



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MiMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

REQUEST FOR QUOTATION

RFQ No.: 2022-10-1157-NP-SVP
Date: October 17, 2022

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are exclusive manufacturer, distributor, or agent in the Philippines for goods listed in Annex A, please attach in your quotation a duly notarized certification to this effect.

Additionally, please attach copies of your Company's Business Permit, Mayor's Permit, PCAB License, PhilGEPS Certificate, latest Income/Business Tax Return and Omnibus Sworn Statement. The Certificate of Platinum Membership maybe submitted in lieu of the Mayor's /Business Permit and PHILGEPS Registration Number.

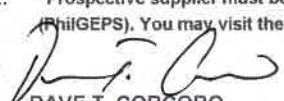
Please accomplish and submit this form together with Annex A to DSWD MIMAROPA Region - BAC Secretariat at 2nd Floor 1680 F.T. Benitez corner Malvar Sts., Malate, Manila or email to: procurement.fomimaropa@dswd.gov.ph/ dtcorcoro@dswd.gov.ph not later than **5:00 PM on October 24, 2022 (Monday)**. Quotations submitted to different email address(es) as stated above shall not be considered for evaluation. Please indicate in the subject of your email the title of the Project using this format: **[RFQ Number], [Deadline of Submission]**.

Very truly yours,


HARRY B. CALABIO
Administrative Officer V
Procurement Section Head

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Price Validity shall be valid until: One Hundred Twenty (120) Calendar days
- Services shall be delivered on: Five (5) days upon receipt of approved PO and upon the correction of final draft/sample
- Place of Delivery: DSWD Field Office MIMAROPA (1680 F.T. Benitez cor. Malvar Sts., Malate, Manila)
- Terms of Payment: within 15-30 days upon final inspection and acceptance
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable- Advice to Debit Account)
Account Name: _____ Account Number : _____
Bank Name: _____ Branch: _____
****Note: Non Land Bank of the Philippines accounts shall be charged a service fee**
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay shall be imposed. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of contract, the Procuring Entity may rescind or terminate the contract without prejudice to other courses of action and remedies available under the circumstances.
- For goods please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate warranty: _____
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register"


DAVE T. CORCORO
Procurement Officer

Telefax: 5336-8106 to 07 loc. 24052

Signature Over Printed Name
(Supplier)

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office MIMaRoPa Region
1600 F.T. Benitez corner Malvar Sts., Malate, Manila

Procurement Form No. 04-A (Annex A)



Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHILGEPS). You may visit the PHILGEPS website at www.philgeps.gov.ph to register

RFQ No.: 2022-10-1157-NP-SVP

Date: _____ (should be filled up by supplier)

MOP: NP- SVP

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
Email Address : _____
Company TIN : _____
PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
Lot 1					
1	240	piece	MEDAL		
			Specifications:		
			> Material: Gold Plated Brass		
			> Design: as shown in layout; all designs embossed; colored SFP Logo; title ("CHILD WELFARE AND NUTRITION ADVOCATE", embossed); with 2 layer rims and stars between rims embossed		
			> Size: Diameter = 3", Thickness = 1/4"		
			> Lace: Color = Silver with 2 turquoise lining; Width = 1 1/2"; Length=30" (whole length)		
			> Packaging: Individual, hard small box, plain white		
			Approved Budget for the Contract: Php 72,000.00		
Lot 2					
1	235	piece	CERTIFICATE OF RECOGNITION WITH FRAMES (A4)		
			Specifications:		
			FOR FRAME		
			> Size: For A4 Certificates		
			> Color: Outer layer - Silver		
			> Design: Embossed curved border		
			> Thickness: 2.5cm		
			> With hook and frame stand		
			FOR CERTIFICATE		
			> Size: A4		
			> Paper: Parchment		
			> No inner border		
			Approved Budget for the Contract: Php 94,000.00		
Lot 3					
1	400	piece	BAMBOO TUMBLER		
			Specifications:		
			> Dimension: 7.68" (height) x 2.56" (width)		
			> Material: Bamboo Exterior, Food Grade Stainless Steel Interior (Insulated) without metallic tastes		
			> Capacity: 350ml		
			> Others: Strainer and outer box included, durable and rust resistant		
			> Packaging: Individual, hard small box, plain white		
			Approved Budget for the Contract: Php 140,000.00		
			Note: Please specify brand model/origin. Please fill up the space for Bidder's specification		
			"Failure to indicate information could be basis for non-compliance."		
PAGE 1 OF 2					

PURPOSE: Purchase & Delivery of Advocacy Materials for the Conduct of Supplementary Feeding Program (SFP) 11th Cycle Annual Awarding Ceremony.

