



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

|   |                                     |
|---|-------------------------------------|
| Supplier : <b>MAGSAYSAY HILLSIDE RESORT</b>               | P.O. No. : <b>2022-11-1131</b>      |
| Address : <b>Poblacion, Magsaysay, Occidental Mindoro</b> | Date : <b>November 9, 2022</b>      |
| TIN : <b>129-103-824</b>                                  | Mode of Procurement : <b>NP-SVP</b> |

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

|  |  |
|--|--|
| Place of Delivery : <b>WITHIN GAPASAN, MAGSAYSAY, OCCIDENTAL MINDORO</b>   | Delivery Term : <u>FOB Destination</u>                 |
| Date of Delivery : <b>NOVEMBER 15-18 and NOVEMBER 21-24, 2022 (8 DAYS)</b> | Payment Term : <u>15-30 days upon final inspection</u> |

| Stock/<br>Property<br>No. | Unit | Description   | Quantity | Unit Cost | Amount     |
|---------------------------|------|---|----------|-----------|------------|
| 1                         | pax  | <b>CATERING SERVICES FOR 8 Days (PACKED: AM Snack, Lunch and PM Snack)</b><br><br><b>CONDUCT OF THE CAPACITY BUILDING FOR ZERO HUNGER PROGRAM IN MAGSAYSAY, OCCIDENTAL MINDORO</b><br><br><b>GUARANTEED PAX: 54 Pax for Every Session</b><br><b>VENUE:</b><br><b>GAPASAN, MAGSAYSAY, OCCIDENTAL MINDORO</b><br><br><b>DATE OF ACTIVITY:</b><br>NOVEMBER 15-18, 2022<br>NOVEMBER 21-24, 2022<br><br><b>DATE AND TITLE OF ACTIVITY:</b><br>NOVEMBER 15, 2022 - Basic Business Management Training ✓<br>NOVEMBER 16, 2022 - Technical Writing and Proposal ✓<br>NOVEMBER 17-18, 2022 - Basic Business Management Training<br>NOVEMBER 21, 2022 - Leadership Training<br>NOVEMBER 22-24, 2022 - Skills Training in Livestock Production ✓<br><br><b>TIME AND TIME OF SERVING: HOT PACKED MEALS</b><br>AM SNACK: 9:30 am (Sandwich and Drinks)<br>LUNCH: 12:00 nn (2 Viands; Pork or Beef, Chicken, Fish, Vegetables, Rice, Drinks and Fruits)<br>PM SNACK: 2:30 pm (Pasta and Drinks)<br><br><b>NOTE:</b><br>*To serve Hot Packed Meals<br>*Service Prvider to Submit Menu<br>*****NOTHING FOLLOWS*****<br><br>PR No.: 2022-10-1191<br><b>Total Approved Budget for the Contract: Php 168,000.00</b><br><b>Purpose:</b> Catering Services in the conduct of Capacity Building for Zero Hunger Program in Magsaysay, Occidental Mindoro<br><b>Prepared by:</b> Lorie Licop | 60       | 350.00    | 168,000.00 |

COMMISSION ON AUDIT  
RECEIVED BY: *[Signature]*  
DATE: 15 NOV 2022

|                         |   |                |
|-------------------------|---|----------------|
| (Total Amount in Words) | One Hundred Sixty-Eight Thousand Pesos Only | PHP 168,000.00 |
|-------------------------|---|----------------|

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

Very truly yours,

*[Signature]*  
**LEONARDO C. REYNOSO, CESO III**  
Signature over Printed Name of Authorized Official

Regional Director  
Designation X 9

|   |   |
|---|---|
| Fund Cluster : 101<br>Funds Available : 168,000.00<br><br><div align="center"><i>[Signature]</i><br/><b>DANILYN T. GALAN</b></div> Signature over Printed Name of AO IV/ OIC - Head, Accounting Section | ORS/BURS No. : <u>02-1101-22-11500</u><br>Date of the ORS/BURS: <u>Nov-10, 2022</u><br>Amount : <u>168,000.00</u> |
|---|---|

## NOTICE OF AWARD

November 9, 2022

**LETY E. MIGUEL**

Authorized Representative  
MAGSAYSAY HILLSIDE RESORT  
Calapan City, Oriental Mindoro

Dear **Ms. Miguel**:

We are pleased to inform you that the RFQ No. 2022-10-1191 for "**Catering Services in the conduct of Capacity Building for Zero Hunger Program in Magsaysay, Occidental Mindoro**" is hereby awarded to you as the Bidder with the *Sole* Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Sixty-Eight Thousand Pesos Only (Php 168,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in PO No. 2022-11-1131 from the receipt of this Notice of Award.

Please sign your conformity below and transmit a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity *LR*

**Conforme:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**MAGSAYSAY HILLSIDE RESORT**

Date: \_\_\_\_\_