



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2022-08-0897-NP-SVP
Date: August 31, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

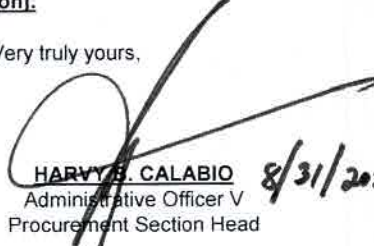
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PCAB License, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement. The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region - BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: procurement.fomimaropa@dswd.gov.ph/ dtcorcoro@dswd.gov.ph not later than **5:00 PM on September 7, 2022 (Wednesday)**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number], [Deadline of Submission]**.

Very truly yours,


HARVEY S. CALABIO 8/31/2022
Administrative Officer V
Procurement Section Head

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: Within Forty-Two (42) Calendar Days upon receipt of approved PO & Contract
- Place of Delivery: DSWD Field Office MIMAROPA (1680 F.T. Benitez cor. Malvar Sts., Malate, Manila)
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"


DAVE T. CORCORO
Procurement Officer
Telefax: 5336-8106 to 07 loc. 24052

Signature Over Printed Name
(Supplier)



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Field Office MiMaRoPa Region

1680 F.T. Benitez corner Malvar Sts., Malate, Manila

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RFQ No.: 2022-08-0897-NP-SVP

Date: _____ (should be filled up by supplier)

MOP: NP- SVP

Company Name :
Company Address :
Contact Person :
Contact No. :
Email Address :
Company TIN :
PhilGeps Reg. No. :

Table with columns: Item No., Qty., Unit, Bidder's Specifications, Unit Cost, Total Cost. Includes detailed list of works and a circled budget total of Php 484,875.60.

PURPOSE: Repair & Replacement of Tiles at DSWD Field Office MIMAROPA 2nd Floor (Main Building).
PR No.: 2022-08-0897-NP-SVP

VAT / Non-VAT checkboxes

(Signature over printed name)
Supplier

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
MIMAROPA REGION
1680 FT. BENITEZ ST. MALATE, MANILA

REPAIR AND REPLACEMENT OF TILES AT 2ND FLOOR						
BILL OF QUANTITIES						
ITEM	ITEM DESCRIPTION	QTY.	UNIT	Crew	RATE PER DAY/	TOTAL
A.	DIRECT COST					
I	MOBILIZATION	1.00	lot			
	Mobilization	1.00	lot			
II	TEMPORARY FACILITY	1.00	lot			
	Temporary Facility	1.00	lot			
III	REMOVAL OF EXISTING STRUCTURES/AMENITIES	4.99	cum			
	Capability Output: 0.30 cum/day/crew					
	# of Crew : 4					
	Total Output / day: 1.20 cum/day					
	Total No. of Days: say 6 days					
	Labor: (Manual Only)					
	Supervisor	6.00	days	1		
	Mason	6.00	days	2		
	Laborer	6.00	days	2		
	sub-Total					
	Minor Tools:					
	Minor Tools	1.00	lot			
	sub-Total					
	Disposal of Debris:					
	Truck Disposal	2.00	batch			
	sub-Total					
IV	INSTALLATION OF GRANITE TILES	167.92	sqm			
	60cm x 60cm Granite Tiles					
	Floor Tiles, granite, 60cm x 60cm	490.00	bags	x		
	Portland Cement	49.00	bags	x		
	Tile Adhesive, 25kg	28.00	bags	x		
	Tile Grout, 2kg	4.00	bags	x		
	Diamond Cutting Disc	3.00	pcs	x		
	Concrete Nail 1"	1.00	kg	x		
	Tansi	2.00	rolls	x		
	Screened Sand	6.00	cum	x		
	sub-Total					
	Labor:					
	Supervisor	21.00	days	1		
	Tile Setter	21.00	days	2		
	Laborer	21.00	days	4		
	sub-Total					
V	PLASTERING WORKS / CONCRETE TAPPING	19.93	sqm			
	Materials:					
	Portland Cement	4.00	bags			
	Screened Sand	2.00	cum			
	sub-Total					
	Labor:					
	Supervisor	2.00	days	1		

	Mason	2.00	days	1		
	Laborer	2.00	days	1		
	sub-Total					
VI	PAINTING WORKS	61.02	sqm			
	Materials:					
	Flat Latex	2.00	gal			
	Baby Roller with tray	2.00	set			
	Choco Brown Paint	1.00	liter			
	Paint Brush 3"	2.00	pcs			
	sub-Total					
	Labor:					
	Supervisor	1.00	days	1		
	Painter	1.00	days	2		
	sub-Total					
VII	ELECTRICAL WORKS	1.00	lot			
	Materials:					
	LED Flourescent Light 14W	6.00	pcs			
	One Gang Switch	2.00	set			
	sub-Total					
	Labor:					
	Supervisor	1.00	days	1		
	Electrician	1.00	days	1		
	Helper	1.00	days	1		
	sub-Total					
	SUB-TOTAL DIRECT COST					
	Breakdown of Estimated Project Cost:					
	Materials	1.00	lot			
	Labor:					
	Project Supervisor	1.00	lot			
	Skilled	1.00	lot			
	Helper	1.00	lot			
	TOTAL FOR DIRECT COST					
B.	Indirect Cost					
	Contractors Profit 10% of DC	1.00	lot			
	OCM 10% of DC	1.00	lot			
	Tax 12% of DC	1.00	lot			
	Total Indirect Cost					
	TOTAL PROJECT COST					

TECHNICAL SPECIFICATIONS

1.0) Removal of Existing Structures / Amenities

1.1 Materials:

1.2 Procedure:

CR partitions must be removed manually. Don't use jack hammer or any equipment that might cause vibrations. Debris must be removed and be disposed outside the DSWD compound immediately. Care must be taken into consideration in hauling debris from 2nd floor to ground level to avoid damage of existing tiles in the hallway.

Remove glass door partions at hallway and also 2 units of mirror at CR's.

2.0) Installation of Granite Tiles

2.1 Materials:

Use 60cm x 60cm granite tiles, ABC Tile Adhesive and ABC Tile Grout.

2.1 Procedure:

The contractor must present a sample of granite tiles to the Owner for approval before the actual installation.

Remove the existing floor tiles and apply tile adhesive on the floor and let it dry for a day.

Use dry pack mixture of cement and sand with a ratio of 1:3.

Before installation of granite tiles, apply again tile adsive on the floor

The contractor must leave a specific number of granite tiles at the project site for future use or in case of damage tiles due to installation.

The contractor must ensure the safety and cleanliness of the area and must place safety signs to avoid accidents.

– NOTHING FOLLOWS –