PR No.: 2022-10-1157-NP-SVP

 VAT
 Non-VAT

(Signature over printed name)
Supplier

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Field Office MIMaRoPa Region
1680 F.T. Benitez corner Malvar Sts., Malate, Manila

Note: Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PHILGEPS). You may visit the PHILGEPS website at www.philgeps.gov.ph to register

RFQ No.: 2022-10-1157-NP-SVP

Date: _____ (should be filled up by supplier)

MOP: NP- SVP

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 Email Address : _____
 Company TIN : _____
 PhilGEPS Reg. No. : _____

Item No.	Qty.	Unit	Bidder's Specifications	Unit Cost	Total Cost
Lot 4					
1	2	piece	PLAQUE (LARGE) Specifications: > Material: 3-D Glass, Triangular base, mounted in a Silver Plated Metal Base > Dimensions: - 3-D Glass Triangular Base: Height = 10", Length = 4", Width in one side = 2"; Diamond Cut > With Laser engraved citation/award title and DSWD and SFP Logo (3/4" x 3/4") > Silver Plated Metal Base: Length = 6", Width = 2", Height = 2"		
2	72	piece	PLAQUE (MEDIUM) Specifications: > Material: 3-D Glass, Triangular base, mounted in a Silver Plated Metal Base > Dimensions: - 3-D Glass Triangular Base: Height = 8", Length = 4", Width in one side = 2"; Diamond Cut > With Laser engraved citation/award title and DSWD and SFP Logo (3/4" x 3/4") > Silver Plated Metal Base: Length = 6", Width = 2", Height = 2"		
3	4	piece	PLAQUE (SFP PLATE, BUTTON STYLE) Specifications: > Type: Metal or Glass > Color: Metallic Gray > Dimension: Diameter = 8", Height = 1" > With Laser engraved SFP Logo BASE FRAME > Material: 3-D Glass > Color: Black > Dimension: Height = 14", Length = 11", Thickness = 1" > With Laser engraved award title/awardee > Packaging: Individual, hard box with logo print, bubble wrapped. Approved Budget for the Contract: Php 156,000.00 NOTE: KINDLY SEE ATTACHED LAYOUT FOR REFERENCE * 1st draft/delivery (5 days upon receipt of approved PO ** 2nd draft/delivery (corrected output if any) ***3rd delivery (complete delivery) >>>> NOTHING FOLLOWS <<<<< Area of Delivery: DSWD Field Office MIMAROPA (1680 F.T. Benitez cor. Malvar Sts., Malate, Manila) Contact Person: MR. LAWRENCE C. ONTOLAN Contact Number: 0917-934-2273 Note: Please specify brand model/origin. Please fill up the space for Bidder's specification "Failure to indicate information could be basis for non-compliance." TOTAL APPROVED BUDGET FOR THE CONTRACT Four Hundred Sixty-Two Thousand Pesos Only (Php 462,000.00)		
PAGE 2 OF 2					

PURPOSE: Purchase & Delivery of Advocacy Materials for the Conduct of Supplementary Feeding Program (SFP) 11th Cycle Annual Awarding Ceremony.

PR No.: 2022-10-1157-NP-SVP

VAT
 Non-VAT

 (Signature over printed name)
 Supplier

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD FO MIMAROPA Region, Procurement Unit within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O. means the bidder is not interested and will be ground for suspension or blacklisting in DSWD's future biddings.



