



Supplier: <b>SEQUOIAMANILA CORP.</b>		P.O. No.: <b>2022-09-0128</b>			
Address: <b>Veneracion Corner, San Pedro St., Aseana Business Park, Paranaque City</b>		Date: <b>29-Sep-22</b>			
TIN: <b>437-009-507-000</b>		Mode of Procurement: <b>NP - LOV</b>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <b>National Capital Region</b>		Delivery Term: <b>FOB Destination</b>			
Date of Delivery: <b>October 12-14, 2022</b>		Payment Term: <b>Government Procedure</b>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>pax</b>	<p><b>Board and Lodging for 2 days</b></p> <p>Meals : AM Snack, Lunch, PM Snack and Dinner Plated : AM and PM Snacks (with cold beverage) Buffet : Lunch (Minimum of 2 viands with soup, dessert/fruits and cold drinks, no repetition of meals)</p> <p>Title of the Activity: <b>Regional KALAH-CIDSS Stakeholders' Forum</b></p> <p><b>Preferred Venue:</b> Hotels within the vicinity or near the venue of the activity</p> <p><b>Date of Activity:</b> October 12-14, 2022 <b>Guaranteed Pax:</b> 132 pax <b>Check In Date and Time:</b> October 12, 2022 : 1:00 PM <b>Check Out Date and Time:</b> October 14, 2022: 12:00 NN</p> <p><b>Room Sharing: Airconditioned Rooms &amp; Free toiletries</b> <b>Double sharing for Executive Officials</b> <b>Double or Triple Sharing for other participants with individual bed per pax</b></p> <p><b>Meal Schedule:</b> October 12, 2022 : PM Snacks and Dinner October 13, 2022 : Breakfast, AM Snacks, Lunch , PM Snacks and Dinner October 14, 2022 : Breakfast, AM Snacks and Lunch</p> <p><b>Type of Food Serving:</b> Managed Buffet Breakfast, Lunch and Dinner, Plated Snacks Menu Selection: Hotel to submit menu ( minimum of at least 3 viands, soup and dessert) No repeating meal per menu</p> <p><b>Inclusion:</b></p> <ol style="list-style-type: none"> <li>1. One (1) night complimentary superior room to be used by the organizers</li> <li>2. Free use of Airconditioned Conference Room ( can accommodate more than 150 pax and free from noise which is detrimental to the event</li> <li>3. No obstructing pillars in the conference room</li> <li>4. Availability of electric outlets and free use of extension cords</li> <li>5. With audio system and at least 2 microphones</li> <li>6. Free use of projector and whiteboards</li> <li>7. Free use of reliable and uninterruptible wifi</li> <li>8. Free flowing coffee and drinking water</li> <li>9. Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters</li> <li>10. Free use of parking space</li> <li>11. Facilities must be PWD and Senior Citizen Friendly</li> <li>12. Must be structurally sound, have fire escapes and firefighting equipments and CCTV</li> <li>13. Free Tarpaulin/Backdrop</li> <li>14. Free use of facilities and amenities (if applicable)</li> </ol> <p><i>NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like</i></p> <p style="text-align:center;"><b>***Nothing Follows***</b></p> <p><i>PR NO: 2022-09-0166</i> <i>Approved Budget for the Contract: Php 600,000.00</i> <i>Regional KALAH-CIDSS Stakeholders' Forum</i> <i>Prepared by: Jericho C. Gaga-a</i></p> <p style="text-align:center;">Page 1 of 1</p>	<b>150</b>	<b>2,000.00</b>	<b>600,000.00</b>
<b>(Total Amount in Words)</b>		<b>Six Hundred Thousand Pesos only</b>		<b>PHP 600,000.00</b>	
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme: _____</p> <p style="text-align:right;">Very truly yours, </p> <p style="text-align:right;"><b>LEONARDO C. REYNOSO, CESO III</b> Signature over Printed Name of Authorized Official <b>Regional Director</b></p> <p style="text-align:center;">Date _____</p>					
Fund Cluster : <b>1 02</b>		 <b>DANILYN T. GALAN</b> Signature over Printed Name of AO IV/ OIC, Head, Accounting Section		ORS/BURS No. : <b>2022-10-0450</b> Date of the ORS/BURS: <b>3 09 2022</b> Amount : <b>600,000.00</b>	
Funds Available : <b>600,000.00</b>					

## NOTICE OF AWARD

September 29, 2022

**NETTY ENRIQUEZ**

Authorized Representative  
SEQUOIAMANILA CORP.  
Veneracion Corner, San Pedro St., Aseana  
Business Park, Paranaque City

Dear **Ms. Netty**,

We are pleased to inform you that the RFQ No. **2022-09-0166** for the "**Board and Lodging with meals for the Regional KALAHI-CIDSS Stakeholders' Forum**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Six Hundred Thousand Pesos only (Php600,000.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No. **2022-09-0128** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,



**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of the Procuring Entity *LS*

**Conformed:**

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**SEQUOIAMANILA CORP.**

Date: \_\_\_\_\_