | | | |
| | Rear Window 1 | 1.76 | x | 1.45 | = | 2.55 |
| | Rear Window 2 | 1.40 | x | 1.45 | = | 2.03 |
| | Rear Door | 0.70 | x | 2.10 | = | 1.47 |
| | Front Door | 0.80 | x | 2.10 | = | 1.68 |
| | | | | | | 7.73 |
| Human Resource Office | | | | | | |
| | Rear Window 1 | 4.50 | x | 1.45 | = | 6.53 |
| | Rear Window 2 | 5.50 | x | 1.57 | = | 8.64 |
| | Front Door | 0.90 | x | 0.30 | = | 0.27 |
| | | | | | | 15.43 |
| Office of ARD | | | | | | |
| | Left Side Glass Window | 2.50 | x | 1.00 | = | 2.50 |
| | Front Side Glass Window | 2.50 | x | 1.00 | = | 2.50 |
| | Rear Window | 0.90 | x | 0.30 | = | 0.27 |
| | Rear Window | 1.78 | x | 1.45 | = | 2.58 |
| | | | | | | 7.85 |

| | | | | | | |
|---|--------------------------------|---------------|---|---------------|---|-------------------|
| Office of ARD Main | | | | | | |
| | Rear Window 1 | 0.83 | x | 1.45 | = | 1.20 |
| | Rear Window 2 | 3.63 | x | 1.45 | = | 5.26 |
| | Entrance Door | 0.80 | x | 2.10 | = | 1.68 |
| | | | | | | 8.15 |
| Protective Services Division | | | | | | |
| | Rear Window 1 | 1.84 | x | 1.45 | = | 2.67 |
| | Rear Window 2 | 5.76 | x | 1.45 | = | 8.35 |
| | Rear Window 3 | 5.52 | x | 1.45 | = | 8.00 |
| | Rear Window 4 | 5.52 | x | 1.45 | = | 8.00 |
| | Front Door | 0.90 | x | 2.10 | = | 1.89 |
| | | | | | | 28.92 |
| Pantawid Operation Office | | | | | | |
| | Front Side Window | 1.47 | x | 8.00 | = | 11.76 |
| | Right Side Window | 1.47 | x | 6.00 | = | 8.82 |
| | Entrance Door | 0.90 | x | 2.10 | = | 1.89 |
| | | | | | | 22.47 |
| SLP Office | | | | | | |
| | Front Side Window | 3.52 | x | 1.45 | = | 5.10 |
| | | | | | | 5.10 |
| Hallway | | | | | | |
| | Protective Services Door | 0.90 | x | 2.10 | = | 1.89 |
| | Pantawid Operation Door | 0.90 | x | 2.10 | = | 1.89 |
| | | | | | | 3.78 |
| TOTAL PAINTING AREA FOR SECOND FLOOR | | | | | | 1,007.91 |
| Third Floor: | | Length | | Height | | Area (sqm) |
| | Stair Area | 9.00 | x | 3.85 | = | 34.65 |
| | | | | | | 34.65 |
| TOTAL PAINTING AREA FOR THIRD FLOOR | | | | | | 34.65 |
| TOTAL PAINTING AREA FOR INNER WALLS | | | | | | 1,534.92 |
| Perimeter Grilles: | | Length | | Height | | Area (sqm) |
| | Perimeter Grilles First Floor | 42.00 | x | 3.50 | = | 147.00 |
| | Perimeter Grilles Second Floor | 75.00 | x | 1.00 | = | 75.00 |
| | Perimeter Grilles Third Floor | 75.00 | x | 1.00 | = | 75.00 |
| | | | | | | 297.00 |
| TOTAL PAINTING AREA GRILLES | | | | | | 297.00 |
| TOTAL PAINTING AREA (SQM) | | | | | | 1,831.92 |