Ribbon Silver with 2 turquoise blue line
Length: 75 cm

3 cm width of top suspension

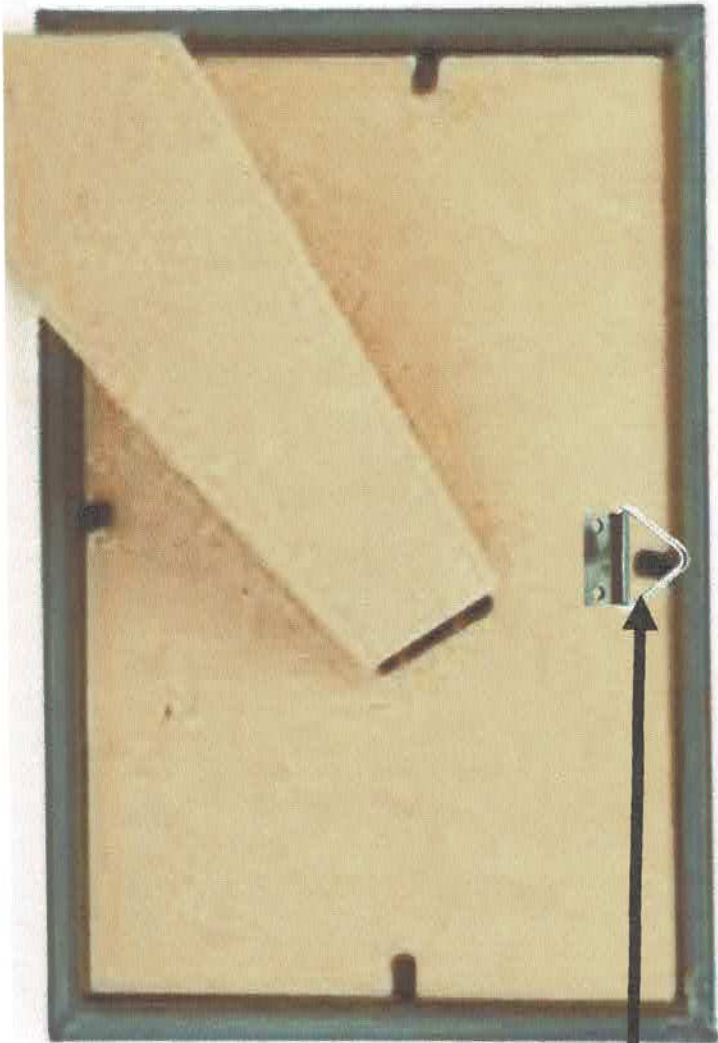


7 cm diameter of medal
Gold with embossed
Logo of Supplementary
Feeding Program
MIMAROPA in center

Embossed semi-circular shaped text of "Child Welfare & Nutrition" with Font : San Serif



A4 Silver Frame Portrait
WITH PRINTED CERTIFICATE IN
PARCHMENT PAPER
embossed curved border with
thickness: 2.5 cm
No inner border



A4 Silver Frame
Back of Frame
With hook in top center

A4 Silver Frame
Back of Frame
With frame stand



BAMBOO TUMBLER

PRODUCT DETAILS:

Volume Capacity: 350ml (without handle)

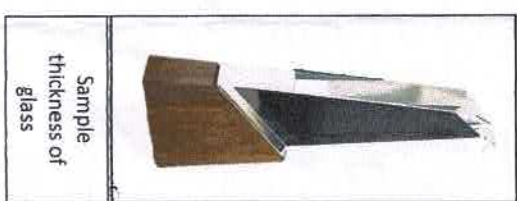
Material: Bamboo Exterior, Food-grade Stainless Steel Interior (insulated)

Others: Strainer and outer box included

350 x 200



Material: glass
 Height
 Thickness:



SFP PLATE

PLATE: (metal/glass)
Diameter: 8 inches
Height: 1 inch
with engraved logo
of SFP



BASE FRAME:
Height: 14 inches
Width: 11 inches
Thickness: 1 inch
with engraved
"SFP LIFETIME
ACHIEVEMENT
AWARD" above the
plate;
Name and Position
of awardee below